

August 8, 2019

Amber Lewis, City Administrator
City of Rollingwood
403 Nixon Drive
Rollingwood, TX 78746

Dear Ms. Lewis;

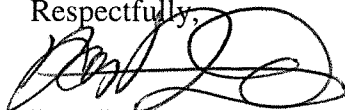
Under the terms of the attached Interlocal Agreement between the City of Rollingwood and the City of Austin, this agreement for public health services is set to expire on September 30, 2019. Per Section 2.0, this agreement may be renewed for an additional four (4) one-year terms upon written approval of the parties.

Please find attached two original agreement renewal forms signed by Austin Public Health Director Stephanie Hayden. To finalize the renewal of the agreement, please have the City Manager/Administrator/Secretary as appropriate sign these two forms and return one original copy to the Environmental Health Services Division using the enclosed stamped, self-addressed envelope.

In addition, please find attached the current Environmental Health Services Division fee schedule, as adopted by the Austin City Council based on cost of service analysis.

We appreciate the opportunity to work with your city to provide these public health services. Should you have any questions, please do not hesitate to contact us.

Respectfully,



Don Hastings, Assistant Director
Environmental Health Services Division
Austin Public Health

Attachments: Renewal of Interlocal Agreement Form
Current Fee Schedule

cc: Stephanie Hayden, Director APH
Marcel Elizondo, Interim Program Manager, APH/ EHSD
Gwen Meighan, Environmental Health Supervisor, APH/ EHSD
Denise Estrada, Customer Solutions Coordinator

**FOR PUBLIC HEALTH SERVICES
BETWEEN THE CITY OF AUSTIN AND THE CITY OF ROLLINGWOOD**

This Renewal of the Interlocal Agreement for Public Health Services is entered into by and between the City of Austin, a Texas home-rule municipality located in Travis, Hays and Williamson Counties (Austin), and City of Rollingwood, a Texas municipal corporation located in Travis County (City of Rollingwood).

Austin and City of Rollingwood entered into an interlocal agreement under which Austin provides certain public health services to City of Rollingwood in exchange for compensation in the form of inspection, permit and other fees.

The initial term of the Agreement became effective on October 1, 2018.

The terms of the initial Agreement permit the parties to renew the Agreement for up to four successive one-year terms. Austin and City of Rollingwood wish to renew the Agreement for a second one-year term effective October 1, 2019, and terminating on September 30, 2020.

NOW, THEREFORE, for good and valuable consideration, the amount and sufficiency of which are acknowledged, Austin and City of Rollingwood agree to amend the Agreement as follows:

- 1) The Agreement is renewed for an additional one-year term from October 1, 2019, through September 30, 2020 (2020 Term).
- 2) All other terms and conditions of the Agreement shall remain in full force and effect for the 2020 Term.

CITY OF AUSTIN
A Texas Home Rule Municipality

By: _____

Title: _____

CITY OF ROLLINGWOOD

By: _____

Title: _____

Low Risk/Medium - 1B	\$378	Low Risk/Medium - 1B	\$275
Low Risk/Large - 1A	\$416	Low Risk/Large - 1A	\$300
Medium Risk/Small - 2C	\$532	Medium Risk/Small - 2C	\$275
Medium Risk/Medium - 2B	\$608	Medium Risk/Medium - 2B	\$300
Medium Risk/Large - 2A	\$684	Medium Risk/Large - 2A	\$300
High Risk/Small - 3C	\$601	High Risk/Small - 3C	\$275
High Risk/Medium - 3B	\$782	High Risk/Medium - 3B	\$300
High Risk/Large - 3A	\$896	High Risk/Large - 3A	\$300
Food Permit Late Fee	\$100		
Child Care Facility	\$445	Child Care Facility	\$250
Certified Farmers Market Annual Permits		Food Processing Plant or Warehouse	n/a
Class A	\$177*		
Class B	\$333*		
Class C	\$622*		
*These Farmers Market fees change to \$100 effective September 1, 2019			
Mobile Vendor		Mobile Vendor	
Mobile Vendor Application Fee	\$105	Unrestricted/Unit	\$273
Unrestricted Permit/Unit	\$290	Restricted/Unit	\$198
Restricted Permit/Unit	\$212	Mobile Vendor TC Fire Inspection	\$125
Mobile Vendor Re-Inspection	\$130	Mobile Vendor TC Fire Re-inspection*	\$125
Mobile Vendor AFD Fire Inspection*	\$204	*First re-inspection at no cost.	
Mobile Vendor AFD Fire Re-Inspection*	\$75		
*This fee is assessed by COA Fire Department			
Temporary Food Establishments		Temporary Food Establishments	
1 booth, 1 calendar day	\$57/booth	1-5 calendar days	\$98/booth
1-5 calendar days	\$114/booth	6-14 calendar days	\$145/booth
6-14 calendar days	\$172/booth	Expedited Permit	n/a
Expedited Permit	\$100		
Vending Machines		Vending Machines	n/a
Vending Machine Application Fee	\$120		
Permit Fee (per machine)	\$25		
Food Enterprise Inspection Fees and Variance Request Fee			
Certificate of Occupancy	\$224	Certificate of Occupancy	n/a
Change of Ownership Inspection	\$192	Change of Ownership Inspection	n/a
Variance Request/HACCP Review	\$290	Variance Request/HACCP Review	n/a
Inspection outside of normal work hours	\$144	Inspection outside of normal work hours	n/a
Food Re-inspection	\$130	Food Re-inspection	n/a
Central Preparation Facility Registration	\$150		
Food Enterprise Plan Review			
New Construction	\$298	New Construction	\$10
Remodel of Permitted Facility		Remodel of Permitted Facility	
>10,000 sq. ft.	\$298	>10,000 sq. ft.	\$10
2,500-10,000 sq. ft.	\$254	2,500-10,000 sq. ft.	\$10
<2,500 sq. ft.	\$211	<2,500 sq. ft.	\$10
Food Manager Certificate (FMC) - City Only			
FMC Reciprocity Certificate	\$31		
FMC Duplicate Certificate	\$16		