



CITY OF ROLLINGWOOD
403 Nixon Drive
Rollingwood, Texas 78746
Phone (512) 327-1838 Fax (512) 327-1869

APPLICATION FOR SOLICITATION PERMIT

Date: _____

Company applying for permit: _____

Is the company a corporation?: Yes No (circle one)

If yes, date and place of incorporation: _____

Company address: _____

City: _____ State: _____ Zip: _____

Telephone Number: (_____) _____

Company Representative: _____

Telephone Number: (_____) _____ Ext: _____

Briefly describe product and/or service to be solicited:

Will the solicitor(s) be accepting, demanding, or receiving payment or a deposit of money in advance of final delivery of due goods and/or service(s)?

Yes No (circle one)

Please outline the method or methods you will be using in conducting your solicitations:

SOLICITATION PERIOD TO BEGIN: _____

SOLICITATION PERIOD TO END: _____

List all persons who will be soliciting under this permit. If additional spaces are needed, please continue on the back.

Information needs to include the following:

1. Name
2. Complete current address
3. Race
4. Sex
5. Height
6. Weight
7. Hair color
8. Eye color
9. Date of birth
10. Driver's license number and issuing state

Solicitor #1: _____

Solicitor #2: _____

Solicitor #3: _____

Solicitor #4: _____

Solicitor #5: _____

List all vehicles to be used by the applicant and/or solicitors. If additional spaces are needed, please continue on the back.

Information needs to include the following:

1. Year of vehicle
2. Make of vehicle
3. Model of vehicle
4. Color of vehicle
5. License plate number and issuing state

Vehicle #1: _____

Vehicle #2: _____

Vehicle #3: _____

INCLUDE THE FOLLOWING WHEN SUBMITTING YOUR APPLICATION:

- 1. A copy of the applicant's current general liability, property damage, and medical coverage insurance policies issued by and insurance company authorized to do business in the state of Texas, which policies shall be for the minimum amounts set forth in Subchapter C; Article II; Section 5(c) of the Solicitation Ordinance.**
- 2. Written evidence of the applicant's authority to represent the company or individual that such applicant purports to represent.**
- 3. An itinerary to be used by the applicant and/or its agents, including a street map highlighted to show actual routes to be used by applicant and/or its agents in any solicitations within the corporate city limits of the City of Rollingwood.**

Each application must include a non-refundable fee of \$100.00. No permit will be issued until this fee has been paid.

Any application shall be deemed incomplete if not filled out completely and accompanied by the previously stated required items.

Any permit approved, shall be issued and valid for the time period requested by the applicant, but not to exceed six (6) months.

I, _____, do acknowledge that I have received a copy of the City of Rollingwood solicitation ordinance and do affirm that this application has been completed as required. I further authorize the Rollingwood Police Department to conduct required background checks on all listed solicitors.

Signature

Print name

Date

City Use Only

Application received: _____ **by** _____

Insurance _____ **Itinerary** _____ **Fee** _____

Backgrounds completed _____ **by** _____

Approved: Y N