

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: General Fund - 100  
Dept Name and Number: Admin - 10

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 101,233	\$ 105,283	\$ 107,936	\$ 108,000	0%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	40%	
5006	Overtime/Planned Overtime				\$ -		New Line Item this Year. Breaking out Salaries; Currently no hourly employees so no overtime.
5007	Stipends/Certifications				\$ 4,270		New line item this year. Breaking out salaries.
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	0%	Based on future retirement eligibility
5010	Training	\$ 8,000	\$ 8,000	\$ 10,000	\$ 10,000	0%	
5020	Health Insurance	\$ 8,193	\$ 5,829	\$ 11,900	\$ 11,000	-8%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 1,500	\$ 3,000	\$ 3,000	0%	Actual
5035	Social Security/Medic. Tax	\$ 7,305	\$ 9,202	\$ 8,257	\$ 9,124	11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 132	\$ 294	\$ 100	\$ 110	10%	Actual
5050	TMRS Exp.	\$ 11,628	\$ 14,434	\$ 12,952	\$ 15,505	20%	13% of salary related line items
5116	Storm-Related Payroll	\$ -	\$ 10,000	\$ -	\$ -		
<b>Total Personnel Expenses</b>		<b>\$ 152,991</b>	<b>\$ 169,542</b>	<b>\$ 174,145</b>	<b>\$ 183,009</b>	<b>5%</b>	
5101	Fax Copier	\$ 3,500	\$ 2,500	\$ 2,500	\$ 2,500	0%	Based on Use
5103	Printing and Reproduction	\$ 3,000	\$ 1,000	\$ 3,000	\$ 3,000	0%	Based on Use
5110	Postage	\$ 1,200	\$ 1,200	\$ 2,000	\$ 2,000	0%	Lease = \$500/quarter, Admin paying 25% plus ~\$50/month postage
5115	Storm-Related Expenditures	\$ -	\$ 5,000	\$ -	\$ -		Previously itemized for tracking purposes
5120	Subscriptions and Membership	\$ 4,700	\$ 4,700	\$ 5,000	\$ 5,000	0%	Based on Use
5125	Travel	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	0%	
5140	Telephone	\$ 5,000	\$ 3,000	\$ 3,500	\$ 2,500	-29%	Based on Use
5157	Records Management	\$ 7,500	\$ 3,000	\$ 3,000	\$ 4,000	33%	Based on Use
5158	Office Supplies	\$ 8,000	\$ 8,000	\$ 6,000	\$ 7,000	17%	Based on Use
5198	Maintenance & Supplies - Janitorial	\$ -	\$ 4,560	\$ 6,000	\$ 6,000	0%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 34,900</b>	<b>\$ 34,960</b>	<b>\$ 34,000</b>	<b>\$ 35,000</b>	<b>3%</b>	
5204	Legal Services - MoPac	\$ -	\$ -	\$ -	\$ -		Previous Exceptional Item for potential carryover (RCDC funded FY 23)
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	0%	For processing Public Information Requests
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 2,400	\$ 1,500	-38%	
5217	Payroll Services	\$ 4,500	\$ 4,500	\$ 5,000	\$ 6,000	20%	Actual
5226	Drug Testing	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5227	Bilingual Assessments	\$ -	\$ -	\$ -	\$ 200		New Line Item - Per Certification/Bi-Lingual Pay Policy approved by Council
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0%	Actual
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	Actual
5236	Communication and Outreach	\$ 25,000	\$ 20,000	\$ 15,000	\$ 5,000	-67%	Last Year - Bond Election
5237	Tax Assessment/Collection	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,000	-20%	Actual
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 8,500	\$ 10,650	\$ 10,650	0%	Actual - TBD
5250	Insurance - Official Liability	\$ 5,200	\$ 5,200	\$ 4,000	\$ 4,000	0%	Actual - TBD
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin/ Split between Departments
5260	Appraisal District - Travis County	\$ 9,500	\$ 10,000	\$ 10,000	\$ 6,000	-40%	Actual - Abel
5270	Engineering Services	\$ 30,000	\$ 2,000	\$ 20,000	\$ 25,000	25%	Based on Use
<b>Total Contractual Services</b>		<b>\$ 206,200</b>	<b>\$ 184,700</b>	<b>\$ 199,150</b>	<b>\$ 189,950</b>	<b>-5%</b>	
5300	Computer Software/Support	\$ 20,000	\$ 40,000	\$ 50,000	\$ 50,000	0%	Historical Usage + Incode ongoing costs (\$3,000) (Removed some website support costs and put those to 5302)

5301	Public Meeting Technology	\$ 10,000	\$ 14,000	\$ 14,000	\$ 14,000	0%	Civic Plus (\$6,200 annual meetings subscription and video timestamping ) + Zoom ( Annual \$300 + \$160/mo) + Swaggit Streaming \$2400/yr) = \$10,820 (Plus any repairs to streaming/Microphones)
5302	Website and Digital Codification	\$ 5,000	\$ 5,500	\$ 5,500	\$ 14,000	155%	Codification (\$1000 per year + \$20 per page (total ~\$6000 Per Year) + Website Cost of ~\$5,000) <b>Budgeting additional in codification costs for codification of commercial code recommendations. (~\$3,000)</b>
5309	Incode Software	\$ 80,100	\$ 15,000	\$ 5,000	\$ 5,000	0%	
5311	IT Services - TPIA	\$ -	\$ 1,200	\$ 2,000	\$ 2,000	0%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5330	Election Public Notices	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	100%	Prices increasing with AAS, Last year bond election notice ~\$12,000
5331	Advertising	\$ 4,000	\$ 1,000	\$ 2,000	\$ 2,000	0%	Based on use
5340	Miscellaneous	\$ -	\$ -	\$ -	\$ -		
5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	0%	
5342	Oak Wilt Treatment & Prevention	\$ -	\$ -	\$ 30,000	\$ -	-100%	Previous Exceptional Item for potential carryover
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 123,450</b>	<b>\$ 81,050</b>	<b>\$ 112,850</b>	<b>\$ 92,350</b>	<b>-18%</b>	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	100%	
<b>Total Capital Outlays</b>		<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 3,000</b>	<b>50%</b>	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 150,000	\$ 200,000	\$ 150,000	-25%	Based on Actual
<b>Total Non-Departmental Expenditures</b>		<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>-25%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 669,541</b>	<b>\$ 622,252</b>	<b>\$ 722,145</b>	<b>\$ 653,309</b>	<b>-10%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 653,309.26  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 653,309.26**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (68,836.17)  
Increase (Decrease) from Previous Budget Cycle (%) -10%

AS OF: JUNE 30TH, 2023

100-GENERAL FUND

ADMINISTRATION

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-10-5000 SALARY	107,936.00	3,274.00	54,728.51	50.70	53,207.49
100-5-10-5002 HOLIDAY COMPENSATION	5,000.00	0.00	5,000.04	100.00 (	0.04)
100-5-10-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-10-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-10-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-10-5010 TRAINING	10,000.00	0.00	2,365.35	23.65	7,634.65
100-5-10-5020 HEALTH INSURANCE	11,900.00	374.09	2,201.25	18.50	9,698.75
100-5-10-5030 WORKERS COMP INSURANCE	3,000.00	0.00	1,586.82	52.89	1,413.18
100-5-10-5035 SOCIAL SECURITY/MEDICARE	8,257.00	250.46	5,061.83	61.30	3,195.17
100-5-10-5040 UNEMPLOYMENT COMP INSUR	100.00	4.50	403.78	403.78 (	303.78)
100-5-10-5050 TX MUNICIPAL RETIREMENT SYS	12,952.00	403.96	9,211.31	71.12	3,740.69
100-5-10-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	174,145.00	4,307.01	80,558.89	46.26	93,586.11
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-10-5101 FAX / COPIER	2,500.00	148.50	2,012.30	80.49	487.70
100-5-10-5103 PRINTING & REPRODUCTION	3,000.00	0.00	1,893.37	63.11	1,106.63
100-5-10-5110 POSTAGE	2,000.00	0.00	549.07	27.45	1,450.93
100-5-10-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-10-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-10-5120 SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	0.00	4,892.39	97.85	107.61
100-5-10-5125 TRAVEL	3,000.00	0.00	462.26	15.41	2,537.74
100-5-10-5140 TELEPHONE	3,500.00	81.99	1,518.07	43.37	1,981.93
100-5-10-5157 RECORDS MANAGEMENT	3,000.00	391.43	3,731.33	124.38 (	731.33)
100-5-10-5158 OFFICE SUPPLIES	6,000.00	164.97	5,728.54	95.48	271.46
100-5-10-5198 MAINT & SUPPLIES - JANITORIAL	6,000.00	420.00	4,057.27	67.62	1,942.73
TOTAL SUPPLIES & OPERATION EXP	34,000.00	1,206.89	24,844.60	73.07	9,155.40
<u>CONTRACTUAL SERVICES</u>					
100-5-10-5201 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	0.00
100-5-10-5204 LEGAL SERVICES - MOPAC	0.00	0.00	0.00	0.00	0.00
100-5-10-5207 LEGAL SERVICES - CODE REVIEW	0.00	0.00	0.00	0.00	0.00
100-5-10-5210 LEGAL SERVICES	90,000.00	20,398.27	73,877.58	82.09	16,122.42
100-5-10-5211 LEGAL SERVICES - TPIA	7,500.00	1,260.00	6,358.00	84.77	1,142.00
100-5-10-5214 EMERGENCY NOTIFICATION SYS	2,400.00	0.00	1,275.00	53.13	1,125.00
100-5-10-5217 PAYROLL SERVICES	5,000.00	535.30	5,401.03	108.02 (	401.03)
100-5-10-5226 DRUG TESTING	100.00	0.00	100.00	100.00	0.00
100-5-10-5227 BILINGUAL ASSESSMENT	0.00	55.00	165.00	0.00 (	165.00)
100-5-10-5230 AUDIT	20,000.00	5,856.00	21,090.00	105.45 (	1,090.00)
100-5-10-5231 HEALTH FEE / TRAVIS COUNTY	1,500.00	1,500.00	1,500.00	100.00	0.00
100-5-10-5236 COMMUNICATIONS & OUTREACH	15,000.00	0.00	8,317.22	55.45	6,682.78
100-5-10-5237 TAX ASSESSMENT / COLLECTION	2,500.00	0.00	1,976.00	79.04	524.00
100-5-10-5240 INSURANCE - PROP & GEN LIAB	10,650.00	0.00	10,489.70	98.49	160.30
100-5-10-5250 INSURANCE - OFFICIAL LIABILITY	4,000.00	0.00	3,772.02	94.30	227.98
100-5-10-5258 ACL EVENT	10,500.00	0.00	2,750.00	26.19	7,750.00
100-5-10-5260 APPRAISAL DISTRICT - T/C	10,000.00	0.00	5,665.68	56.66	4,334.32
100-5-10-5270 ENGINEERING SERVICES	20,000.00	3,680.00	22,511.25	112.56 (	2,511.25)
TOTAL CONTRACTUAL SERVICES	199,150.00	33,284.57	165,248.48	82.98	33,901.52

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

ADMINISTRATION

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-10-5300 COMPUTER SOFTWARE & SUPP	50,000.00	10,411.57	52,279.27	104.56 (	2,279.27)
100-5-10-5301 PUBLIC MEETINGS TECHNOLOGY	14,000.00	0.00	10,019.80	71.57	3,980.20
100-5-10-5302 WEBSITE AND DIGITAL CODIFICATI	5,500.00	0.00	8,320.00	151.27 (	2,820.00)
100-5-10-5303 PUBLIC INFORMATION REQUESTS	0.00	0.00	0.00	0.00	0.00
100-5-10-5309 INCODE SOFTWARE	5,000.00	0.00	3,258.63	65.17	1,741.37
100-5-10-5311 IT SERVICES TPIA	2,000.00	0.00	600.00	30.00	1,400.00
100-5-10-5325 ELECTION SERVICES	2,000.00	0.00	880.87	44.04	1,119.13
100-5-10-5330 ELECTION PUBLIC NOTICES	1,000.00	0.00	10,178.10	1,017.81 (	9,178.10)
100-5-10-5331 ADVERTISING	2,000.00	0.00	1,577.58	78.88	422.42
100-5-10-5332 COMPREHENSIVE LR PLAN	0.00	0.00	0.00	0.00	0.00
100-5-10-5340 MISCELLANEOUS	0.00	0.00 (	7,802.84)	0.00	7,802.84
100-5-10-5341 ZILKER CLUBHOUSE	1,350.00	0.00	0.00	0.00	1,350.00
100-5-10-5342 OAK WILT TREATMENT & PREVENTIO	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL MISCELLANEOUS OTHER EXP	112,850.00	10,411.57	79,311.41	70.28	33,538.59
<u>CAPITAL OUTLAY</u>					
100-5-10-5400 TRANSFER TO DRAINAGE FUND	0.00	0.00	0.00	0.00	0.00
100-5-10-5413 FURNITURE	1,000.00	0.00	505.46	50.55	494.54
100-5-10-5414 COMPUTERS	1,000.00	756.07	756.07	75.61	243.93
TOTAL CAPITAL OUTLAY	2,000.00	756.07	1,261.53	63.08	738.47
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-10-5525 4B SALES TAX ALLOCATION	200,000.00	14,186.44	115,488.77	57.74	84,511.23
TOTAL OTHER NON-DEPARTMENTAL	200,000.00	14,186.44	115,488.77	57.74	84,511.23
TOTAL ADMINISTRATION	722,145.00	64,152.55	466,713.68	64.63	255,431.32

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: 100-General Fund  
Dept Name and Number: 15 - Dev. Services

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 85,583	\$ 89,006	\$ 91,915	\$ 80,000	-13%	
5006	Overtime/Planned Overtime						New Line Item: Breaking out Salaries
5007	Stipends/Certifications				\$ 1,647		New line item this year. Breaking out salaries.
5010	Training	\$ 3,000	\$ 3,000	\$ 2,000	\$ 2,000	0%	
5020	Health Insurance	\$ 9,422	\$ 9,575	\$ 9,300	\$ 11,000	18%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax	\$ 6,547	\$ 6,809	\$ 7,031	\$ 6,246	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 339	\$ 113	\$ 90	-20%	Actual
5050	TMRS Exp.	\$ 10,015	\$ 10,681	\$ 11,030	\$ 10,614	-4%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 115,669</b>	<b>\$ 120,360</b>	<b>\$ 122,339</b>	<b>\$ 112,547</b>	<b>-8%</b>	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 350	\$ 2,400	586%	Moving advertisements for zoning public hearings to Development Services
5110	Postage	\$ 500	\$ 500	\$ 700	\$ 2,100	200%	Increased postage to cover hearing notice
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 100	\$ 100	\$ 200	\$ 200	0%	
5180	Signs and Barricades	\$ -	\$ 800	\$ 800	\$ 600	-25%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 3,300</b>	<b>\$ 4,100</b>	<b>\$ 4,650</b>	<b>\$ 7,900</b>	<b>70%</b>	
5200	Building Inspection Services	\$ 50,000	\$ 50,000	\$ 40,000	\$ 35,000	-13%	
5210	Legal Services	\$ -	\$ 6,500	\$ 6,500	\$ 8,000	23%	And Planning Services (Bryce DNRBZ)
5251	Building Plan Review	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000	0%	ATS
5252	Zoning Review	\$ 30,000	\$ 20,000	\$ 20,000	\$ 50,000	150%	KFA Zoning Reviews
5253	Arborist Review	\$ 1,500	\$ 500	\$ 2,500	\$ 1,500	-40%	Can be reduced with bringing reviews directly in house and use line item for Questions/ Consults with Certified Arborist
5257	My Permit Now	\$ 2,000	\$ -	\$ 6,000	\$ 3,600	-40%	Monthly subscription Reduced for actual costs
5270	Engineering Services	\$ -	\$ 7,000	\$ 7,000	\$ 15,000	114%	KFA Development related coordination
5272	Professional Consultation	\$ -	\$ -	\$ -	\$ 35,000		New line item this year. KFA staff code support/ meetings
5273	Elevation and Height Verification	\$ -	\$ -	\$ -	\$ 20,000		New line item this year. City facilitated elevation verifications pending quote/approval. (Est: 10 new builds, 2 Surveys Per, ~1,000 Each)
<b>Total Contractual Services</b>		<b>\$ 98,500</b>	<b>\$ 99,000</b>	<b>\$ 92,000</b>	<b>\$ 178,100</b>	<b>94%</b>	
5300	Computer Software/Support	\$ 2,000	\$ 2,000	\$ 4,000	\$ 2,000	-50%	Last year - Exceptional Item for Resident Computer (Life 5 years)
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Statesman notices
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>	<b>\$ 3,000</b>	<b>-40%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 220,469</b>	<b>\$ 226,460</b>	<b>\$ 223,989</b>	<b>\$ 301,547</b>	<b>35%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Survey Benchmark Network M&O		\$ 25,000.00	
Total Exceptional Items Requested:		\$ 25,000.00	

Total Budget Allocation Requested: \$ 301,547.11  
Total Exceptional Items Requested: \$ 25,000.00

**Grand Total Budget Request for Department: \$ 326,547.11**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 102,557.81  
Increase (Decrease) from Previous Budget Cycle (%) 46%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND  
 DEVELOPMENT SERVICES

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-15-5000 SALARY	91,915.00	2,744.04	49,353.89	53.70	42,561.11
100-5-15-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-15-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-15-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-15-5010 TRAINING	2,000.00	0.00	1,070.00	53.50	930.00
100-5-15-5020 HEALTH INSURANCE	9,300.00	387.50	4,892.36	52.61	4,407.64
100-5-15-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-15-5035 SOCIAL SECURITY/MEDICARE	7,031.00	209.92	3,547.82	50.46	3,483.18
100-5-15-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-15-5050 TX MUNICIPAL RETIREMENT SYS	11,030.00	338.62	6,027.94	54.65	5,002.06
100-5-15-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	122,339.00	3,680.08	65,822.00	53.80	56,517.00
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-15-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-15-5103 PRINTING & REPRODUCTION	350.00	0.00	2,862.45	817.84 (	2,512.45)
100-5-15-5110 POSTAGE	700.00	0.00	0.00	0.00	700.00
100-5-15-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-15-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-15-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-15-5125 TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
100-5-15-5140 TELEPHONE	1,000.00	27.33	508.91	50.89	491.09
100-5-15-5153 CREDIT CARD SERVICES	0.00	0.00 (	6,676.46)	0.00	6,676.46
100-5-15-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-15-5158 OFFICE SUPPLIES	200.00	0.00	145.33	72.67	54.67
100-5-15-5161 TREE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5180 SIGNS AND BARRICADES	800.00	0.00	0.00	0.00	800.00
100-5-15-5198 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & OPERATION EXP	4,650.00	27.33 (	3,159.77)	67.95-	7,809.77
<u>CONTRACTUAL SERVICES</u>					
100-5-15-5200 BUILDING INSPECTION SERVICE	40,000.00	0.00	11,905.00	29.76	28,095.00
100-5-15-5201 TECH AND GIS SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5202 PUBLISH / NOTICE SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5210 LEGAL SERVICES	6,500.00	0.00	7,508.76	115.52 (	1,008.76)
100-5-15-5251 BUILDING PLAN REVIEWS	10,000.00	400.00	6,821.25	68.21	3,178.75
100-5-15-5252 ZONING REVIEWS	20,000.00	2,167.50	32,063.75	160.32 (	12,063.75)
100-5-15-5253 ARBORIST REVIEWS	2,500.00	0.00	4,350.00	174.00 (	1,850.00)
100-5-15-5257 MY PERMIT NOW	6,000.00	99.00	1,641.80	27.36	4,358.20
100-5-15-5270 ENGINEERING SERVICES	7,000.00	4,818.75	25,507.05	364.39 (	18,507.05)
100-5-15-5271 INTERIM DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-15-5272 Professional Consultation	0.00	1,268.75	11,756.70	0.00 (	11,756.70)
100-5-15-5273 ELEVATION AND HEIGHT VERIFICAT	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	92,000.00	8,754.00	101,554.31	110.39 (	9,554.31)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND  
 DEVELOPMENT SERVICES

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-15-5300 COMPUTER SOFTWARE & SUPPORT	4,000.00	11.00	2,039.17	50.98	1,960.83
100-5-15-5331 ADVERTISING	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL MISCELLANEOUS OTHER EXP	5,000.00	11.00	2,039.17	40.78	2,960.83
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TOTAL DEVELOPMENT SERVICES	223,989.00	12,472.41	166,255.71	74.22	57,733.29



Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 100 - General Fund  
 Dept Name and Number: 20 - Sanitation

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5287	Storm Debris and Clean Up	\$ -	\$ 3,000	\$ 15,000	\$ 7,500	-50%	22-23 Budget Amendment for Winter Storm Mara
5288	Landscape Remediation	\$ -	\$ -	\$ 10,000	\$ 5,000	-50%	22-23 Budget Amendment to add this line item, clean up from Winter Storm Mara, added \$5,000 for ongoing landscape remediation
<b>Total Contractual Services</b>		<b>\$ 1,000</b>	<b>\$ 4,000</b>	<b>\$ 26,000</b>	<b>\$ 13,500</b>	<b>-48%</b>	
5270	Waste & Disposal Service	\$ 125,000	\$ 125,000	\$ 144,000	\$ 144,000	0%	
<b>Total Miscellaneous Expenditures</b>		<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 144,000</b>	<b>\$ 144,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 126,000</b>	<b>\$ 129,000</b>	<b>\$ 170,000</b>	<b>\$ 157,500</b>	<b>-7%</b>	

2020-2021      2021-2022      2022-2023      2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 157,500.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 157,500.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (12,500.00)  
 Increase (Decrease) from Previous Budget Cycle (%) -7%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

SANITATION

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
100-5-20-5270 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
100-5-20-5286 SPRING CLEAN-UP	1,000.00	0.00	0.00	0.00	1,000.00
100-5-20-5287 STORM DEBRIS AND CLEAN-UP	15,000.00	0.00	12,150.00	81.00	2,850.00
100-5-20-5288 LANDSCAPE REMEDIATION	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL CONTRACTUAL SERVICES	26,000.00	0.00	12,150.00	46.73	13,850.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-20-5370 WASTE & DISPOSAL SERVICE	<u>144,000.00</u>	<u>12,190.48</u>	<u>98,705.14</u>	<u>68.55</u>	<u>45,294.86</u>
TOTAL MISCELLANEOUS OTHER EXP	144,000.00	12,190.48	98,705.14	68.55	45,294.86
<hr/>					
TOTAL SANITATION	170,000.00	12,190.48	110,855.14	65.21	59,144.86

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: 100-General Fund  
Dept Name and Number: 25 - Utility Billing

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary		\$ 89,006	\$ 79,040	\$ 70,000	-11%	
5006	Overtime/Planned Overtime						New line item this year. Breaking out salaries.
5007	Stipends/Certifications				\$ 600		New line item this year. Breaking out salaries.
5010	Training		\$ 1,000	\$ 1,000	\$ 1,500	50%	
5020	Health Insurance		\$ 9,422	\$ 9,422	\$ 11,000	17%	Actual
5030	Workers Comp. Insurance		\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax		\$ 6,809	\$ 6,047	\$ 5,401	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.		\$ 152	\$ 113	\$ 90	-20%	Actual
5050	TMRS Exp.		\$ 10,681	\$ 9,485	\$ 9,178	-3%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ -</b>	<b>\$ 118,020</b>	<b>\$ 106,056</b>	<b>\$ 98,719</b>	<b>-7%</b>	
5101	Fax / Copier		\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction		\$ 4,000	\$ 4,000	\$ 3,500	-13%	\$1,600 Envelopes, \$1,340 Bill Shells
5110	Postage		\$ 2,500	\$ 2,500	\$ 5,500	120%	\$4,200 Postage, \$1,282 Lease
5120	Subscriptions & Memberships		\$ 500	\$ 500	\$ 250	-50%	
5125	Travel		\$ 500	\$ 500	\$ 500	0%	
5140	Telephone		\$ 750	\$ 750	\$ 500	-33%	Based on Actual
5158	Office Supplies		\$ 300	\$ 600	\$ 400	-33%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ -</b>	<b>\$ 8,650</b>	<b>\$ 8,950</b>	<b>\$ 10,750</b>	<b>20%</b>	
5202	T Tech Fees		\$ 200	\$ 200	\$ -	-100%	Not Using
5210	Legal Services		\$ 500	\$ 500	\$ -	-100%	Not Using
<b>Total Contractual Services</b>		<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>-100%</b>	
5300	Computer Software/Support		\$ 15,000	\$ 15,000	\$ 12,000	-20%	Incode Actual + Diggio
5331	Advertising		\$ 500	\$ 500	\$ 250	-50%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>	<b>\$ 12,250</b>	<b>-21%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 142,870</b>	<b>\$ 131,206</b>	<b>\$ 121,719</b>	<b>-7%</b>	

2020-2021      2021-2022      2022-2023      2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 121,718.90

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 121,718.90

Increase (Decrease) from Previous Budget Cycle (\$) \$ (9,487.46)

Increase (Decrease) from Previous Budget Cycle (%) -7%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

UTILITY BILLING

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-25-5000 SALARY	79,040.00	2,330.76	39,645.99	50.16	39,394.01
100-5-25-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-25-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-25-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-25-5010 TRAINING	1,000.00	0.00	725.00	72.50	275.00
100-5-25-5020 HEALTH INSURANCE	9,422.00	407.89	5,710.46	60.61	3,711.54
100-5-25-5030 WORKERS COMP INSURANCE	950.00	0.00	929.99	97.89	20.01
100-5-25-5035 SOCIAL SECURITY/MEDICARE	6,047.00	178.30	3,032.92	50.16	3,014.08
100-5-25-5040 UNEMPLOYMENT COMP INSUR	113.00	0.00	0.00	0.00	113.00
100-5-25-5050 TX MUNICIPAL RETIREMENT SYS	9,485.00	287.62	4,766.30	50.25	4,718.70
100-5-25-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	106,057.00	3,204.57	54,810.66	51.68	51,246.34
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-25-5101 FAX / COPIER	100.00	0.00	0.00	0.00	100.00
100-5-25-5103 PRINTING & REPRODUCTION	4,000.00	0.00	1,337.57	33.44	2,662.43
100-5-25-5110 POSTAGE	2,500.00	0.00	3,082.29	123.29	(582.29)
100-5-25-5120 SUBSCRIPTIONS & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00
100-5-25-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
100-5-25-5140 TELEPHONE	750.00	20.50	404.02	53.87	345.98
100-5-25-5158 OFFICE SUPPLIES	600.00	0.00	146.46	24.41	453.54
TOTAL SUPPLIES & OPERATION EXP	8,950.00	20.50	4,970.34	55.53	3,979.66
<u>CONTRACTUAL SERVICES</u>					
100-5-25-5202 T TECH FEES	200.00	0.00	0.00	0.00	200.00
100-5-25-5210 LEGAL SERVICES	500.00	0.00	0.00	0.00	500.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	0.00	700.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-25-5300 COMPUTER SOFTWARE/SUPPORT	15,000.00	82.50	5,139.53	34.26	9,860.47
100-5-25-5331 ADVERTISING	500.00	0.00	0.00	0.00	500.00
TOTAL MISCELLANEOUS OTHER EXP	15,500.00	82.50	5,139.53	33.16	10,360.47
TOTAL UTILITY BILLING	131,207.00	3,307.57	64,920.53	49.48	66,286.47

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023  
Fund Name and Number: 100 General Fund  
Dept Name and Number: 30 - Streets

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 49,381	\$ 53,528	\$ 56,819	\$ 57,000	0%	Salary, On-call pay, and cert pay
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 180		New Line Item this year, breaking out salaries. Planned overtime is estimated for city events (July 4, ACL, Spring Clean Up, NNO, Halloween). Any above is emergency OT.
5007	Stipends/Certifications	\$ -	\$ -	\$ -	\$ 3,487		New Line Item this year, breaking out salaries
5010	Training	\$ -	\$ -	\$ 1,000	\$ 2,000	100%	CSI Training for 2 operators
5020	Health Insurance	\$ 5,735	\$ 4,996	\$ 7,765	\$ 7,000	-10%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 700	\$ 1,400	\$ 1,400	0%	Actual
5035	Social Security/Medicare Tax	\$ 3,778	\$ 4,095	\$ 4,347	\$ 4,641	7%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 92	\$ 181	\$ 81	\$ 70	-14%	Actual
5050	TX Mun. Retire. System Exp.	\$ 5,779	\$ 6,423	\$ 6,818	\$ 7,887	16%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 65,465</b>	<b>\$ 69,924</b>	<b>\$ 78,230</b>	<b>\$ 83,665</b>	<b>7%</b>	
5125	Travel				\$ 1,500		New Line Item Request in 23-24
5130	Utilities	\$ 1,800	\$ 2,000	\$ 2,200	\$ 2,400	9%	Actual - Austin Energy Street Lights
5140	Telephone	\$ 500	\$ 500	\$ 1,000	\$ 300	-70%	Prorated between departments
5145	Uniforms & Accessories	\$ 400	\$ 1,000	\$ 1,500	\$ 1,000	-33%	
5161	Tree Trimming Services	\$ 1,500	\$ 1,500	\$ 21,500	\$ 25,000	16%	Increased Tree Trimming for ROWs
5162	Street Sweeping	\$ -	\$ -	\$ -	\$ 10,000		Used to be included in Street Maintenance and Repairs - Now doing more sweeping in house
5164	Equipment Maintenance & Repairs				\$ 2,500		New Line item - used to be included in 5350, more equipment to maintain
5171	Equipment Purchase	\$ -	\$ -	\$ 15,000	\$ 4,000	-73%	GPS Receiver (Split between streets, water, wastewater)
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5180	Signs & Barricades	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Additional barricades for increased events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 1,000	\$ 5,000	\$ 4,000	-20%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 2,500	\$ 3,500	\$ 4,000	\$ 2,000	-50%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 750	\$ 1,000	33%	increase in costs
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 11,200</b>	<b>\$ 13,500</b>	<b>\$ 55,950</b>	<b>\$ 59,075</b>	<b>6%</b>	
5255	Vehicle Insurance	\$ 600	\$ 600	\$ 250	\$ 250	0%	Actual - TBD
5270	Engineering Services		\$ 3,000	\$ 23,000	\$ 3,000	-87%	Additional \$20,000 for Pavement Condition Assessment (2022-2023)
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 200	0%	
<b>Total Contractual Services</b>		<b>\$ 800</b>	<b>\$ 3,800</b>	<b>\$ 23,450</b>	<b>\$ 3,450</b>	<b>-85%</b>	
5350	Tools	\$ 1,000	\$ 2,000	\$ 5,000	\$ 4,000	-20%	Dept is in need of tools. Many of the tools we currently have are inadequate. Tool box for trucks
5355	Street Maintenance & Repairs	\$ 10,000	\$ 10,000	\$ 90,000	\$ -	-100%	\$ _____ for repaving or conditioning per Pavement Condition Assessment. May include estimates from KPA for paving in conjunction with the Water System Improvements. See additional notes on exceptional item below.
<b>Total Miscellaneous</b>		<b>\$ 11,000</b>	<b>\$ 12,000</b>	<b>\$ 95,000</b>	<b>\$ 4,000</b>	<b>-96%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh Financing Note - Debt Serv.		\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ 2,700	\$ -	-100%	
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 785</b>	<b>\$ 3,485</b>	<b>\$ 1,285</b>	<b>-63%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 88,465</b>	<b>\$ 100,009</b>	<b>\$ 256,115</b>	<b>\$ 151,475</b>	<b>-41%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Item</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5355 - Street Maintenance & Repairs		\$ 200,000	Street paving associated with the Water System Improvement Projects in lieu of bond funds. Exceptional item ranging from 75,000 to 300,000 from Street Unexpended Balance. This item funded last year at \$75,000.
5171 - Equipment Purchase	Chipper	\$ 35,000	
Total Exceptional Items Requested:		\$ 235,000	

Total Budget Allocation Requested: \$ 151,475  
 Total Exceptional Items Requested: \$ 235,000

**Grand Total Budget Request for Department: \$ 386,475**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 130,360  
 Increase (Decrease) from Previous Budget Cycle (%) 51%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

STREETS 75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-30-5000 SALARY	56,819.00	1,599.37	29,389.00	51.72	27,430.00
100-5-30-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-30-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-30-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-30-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-30-5010 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
100-5-30-5020 HEALTH INSURANCE	7,765.00	131.03	1,688.60	21.75	6,076.40
100-5-30-5030 WORKERS COMP INSURANCE	1,400.00	0.00	1,370.52	97.89	29.48
100-5-30-5035 SOCIAL SECURITY/MEDICARE	4,347.00	122.35	2,287.59	52.62	2,059.41
100-5-30-5040 UNEMPLOYMENT COMP INSUR	81.00	0.00	0.00	0.00	81.00
100-5-30-5050 TX MUNICIPAL RETIREMENT SYS	6,818.00	229.52	4,669.39	68.49	2,148.61
100-5-30-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>78,230.00</b>	<b>2,082.27</b>	<b>39,405.10</b>	<b>50.37</b>	<b>38,824.90</b>
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-30-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-30-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-30-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-30-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-30-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-30-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-30-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-30-5130 UTILITIES	2,200.00	0.00	1,622.19	73.74	577.81
100-5-30-5140 TELEPHONE	1,000.00	13.67	231.13	23.11	768.87
100-5-30-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	487.63	32.51	1,012.37
100-5-30-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5158 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-30-5161 TREE TRIMMING SERVICE	21,500.00	0.00	18,400.00	85.58	3,100.00
100-5-30-5162 STREET SWEEPING	0.00	0.00	2,219.13	0.00	(2,219.13)
100-5-30-5164 EQUIPMENT MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00
100-5-30-5171 EQUIPMENT PURCHASE	15,000.00	0.00	13,114.74	87.43	1,885.26
100-5-30-5172 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-5-30-5180 SIGNS & BARRICADES	2,500.00	0.00	1,395.27	55.81	1,104.73
100-5-30-5181 EQUIPMENT RENTAL	5,000.00	0.00	837.01	16.74	4,162.99
100-5-30-5190 MATERIALS	2,500.00	0.00	654.99	26.20	1,845.01
100-5-30-5195 VEHICLE OPERATIONS	4,000.00	91.56	1,547.96	38.70	2,452.04
100-5-30-5196 VEHICLE MAINT & REPAIRS	750.00	0.00	(465.70)	62.09	1,215.70
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>55,950.00</b>	<b>105.23</b>	<b>40,044.35</b>	<b>71.57</b>	<b>15,905.65</b>
<u>CONTRACTUAL SERVICES</u>					
100-5-30-5255 VEHICLE INSURANCE	250.00	0.00	250.52	100.21	(0.52)
100-5-30-5270 ENGINEERING	23,000.00	0.00	138.75	0.60	22,861.25
100-5-30-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>23,450.00</b>	<b>0.00</b>	<b>389.27</b>	<b>1.66</b>	<b>23,060.73</b>

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

STREETS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-30-5350 TOOLS	5,000.00	0.00	491.04	9.82	4,508.96
100-5-30-5355 STREET MAINT & REPAIRS	<u>90,000.00</u>	<u>0.00</u>	<u>3,981.86</u>	<u>4.42</u>	<u>86,018.14</u>
TOTAL MISCELLANEOUS OTHER EXP	95,000.00	0.00	4,472.90	4.71	90,527.10
<u>CAPITAL OUTLAY</u>					
100-5-30-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
100-5-30-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	0.00	0.00	785.00
100-5-30-5495 NEW VEHICLE & OUTFITTING	<u>2,700.00</u>	<u>3,353.32</u>	<u>3,347.19</u>	<u>123.97</u>	<u>(647.19)</u>
TOTAL CAPITAL OUTLAY	3,485.00	3,353.32	3,347.19	96.05	137.81
<hr/>					
TOTAL STREETS	256,115.00	5,540.82	87,658.81	34.23	168,456.19



Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2023

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 729,655	\$ 732,066	\$ 804,351	\$ 837,542	4%	Current Salary levels with steps + Elaine
5002	Holiday Compensation	\$ -	\$ 26,775	\$ 27,000	\$ 33,000	22%	
5006	Overtime/Planned Overtime	\$ 10,000	\$ 10,000	\$ 13,000	\$ 10,000	-23%	OT slight decrease to match proper staffing levels.
5007	Stipends/Certifications	\$ 13,560	\$ 19,000	\$ 15,000	\$ 20,000	33%	On-Call, FTO Pay, Shift Differential, Cert Pay; slight reclassification out of 5000
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	0%	
5010	Training	\$ 7,000	\$ 10,000	\$ 10,000	\$ 10,000	0%	cost of courses and per diem
5011	Reserve Officer Pay	\$ 31,200	\$ 15,000	\$ 15,000	\$ 10,000	-33%	
5012	LEOSE	\$ -	\$ 1,025	\$ 897	\$ 1,000	11%	LEOSE Funding reimbursed from the state
5020	Health Insurance	\$ 76,602	\$ 77,016	\$ 91,000	\$ 113,000	24%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 10,800	\$ 23,600	\$ 23,500	0%	Actual
5035	Social Security/Medic. Tax	\$ 55,819	\$ 61,035	\$ 65,740.35	\$ 68,891	5%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 1,234	\$ 2,749	\$ 1,000	\$ 950	-5%	Actual
5050	TMRS Exp.	\$ 84,275	\$ 95,741	\$ 103,122	\$ 117,070	14%	13% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	0%	Actual - TBD
<b>Total Personnel Expenditures</b>		<b>\$ 1,038,645</b>	<b>\$ 1,079,707</b>	<b>\$ 1,193,210</b>	<b>\$ 1,268,454</b>	<b>6%</b>	
5101	Fax/Copier	\$ -	\$ -	\$ -	\$ 600		photo copier lease ~\$600/year (reclassified from 5103)
5103	Printing & Reproduction	\$ 500	\$ 1,000	\$ 1,600	\$ 1,000	-38%	Brochures, informational material
5106	Citation Material	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Production of paper tickets, Pending \$25K exceptional item decision
5107	Police Qualification	\$ 1,500	\$ 3,000	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	-50%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 500	100%	
5120	Subscriptions and Memberships				\$ 1,000		
5140	Telephone	\$ 7,300	\$ 8,000	\$ 9,000	\$ 9,000	0%	
5143	Police Car & Accessories	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000	0%	
5144	Police Supplies	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 8,500	\$ 7,500	\$ 7,500	\$ 6,500	-13%	
5157	Records Management	\$ 5,700	\$ 5,700	\$ 5,800	\$ 6,000	3%	TBD - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	50%	Inflation of item cost
5159	City Event Supplies	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,500	40%	Includes other city events (4th of July & Trunk or Treat)
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Maintenance on existing radios
5186	Radar Certification	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 10,000	\$ 14,000	\$ 28,000	\$ 20,000	-29%	Lower due to projected use
5196	Vehicle Maintenance & Repairs	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	0%	Was reduced to \$5,000 b/c new vehicles approved
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 61,750</b>	<b>\$ 60,950</b>	<b>\$ 75,650</b>	<b>\$ 69,100</b>	<b>-9%</b>	
5211	Radio Services	\$ 5,870	\$ 5,600	\$ 5,600	\$ 5,500	-2%	County - Band width cost. Based on actual.
5216	Dispatch Services	\$ 23,000	\$ 26,500	\$ 29,979	\$ 34,476	15%	Dispatch CTECC increase (County). Based on actual.
5226	Drug Testing	\$ 200	\$ 200	\$ 200	\$ 200	0%	
5238	Applicant Testing	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000	0%	psychologicals and fingerprints
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,050	\$ 5,250	\$ 5,250	0%	Actual - TBD
5258	ACL Event	\$ -	\$ 34,000	\$ 34,000	\$ 40,000	18%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
<b>Total Contractual Services</b>		<b>\$ 35,420</b>	<b>\$ 73,350</b>	<b>\$ 77,029</b>	<b>\$ 87,426</b>	<b>13%</b>	
5300	Computer Software & Support	\$ 30,200	\$ 43,000	\$ 46,865	\$ 50,000	7%	Pending additional \$2,300 exceptional item decision
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 30,200</b>	<b>\$ 43,000</b>	<b>\$ 46,865</b>	<b>\$ 50,000</b>	<b>7%</b>	

5404	Radios			\$ -	\$ -		Pending \$37K exceptional item decision
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repairs; Additional \$15K pending exceptional item decision
5414	Computers	\$ 13,000	\$ 3,000	\$ 3,000	\$ 5,000	67%	Replacement of 2 computers
5494	Veh. Financing Note - Debt Serv.		\$ 34,002	\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 12,000	\$ 147,278	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ 26,000</b>	<b>\$ 185,280</b>	<b>\$ 38,002</b>	<b>\$ 40,002</b>	<b>5%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,192,015</b>	<b>\$ 1,442,287</b>	<b>\$ 1,430,756</b>	<b>\$ 1,514,982</b>	<b>6%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Description	Requested Amount	Comments
5404: Radios	New Handhelds	\$ 37,000	Radios are at end of life and require encryption capability.
5411: Video Cameras & Microphones	New body cameras	\$ 15,000	Cameras are old and do not support charge
5300: Computer Software and Support	Speed trailer software	\$ 2,300	Retrofit of speed trailer to cloud based system allowing for better reporting (May Cost More)
5106: Citation Material	Brazos ticket writers	\$ 25,000	Transitioning from paper citations to electronic citations. Brazos interfaces with our RMS system and Court. (Checking on Payment Plan)
Total Exceptional Items Requested:		\$ 79,300	

Total Budget Allocation Requested: \$ 1,514,982  
Total Exceptional Items Requested: \$ 79,300

**Grand Total Budget Request for Department: \$ 1,594,282**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 79,300  
Increase (Decrease) from Previous Budget Cycle (%) 6%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

100-GENERAL FUND

POLICE 75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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<u>PERSONNEL</u>					
100-5-40-5000 SALARY	804,351.00	31,399.58	546,895.27	67.99	257,455.73
100-5-40-5002 HOLIDAY COMPENSATION	27,000.00	0.00	28,440.85	105.34 (	1,440.85)
100-5-40-5006 OVERTIME	13,000.00	0.00	6,716.32	51.66	6,283.68
100-5-40-5007 STIPEND	15,000.00	0.00	10,666.24	71.11	4,333.76
100-5-40-5009 RETIREMENT PAYOUT RESERVE	15,000.00	0.00	0.00	0.00	15,000.00
100-5-40-5010 TRAINING	10,000.00	0.00	2,958.20	29.58	7,041.80
100-5-40-5011 RESERVE OFFICER PAY	15,000.00	0.00	2,665.00	17.77	12,335.00
100-5-40-5012 LEOSE TRAINING	897.00	0.00	0.00	0.00	897.00
100-5-40-5020 HEALTH INSURANCE	91,000.00	4,016.87	60,288.72	66.25	30,711.28
100-5-40-5030 WORKERS COMP INSURANCE	23,600.00	0.00	21,634.59	91.67	1,965.41
100-5-40-5035 SOCIAL SECURITY/MEDICARE	65,740.35	2,221.87	43,329.93	65.91	22,410.42
100-5-40-5040 UNEMPLOYMENT COMP INSUR	1,000.00	0.00	11.20	1.12	988.80
100-5-40-5050 TX MUNICIPAL RETIREMENT SYS	103,122.12	3,842.60	68,275.45	66.21	34,846.67
100-5-40-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-5-40-5070 POLICE PROFESSIONAL LIABILITY	8,500.00	0.00	7,829.22	92.11	670.78
<b>TOTAL PERSONNEL</b>	<b>1,193,210.47</b>	<b>41,480.92</b>	<b>799,710.99</b>	<b>67.02</b>	<b>393,499.48</b>

<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-40-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-40-5103 PRINTING & REPRODUCTION	1,600.00	0.00	0.00	0.00	1,600.00
100-5-40-5105 TICKET WRITERS	0.00	0.00	0.00	0.00	0.00
100-5-40-5106 CITATION MATERIAL	2,500.00	0.00	945.26	37.81	1,554.74
100-5-40-5107 POLICE QUALIFICATIONS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5108 PROPERTY & EVIDENCE	1,000.00	0.00	76.83	7.68	923.17
100-5-40-5109 BICYCLE MAINTENANCE	250.00	0.00	0.00	0.00	250.00
100-5-40-5110 POSTAGE	250.00	0.00	158.21	63.28	91.79
100-5-40-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-40-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-40-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-40-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-40-5130 LEOSE FUNDS	0.00	0.00	0.00	0.00	0.00
100-5-40-5140 TELEPHONE	9,000.00	218.65	7,396.97	82.19	1,603.03
100-5-40-5143 POLICE CAR & ACCESSORIES	4,000.00	0.00	1,668.87	41.72	2,331.13
100-5-40-5144 POLICE SUPPLIES	3,000.00	0.00	782.84	26.09	2,217.16
100-5-40-5145 UNIFORMS & ACCESSORIES	7,500.00	588.58	2,360.74	31.48	5,139.26
100-5-40-5157 RECORDS MANAGEMENT	5,800.00	0.00	6,121.50	105.54 (	321.50)
100-5-40-5158 OFFICE SUPPLIES	1,000.00	35.15	747.12	74.71	252.88
100-5-40-5159 CITY EVENT SUPPLIES	2,500.00	0.00	315.64	12.63	2,184.36
100-5-40-5185 COMMUNICATION EQUIP MAINT	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5186 RADAR CERTIFICATION	250.00	0.00	160.00	64.00	90.00
100-5-40-5195 VEHICLE OPERATION	28,000.00	775.45	8,907.04	31.81	19,092.96
100-5-40-5196 VEHICLE MAINT & REPAIRS	5,000.00	425.14	2,277.78	45.56	2,722.22
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>75,650.00</b>	<b>2,042.97</b>	<b>31,918.80</b>	<b>42.19</b>	<b>43,731.20</b>

<u>CONTRACTUAL SERVICES</u>					
100-5-40-5211 RADIO SERVICES	5,600.00	0.00	4,206.86	75.12	1,393.14
100-5-40-5216 DISPATCH SERVICES	29,979.00	0.00	29,979.00	100.00	0.00

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

POLICE

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-40-5226 DRUG TESTING	200.00	40.00	120.00	60.00	80.00
100-5-40-5238 APPLICANT TESTING	1,000.00	0.00	325.00	32.50	675.00
100-5-40-5239 LABORATORY SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5255 VEHICLE INSURANCE	5,250.00	0.00	5,209.40	99.23	40.60
100-5-40-5258 ACL EVENT	<u>34,000.00</u>	<u>0.00</u>	<u>42,036.47</u>	<u>123.64</u>	<u>( 8,036.47)</u>
TOTAL CONTRACTUAL SERVICES	77,029.00	40.00	81,876.73	106.29	( 4,847.73)
 <u>MISCELLANEOUS OTHER EXP</u>					
100-5-40-5300 COMPUTER SOFTWARE & SUPPORT	<u>46,865.00</u>	<u>3,536.49</u>	<u>32,844.34</u>	<u>70.08</u>	<u>14,020.66</u>
TOTAL MISCELLANEOUS OTHER EXP	46,865.00	3,536.49	32,844.34	70.08	14,020.66
 <u>CAPITAL OUTLAY</u>					
100-5-40-5404 PD RADIOS	0.00	0.00	0.00	0.00	0.00
100-5-40-5411 VIDEO CAMERAS & MICROPHONES	1,000.00	0.00	0.00	0.00	1,000.00
100-5-40-5414 COMPUTERS	3,000.00	0.00	0.00	0.00	3,000.00
100-5-40-5461 TRANSFER TO WATER FUND	0.00	0.00	0.00	0.00	0.00
100-5-40-5494 VEHICLE FINANCING NOTE DEBT SV	34,002.00	0.00	0.00	0.00	34,002.00
100-5-40-5495 NEW VEHICLE & OUTFITTING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	38,002.00	0.00	0.00	0.00	38,002.00
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TOTAL POLICE	1,430,756.47	47,100.38	946,350.86	66.14	484,405.61

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date:

Fund Name and Number: General Fund - 100

Dept Name and Number: 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 41,688	\$ 43,356	\$ 45,228	\$ 40,000	-12%	
5006	Overtime/Planned Overtime				\$ -		New line item this year. Breaking out salaries.
5007	Stipends/Certifications				\$ 627		New line item this year. Breaking out salaries.
5010	Training	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5020	Health Insurance	\$ 986	\$ 833	\$ 900	\$ 1,100	22%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 1,000	\$ 500	\$ 700	40%	Actual
5035	Social Security/Medic. Tax	\$ 4,566	\$ 3,317	\$ 3,460	\$ 3,108	-10%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 100	\$ 576	\$ 200	\$ 200	0%	Actual
5050	TMRS Exp.	\$ 4,879	\$ 5,203	\$ 5,427	\$ 5,282	-3%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 53,719</b>	<b>\$ 55,284</b>	<b>\$ 56,715</b>	<b>\$ 52,016</b>	<b>-8%</b>	
5103	Printing & Reproduction	\$ 625	\$ 1,100	\$ 1,100	\$ 1,000	-9%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 50	\$ 100	\$ 50	-50%	
5140	Telephone	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5158	Office Supplies	\$ 250	\$ 250	\$ 250	\$ 750	200%	
<b>Total Supplies &amp; Operations Expense</b>		<b>\$ 2,275</b>	<b>\$ 3,250</b>	<b>\$ 3,300</b>	<b>\$ 3,650</b>	<b>11%</b>	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Court Credit Card Fees	\$ 9,000	\$ 9,000	\$ 5,000	\$ 5,000	0%	
5210	Legal Services	\$ 20,000	\$ 15,000	\$ 10,000	\$ 10,000	0%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 600	\$ 900	\$ 1,100	\$ 900	-18%	
<b>Total Contractual Services</b>		<b>\$ 48,600</b>	<b>\$ 43,900</b>	<b>\$ 35,100</b>	<b>\$ 34,900</b>	<b>-1%</b>	
5300	Computer Software & Support	\$ -	\$ 800	\$ 1,600	\$ -	-100%	Budgeted in Court Technology this year
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 1,600</b>	<b>\$ -</b>	<b>-100%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 104,594</b>	<b>\$ 103,234</b>	<b>\$ 96,715</b>	<b>\$ 90,566</b>	<b>-6%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 90,566.48  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 90,566.48**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (6,148.83)  
Increase (Decrease) from Previous Budget Cycle (%) -6%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

## 100-GENERAL FUND

## COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-50-5000 SALARY	45,228.00	1,366.26	25,261.00	55.85	19,967.00
100-5-50-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-50-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-50-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-50-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-50-5010 TRAINING	1,000.00	0.00	250.00	25.00	750.00
100-5-50-5020 HEALTH INSURANCE	900.00	40.79	508.07	56.45	391.93
100-5-50-5030 WORKERS COMP INSURANCE	500.00	0.00	1,957.88	391.58 (	1,457.88)
100-5-50-5035 SOCIAL SECURITY/MEDICARE	3,460.00	161.89	2,791.03	80.67	668.97
100-5-50-5040 UNEMPLOYMENT COMP INSUR	200.00	0.00	0.00	0.00	200.00
100-5-50-5050 TX MUNICIPAL RETIREMENT SYS	5,427.00	168.59	3,125.82	57.60	2,301.18
100-5-50-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	56,715.00	1,737.53	33,893.80	59.76	22,821.20
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-50-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-50-5103 PRINTING & REPRODUCTION	1,100.00	0.00	49.29	4.48	1,050.71
100-5-50-5110 POSTAGE	250.00	0.00	306.49	122.60 (	56.49)
100-5-50-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-50-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-50-5120 SUBSCRIPTIONS & MEMBERSHIPS	100.00	0.00	507.00	507.00 (	407.00)
100-5-50-5125 TRAVEL	100.00	0.00	0.00	0.00	100.00
100-5-50-5140 TELEPHONE	1,500.00	41.00	731.54	48.77	768.46
100-5-50-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-50-5158 OFFICE SUPPLIES	250.00	0.00	522.25	208.90 (	272.25)
TOTAL SUPPLIES & OPERATION EXP	3,300.00	41.00	2,116.57	64.14	1,183.43
<u>CONTRACTUAL SERVICES</u>					
100-5-50-5201 COLLECTION AGENCY FEES	1,000.00	99.30	1,062.74	106.27 (	62.74)
100-5-50-5206 COURT CREDIT CARD FEES	5,000.00	0.00	3,929.03	78.58	1,070.97
100-5-50-5210 LEGAL SERVICES	10,000.00	280.00	4,746.51	47.47	5,253.49
100-5-50-5212 PRESIDING JUDGE EXPENSE	18,000.00	750.00	12,750.00	70.83	5,250.00
100-5-50-5213 INTERPRETER FEES	1,100.00	0.00	200.00	18.18	900.00
TOTAL CONTRACTUAL SERVICES	35,100.00	1,129.30	22,688.28	64.64	12,411.72
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-50-5300 COMPUTER SOFTWARE & SUPPORT	1,600.00	129.40	4,462.23	278.89 (	2,862.23)
TOTAL MISCELLANEOUS OTHER EXP	1,600.00	129.40	4,462.23	278.89 (	2,862.23)
 TOTAL COURT	 96,715.00	 3,037.23	 63,160.88	 65.31	 33,554.12

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date:

Fund Name and Number: General Fund - 100

Dept Name and Number: 55 - Parks

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 37,556	\$ 39,982	\$ 36,930	\$ 36,930	0%	Salary, on call pay, and cert pay
5006	Overtime/Planned Overtime				\$ -		New line item this year. Breaking out salaries.
5007	Stipends	\$ -	\$ -	\$ -	\$ 1,180		New line item this year. Breaking out salaries.
5010	Training	\$ -	\$ -	\$ 3,000	\$ 3,000	0%	Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 4,096	\$ 3,331	\$ 4,853	\$ 3,500	-28%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 500	\$ 1,020	\$ 1,000	-2%	Actual
5035	Social Security/Medicare Tax	\$ 2,873	\$ 3,059	\$ 2,825	\$ 2,915	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 57	\$ 122	\$ 45	\$ 45	0%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,338	\$ 4,798	\$ 4,432	\$ 4,954	12%	13% of salary related line items
	<b>Total Personnel Expenses</b>	<b>\$ 49,420</b>	<b>\$ 51,792</b>	<b>\$ 53,105</b>	<b>\$ 53,525</b>	<b>1%</b>	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 500	\$ 250	-50%	
5130	Utilities	\$ 500	\$ 10,000	\$ 2,500	\$ 12,000	380%	Water to be included upcoming year
5145	Uniforms & Accessories				\$ 1,000		New line item request
5158	Office Supplies	\$ 100	\$ 250	\$ 250	\$ 250	0%	
5159	City Event Supplies				\$ 500		New Line Item Request: 4th of July, National Night Out & Halloween
5164	Equipment Maint. & Repairs	\$ 1,000	\$ 2,000	\$ 3,000	\$ 1,500	-50%	Cost of parts going up
5171	Equipment	\$ 3,500	\$ 2,500	\$ 8,000	\$ 3,500	-56%	
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5190	Materials	\$ 3,000	\$ 4,000	\$ 6,500	\$ 10,500	62%	Trees and flower beds, bed mulch, irrigation, fertilizer, Ant & Weed control, crushed granite (Reclassified \$4,000 from Improvements to existing park assets.)
5191	Maintenance	\$ 2,500	\$ 7,000	\$ 8,000	\$ 6,000	-25%	
5195	Vehicle Operations - Fuel	\$ 1,500	\$ 1,000	\$ 2,000	\$ 3,000	50%	Proration of fuel to be charged to parks.
5196	Vehicle Maint. & Repair	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repair of gator - Cost of parts going up
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 8,500	\$ 13,000	\$ 9,000	\$ 9,000	0%	Split Fieldhouse/City Hall Janitorial Contract with 100-10 (\$6,000) + remaining balance for other fieldhouse maintenance
	<b>Total Supplies &amp; Operations Expenses</b>	<b>\$ 22,100</b>	<b>\$ 41,250</b>	<b>\$ 40,750</b>	<b>\$ 48,875</b>	<b>20%</b>	
5255	Vehicle Insurance	\$ 1,500	\$ 1,500	\$ 600	\$ 600	0%	Actual - TBD
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>0%</b>	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5350	Tools	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	Hand tools needed for dept.
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>0%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,000	-80%	Partial reclass to Materials. This item also used for expenditure items from RCDC as needed.
5456	Plants for Park and Entrances	\$ 2,000	\$ -	\$ -	\$ 2,000		
5494	Veh. Financing Note - Debt Serv.		\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ 2,700		-100%	
	<b>Total Capital Outlays</b>	<b>\$ 7,000</b>	<b>\$ 5,785</b>	<b>\$ 8,485</b>	<b>\$ 3,785</b>	<b>-55%</b>	
5512	Playground Mulching & Maintenance	\$ 5,000	\$ 6,500	\$ 8,000	\$ 8,500	6%	Additional park use/Increase in materials
	<b>Other Non-Departmental</b>	<b>\$ 5,000</b>	<b>\$ 6,500</b>	<b>\$ 8,000</b>	<b>\$ 8,500</b>	<b>6%</b>	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 85,520</b>	<b>\$ 107,327</b>	<b>\$ 112,440</b>	<b>\$ 116,785</b>	<b>4%</b>	

2020-2021      2021-2022      2022-2023      2023-2024

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 - Equipment Purchase	Chipper	\$ 35,000	Split between Streets, Parks

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Total Exceptional Items Requested:	\$ 35,000
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Total Budget Allocation Requested:	\$ 116,785
Total Exceptional Items Requested:	\$ 35,000

**Grand Total Budget Request for Department: \$ 151,785**

Increase (Decrease) from Previous Budget Cycle (\$)	\$ 39,345
Increase (Decrease) from Previous Budget Cycle (%)	35%



CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

PARK DEPARTMENT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
100-5-55-5000 SALARY	36,930.00	1,051.62	16,229.93	43.95	20,700.07
100-5-55-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-5-55-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
100-5-55-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
100-5-55-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
100-5-55-5010 TRAINING	3,000.00	642.54	2,042.54	68.08	957.46
100-5-55-5020 HEALTH INSURANCE	4,853.00	83.91	1,034.25	21.31	3,818.75
100-5-55-5030 WORKERS COMP INSURANCE	1,020.00	0.00	978.94	95.97	41.06
100-5-55-5035 SOCIAL SECURITY/MEDICARE	2,825.00	80.45	1,241.23	43.94	1,583.77
100-5-55-5040 UNEMPLOYMENT COMP INSUR	45.00	0.00	0.00	0.00	45.00
100-5-55-5050 TX MUNICIPAL RETIREMENT SYS	4,432.00	129.77	2,483.45	56.03	1,948.55
100-5-55-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	53,105.00	1,988.29	24,010.34	45.21	29,094.66
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-55-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-55-5103 PRINTING & REPRODUCTION	500.00	0.00	0.00	0.00	500.00
100-5-55-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-55-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-55-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-55-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-55-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-55-5130 UTILITIES	2,500.00	0.00	734.77	29.39	1,765.23
100-5-55-5140 TELEPHONE	0.00	0.00	8.20	0.00	8.20
100-5-55-5145 UNIFORMS & ACCESSORIES	0.00	0.00	0.00	0.00	0.00
100-5-55-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5158 OFFICE SUPPLIES	250.00	0.00	75.52	30.21	174.48
100-5-55-5159 CITY EVENT SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-5-55-5164 EQUIPMENT MAINT & REPAIRS	3,000.00	290.37	1,170.26	39.01	1,829.74
100-5-55-5171 EQUIPMENT	8,000.00	0.00	9,950.37	124.38	1,950.37
100-5-55-5172 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-5-55-5190 MATERIALS	6,500.00	160.42	2,488.45	38.28	4,011.55
100-5-55-5191 MAINTENANCE	8,000.00	249.13	4,562.01	57.03	3,437.99
100-5-55-5195 VEHICLE OPERATIONS	2,000.00	81.56	1,488.17	74.41	511.83
100-5-55-5196 VEHICLE MAINT & REPAIRS	1,000.00	0.00	113.09	11.31	886.91
100-5-55-5198 FIELDHOUSE SUP & MAINT-JANITOR	9,000.00	420.00	3,740.00	41.56	5,260.00
TOTAL SUPPLIES & OPERATION EXP	40,750.00	1,201.48	24,330.84	59.71	16,419.16
<u>CONTRACTUAL SERVICES</u>					
100-5-55-5255 VEHICLE INSURANCE	600.00	0.00	0.00	0.00	600.00
TOTAL CONTRACTUAL SERVICES	600.00	0.00	0.00	0.00	600.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-55-5300 COMPUTER SOFTWARE & SUPPORT	500.00	2.75	12.61	2.52	487.39
100-5-55-5350 TOOLS/EQUIPMENT & REPAIR	1,000.00	0.00	538.81	53.88	461.19
TOTAL MISCELLANEOUS OTHER EXP	1,500.00	2.75	551.42	36.76	948.58

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

PARK DEPARTMENT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
100-5-55-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
100-5-55-5455 IMPROV TO EXISTING PARK ASSETS	5,000.00	154.04	2,004.04	40.08	2,995.96
100-5-55-5456 PLANTS FOR PARK AND ENTRANCES	0.00	0.00	0.00	0.00	0.00
100-5-55-5494 VEH FIN NOTE - DEBT SERVICE	785.00	0.00	0.00	0.00	785.00
100-5-55-5495 NEW VEHICLE & OUTFITTING	<u>2,700.00</u>	<u>0.00</u>	<u>3,217.45</u>	<u>119.16</u>	<u>(517.45)</u>
TOTAL CAPITAL OUTLAY	8,485.00	154.04	5,221.49	61.54	3,263.51
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-55-5512 PLAYGROUND MULCH & MAINT	8,000.00	0.00	7,441.26	93.02	558.74
100-5-55-5515 MAINTENANCE BUILDING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER NON-DEPARTMENTAL	8,000.00	0.00	7,441.26	93.02	558.74
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TOTAL PARK DEPARTMENT	112,440.00	3,346.56	61,555.35	54.75	50,884.65

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date:

Fund Name and Number: 100 General Fund

Dept Name and Number: 65 - Public Works

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 6,000	\$ 7,000	17%	Utilities Tracking High
5140	Telephone	\$ 300	\$ 300	\$ 300	\$ 300	0%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
	<b>Total Supplies &amp; Operations Expenses</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 8,300</b>	<b>14%</b>	
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ -</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>0%</b>	
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	\$ 250	0%	
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>0%</b>	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,500	-17%	Air Filters, Pest Control, HVAC Maintenance
	<b>Total Non-Departmental Expenses</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 7,500</b>	<b>-17%</b>	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 16,550</b>	<b>\$ 27,050</b>	<b>\$ 27,050</b>	<b>\$ 26,550</b>	<b>-2%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 26,550.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 26,550.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (500.00)  
 Increase (Decrease) from Previous Budget Cycle (%) -2%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

100-GENERAL FUND

PUBLIC WORKS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES &amp; OPERATION EXP</u>					
100-5-65-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
100-5-65-5103 PRINTING & REPRODUCTION	0.00	0.00	0.00	0.00	0.00
100-5-65-5110 POSTAGE	0.00	0.00	0.00	0.00	0.00
100-5-65-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
100-5-65-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-5-65-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-5-65-5125 TRAVEL	0.00	0.00	0.00	0.00	0.00
100-5-65-5130 UTILITIES	6,000.00	0.00	5,306.50	88.44	693.50
100-5-65-5140 TELEPHONE	300.00	8.20	149.44	49.81	150.56
100-5-65-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
100-5-65-5158 OFFICE SUPPLIES	1,000.00	0.00	579.96	58.00	420.04
100-5-65-5191 MAINTENANCE	0.00	22.48	22.48	0.00	( 22.48)
TOTAL SUPPLIES & OPERATION EXP	7,300.00	30.68	6,058.38	82.99	1,241.62
<u>CONTRACTUAL SERVICES</u>					
100-5-65-5258 ACL EVENT	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL CONTRACTUAL SERVICES	10,500.00	0.00	0.00	0.00	10,500.00
<u>MISCELLANEOUS OTHER EXP</u>					
100-5-65-5381 ANIMAL CONTROL/DISPOSAL	250.00	0.00	0.00	0.00	250.00
TOTAL MISCELLANEOUS OTHER EXP	250.00	0.00	0.00	0.00	250.00
<u>CAPITAL OUTLAY</u>					
100-5-65-5495 NEW VEHICLE & OUTFITTING	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<u>OTHER NON-DEPARTMENTAL</u>					
100-5-65-5515 MAINTENANCE BUILDING	9,000.00	0.00	3,710.37	41.23	5,289.63
TOTAL OTHER NON-DEPARTMENTAL	9,000.00	0.00	3,710.37	41.23	5,289.63
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TOTAL PUBLIC WORKS	27,050.00	30.68	9,768.75	36.11	17,281.25
<hr/>					
TOTAL EXPENDITURES	3,170,417.47	151,178.68	1,977,239.71	62.37	1,193,177.76
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	8,970.53	( 58,270.90)	748,527.79	(	739,557.26)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022  
Fund Name and Number: 200 - Water  
Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends				\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,500	17%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	\$ 27,000	-10%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	\$ 4,600	-1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
	<b>Total Personnel Expenses</b>	<b>\$ 296,470</b>	<b>\$ 316,265</b>	<b>\$ 294,124</b>	<b>\$ 302,386</b>	<b>3%</b>	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	\$ -	-100%	Moved to 5350 Tools to be consistent with other departments
5110	Postage	\$ 100	\$ 100	\$ 100	\$ 400	300%	Additional postage for Waterline CIP awareness.
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	0%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	\$ 500	-29%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5158	Office Supplies	\$ 300	\$ 300	\$ 300	\$ 500	67%	Increase in supplies
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	\$ 40,000	0%	Year end replenishment of materials and supplies to be kept in inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales Revenues
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment Purchase	\$ 1,500	\$ 500	\$ 30,500	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	\$ 1,500	0%	
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	33%	Low inventory/ fill, gravel Increase in materials
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	\$ 12,000	-40%	Replace approximately 2 hydrants per year in conjunction with hydrant testing
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	\$ 1,500	50%	Inflation
	<b>Total Supplies &amp; Operations Expenses</b>	<b>\$ 78,150</b>	<b>\$ 202,638</b>	<b>\$ 239,635</b>	<b>\$ 215,925</b>	<b>-10%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	\$ 81,000	0%	Contract
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	\$ 80,000	33%	Increase cost of materials
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,000	0%	Actual - TBD
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	\$ 25,000	0%	
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 400	100%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	\$ 800,000	45%	Based on Audited Actuals. Increase is offset by audited actual revenue of approx. \$1.5M.
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/permits
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	\$ -		
5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
	<b>Total Contractual Services</b>	<b>\$ 662,700</b>	<b>\$ 697,200</b>	<b>\$ 726,200</b>	<b>\$ 999,400</b>	<b>38%</b>	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	\$ 750	0%	
5350	Tools				\$ 3,750		New Line Item Request, Tools and Tool Box
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 4,500</b>	<b>500%</b>	

5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ 7,200		-100%	
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 3,138</b>	<b>\$ 10,338</b>	<b>\$ 3,638</b>	<b>-65%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,038,070</b>	<b>\$ 1,219,991</b>	<b>\$ 1,271,047</b>	<b>\$ 1,525,849</b>	<b>20%</b>	Re: percentage increase see note on 5280 - Water Purchased
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates	\$	6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
Total Exceptional Items Requested:		\$	6,000

Total Budget Allocation Requested: \$ 1,525,849  
Total Exceptional Items Requested: \$ 6,000  
**Grand Total Budget Request for Department: \$ 1,531,849**  
Increase (Decrease) from Previous Budget Cycle (\$) \$ 260,802  
Increase (Decrease) from Previous Budget Cycle (%) 21%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

200-WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
200-5-60-5000 SALARY	214,195.00	6,565.00	110,360.52	51.52	103,834.48
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
200-5-60-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	3,000.00	0.00	1,883.75	62.79	1,116.25
200-5-60-5020 HEALTH INSURANCE	29,900.00	569.56	7,662.08	25.63	22,237.92
200-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,503.13	97.05	136.87
200-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	502.22	8,441.84	51.52	7,944.16
200-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	810.12	14,478.49	56.33	11,224.51
200-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>294,124.00</b>	<b>8,446.90</b>	<b>147,329.81</b>	<b>50.09</b>	<b>146,794.19</b>
<u>SUPPLIES &amp; OPERATION EXP</u>					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	0.00	0.00	250.00
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	298.48	1,650.50	66.02	849.50
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5140 TELEPHONE	700.00	13.66	232.24	33.18	467.76
200-5-60-5145 UNIFORMS & ACCESSORIES	2,000.00	0.00	1,227.85	61.39	772.15
200-5-60-5153 CREDIT CARD SERVICES	0.00	0.00	0.00	0.00	0.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	0.00	102.25	34.08	197.75
200-5-60-5166 MAINTENANCE & REPAIRS	40,000.00	148.76	7,066.22	17.67	32,933.78
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	35,000.00	100.00	0.00
200-5-60-5168 TRANSFER TO UTILITY BILLING	63,785.00	0.00	63,000.00	98.77	785.00
200-5-60-5171 EQUIPMENT	30,500.00	0.00	26,668.45	87.44	3,831.55
200-5-60-5175 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5181 EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5190 MATERIALS	1,500.00	0.00	1,030.49	68.70	469.51
200-5-60-5193 METER REPLACEMENT	34,500.00	0.00	4,365.00	12.65	38,865.00
200-5-60-5194 FIRE HYDRANT MAINT AND REPLACE	20,000.00	0.00	0.00	0.00	20,000.00
200-5-60-5195 VEHICLE OPERATIONS	4,000.00	81.56	1,746.12	43.65	2,253.88
200-5-60-5196 VEHICLE MAINT & REPAIRS	1,000.00	25.42	541.21	54.12	458.79
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>239,635.00</b>	<b>567.88</b>	<b>133,900.33</b>	<b>55.88</b>	<b>105,734.67</b>
<u>CONTRACTUAL SERVICES</u>					
200-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	0.00	0.00	0.00	0.00	0.00
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00

AS OF: JUNE 30TH, 2023

200-WATER FUND  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5233 CROSSROADS CONTRACT	81,000.00	6,750.00	40,500.00	50.00	40,500.00
200-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	60,000.00	3,112.03	65,933.59	109.89 (	5,933.59)
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	0.00	0.00	0.00	0.00
200-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	963.47	96.35	36.53
200-5-60-5270 ENGINEERING SERVICES	25,000.00	0.00	11,986.25	47.95	13,013.75
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5272 WATER CIP	0.00	0.00	0.00	0.00	0.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	35,799.81	372,252.88	67.68	177,747.12
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
200-5-60-5299 BOND INTEREST-SERIES 2014	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	726,200.00	45,661.84	493,140.49	67.91	233,059.51
<u>MISCELLANEOUS OTHER EXP</u>					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	4.12	19.54	2.61	730.46
200-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
200-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
200-5-60-5326 QUARTERLY GIS MAP UPDATE	0.00	0.00	3,062.62	0.00 (	3,062.62)
200-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
200-5-60-5350 TOOLS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	750.00	4.12	3,082.16	410.95 (	2,332.16)
<u>CAPITAL OUTLAY</u>					
200-5-60-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
200-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,138.00	0.00	0.00	0.00	3,138.00
200-5-60-5495 NEW VEHICLE & OUTFITTING	7,200.00	0.00	8,579.86	119.16 (	1,379.86)
TOTAL CAPITAL OUTLAY	10,338.00	0.00	8,579.86	82.99	1,758.14
<hr/>					
TOTAL NON-DEPARTMENTAL	1,271,047.00	54,680.74	786,032.65	61.84	485,014.35
<hr/>					
TOTAL EXPENDITURES	1,271,047.00	54,680.74	786,032.65	61.84	485,014.35
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	83,303.00 (	54,950.74)	19,243.34		64,059.66



Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

WORKING DRAFT

Date:

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 256,115	\$ 151,475	-41%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
Total Capital Outlays		\$ 88,465	\$ 95,469	\$ 256,115	\$ 151,475	-41%	
TOTAL EXPENDITURES		\$ 88,465	\$ 95,469	\$ 256,115	\$ 151,475	-41%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 151,475  
 Total Exceptional Items Requested: \$ -  
 Grand Total Budget Request for Department: \$ 151,475  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ (104,640)  
 Increase (Decrease) from Previous Budget Cycle (%) -41%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

301-STREET MAINTENANCE  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
301-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS OTHER EXP</u>					
301-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
301-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
301-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	256,115.00	0.00	115,012.76	44.91	141,102.24
TOTAL CAPITAL OUTLAY	256,115.00	0.00	115,012.76	44.91	141,102.24
TOTAL NON-DEPARTMENTAL	256,115.00	0.00	115,012.76	44.91	141,102.24
TOTAL EXPENDITURES	256,115.00	0.00	115,012.76	44.91	141,102.24
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	690.58	(	690.58)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

Fund Name and Number: 310 - Court Security

Dept Name and Number: 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -					
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -					
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 1,000.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 1,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

310-COURT SECURITY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL COURT	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	600.00	138.81	2,117.53	(	1,517.53)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 320-Court Tech  
 Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000	100%	
	<b>Total Miscellaneous/Other Expenses</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 5,000</b>	<b>100%</b>	
5414	Computers	\$ 1,500	\$ -	\$ -	\$ 1,500		New Printer and Computer
	<b>Total Capital Outlays</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>		
	<b>TOTAL EXPENDITURES</b>	<b>\$ 4,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 6,500</b>	<b>160%</b>	<b>Paid for from restricted fund revenues, not Fund 100.</b>
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 6,500.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 6,500.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 4,000.00  
 Increase (Decrease) from Previous Budget Cycle (%) 160%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

320-COURT TECHNOLOGY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	<u>2,500.00</u>	<u>13.75</u>	<u>68.53</u>	<u>2.74</u>	<u>2,431.47</u>
TOTAL MISCELLANEOUS OTHER EXP	2,500.00	13.75	68.53	2.74	2,431.47
<u>CAPITAL OUTLAY</u>					
320-5-50-5414 COMPUTERS	<u>0.00</u>	<u>0.00</u>	<u>499.00</u>	<u>0.00</u>	<u>( 499.00)</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	499.00	0.00	( 499.00)
<hr/>					
TOTAL COURT	2,500.00	13.75	567.53	22.70	1,932.47
<hr/>					
TOTAL EXPENDITURES	<u>2,500.00</u>	<u>13.75</u>	<u>567.53</u>	<u>22.70</u>	<u>1,932.47</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	( 900.00)	100.40	1,179.05	(	2,079.05)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023  
 Fund Name and Number: 330 - Court Eff.  
 Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	\$ 100	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 100  
 Total Exceptional Items Requested: \$ -  
**Grand Total Budget Request for Department: \$ 100**  
 Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

330-COURT EFFICIENCY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>SUPPLIES &amp; OPERATION EXP</u>					
330-5-50-5158 OFFICE SUPPLIES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SUPPLIES & OPERATION EXP	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00



Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	\$ 140,000	0%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	\$ 58,950	0%	
<b>Total Contractual Services</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>\$ 199,350</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>\$ 199,350</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 199,350.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 199,350.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

430-DEBT SERVICE FUND 2014  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
430-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	140,000.00	0.00	0.00	0.00	140,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	<u>58,950.00</u>	<u>0.00</u>	<u>32,175.00</u>	<u>54.58</u>	<u>26,775.00</u>
TOTAL CONTRACTUAL SERVICES	199,350.00	0.00	32,375.00	16.24	166,975.00
<u>MISCELLANEOUS OTHER EXP</u>					
430-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
430-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
430-5-60-5345 Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
430-5-60-5461 TRANSFER TO WATER FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	199,350.00	0.00	32,375.00	16.24	166,975.00
<hr/>					
TOTAL EXPENDITURES	<u>199,350.00</u>	<u>0.00</u>	<u>32,375.00</u>	<u>16.24</u>	<u>166,975.00</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	900.00	0.00	171,306.25	(	170,406.25)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	\$ 425,000	270%	Portion of former Fund 440 - Debt Service 2012 (Series B) was refinanced into Fund 450 - Debt Service 2019
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	\$ 290,650	-2%	
<b>Total Contractual Services</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>\$ 716,050</b>	<b>74%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>\$ 716,050</b>	<b>74%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 716,050.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 716,050.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 305,400.00

Increase (Decrease) from Previous Budget Cycle (%) 74%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

450-DEBT SERVICE FUND 2019  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
450-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	115,000.00	0.00	0.00	0.00	115,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	295,250.00	0.00	147,625.00	50.00	147,625.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	410,650.00	0.00	147,825.00	36.00	262,825.00
<u>MISCELLANEOUS OTHER EXP</u>					
450-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
450-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
450-5-60-5345 Depreciation Expense	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
450-5-60-5462 TRANSFER OUT TO WASTEWATER FD	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	410,650.00	0.00	147,825.00	36.00	262,825.00
<hr/>					
TOTAL EXPENDITURES	410,650.00	0.00	147,825.00	36.00	262,825.00
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	0.00	271,810.65	(	270,810.65)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	\$ 20,280	-18%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	\$ 295,000	2%	
<b>Total Contractual Services</b>		<b>\$ 317,465</b>	<b>\$ 314,290</b>	<b>\$ 315,015</b>	<b>\$ 315,520</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,465</b>	<b>\$ 314,290</b>	<b>\$ 315,015</b>	<b>\$ 315,520</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 315,520.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 315,520.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 505.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

460-DEBT SERVICE FUND 2020  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
460-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	24,775.00	0.00	12,387.50	50.00	12,387.50
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	290,000.00	0.00	0.00	0.00	290,000.00
460-5-60-5276 PAYING AGENT FEES	<u>240.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>240.00</u>
TOTAL CONTRACTUAL SERVICES	315,015.00	0.00	12,387.50	3.93	302,627.50
<u>MISCELLANEOUS OTHER EXP</u>					
460-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
460-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
460-5-60-5345 Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS OTHER EXP	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	315,015.00	0.00	12,387.50	3.93	302,627.50
TOTAL EXPENDITURES	<u>315,015.00</u>	<u>0.00</u>	<u>12,387.50</u>	<u>3.93</u>	<u>302,627.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	500.00	0.00	309,253.29	(	308,753.29)

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2023

WORKING DRAFT

Fund Name and Number: 470 - Debt Service 2023

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees						
5248	Debt Service - Interest Tax Notes						
5249	Debt Service - Principal Tax Notes						
<b>Total Contractual Services</b>		\$ -	\$ -	\$ -	\$ -		
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ -	\$ -		
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ -  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department:** \$ -

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) #DIV/0!

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date:

Fund Name and Number: 702 - Drainage  
 Dept Name and Number: 35 - Capital Imp.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5221	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -	\$ -		
5222	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -	\$ -		
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 60,000	20%	Updated fee schedule to properly reflect budgetary needs. Pass through revenue reflected in Drainage Fund 702 - Revenues.
<b>Total Contractual Services</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 60,000</b>	<b>20%</b>	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	\$ 8,000	0%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -			
<b>Total Capital Outlays</b>		<b>\$ 85,000</b>	<b>\$ 5,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 135,000</b>	<b>\$ 55,000</b>	<b>\$ 58,000</b>	<b>\$ 68,000</b>	<b>17%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 68,000.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 68,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 10,000.00  
 Increase (Decrease) from Previous Budget Cycle (%) 17%



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2023

702-DRAINAGE FUND  
 CAPITAL IMPROVEMENTS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
702-5-35-5203 Final Site Drainage Inspection	0.00	0.00	0.00	0.00	0.00
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	39,972.48	0.00 (	39,972.48)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	0.00	15,859.83	0.00 (	15,859.83)
702-5-35-5259 PROJECT MANAGEMENT	0.00	0.00	0.00	0.00	0.00
702-5-35-5270 ENGINEERING SERVICES	50,000.00	6,197.39	50,179.89	100.36 (	179.89)
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,000.00	6,197.39	106,012.20	212.02 (	56,012.20)
<u>CAPITAL OUTLAY</u>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	0.00	0.00	0.00	0.00	0.00
702-5-35-5485 MS-4 EXPENDITURES	8,000.00	766.25	7,604.19	95.05	395.81
TOTAL CAPITAL OUTLAY	8,000.00	766.25	7,604.19	95.05	395.81
TOTAL CAPITAL IMPROVEMENTS	58,000.00	6,963.64	113,616.39	195.89 (	55,616.39)
TOTAL EXPENDITURES	58,000.00	6,963.64	113,616.39	195.89 (	55,616.39)
REVENUES OVER/(UNDER) EXPENDITURES	( 27,100.00) (	6,963.64) (	93,916.39)		66,816.39

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date:

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends		\$ -	\$ -	\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	\$ 27,000	-10%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	\$ 4,700	1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 295,020</b>	<b>\$ 313,149</b>	<b>\$ 293,624</b>	<b>\$ 301,486</b>	<b>3%</b>	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	\$ 200	100%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	\$ 2,500	0%	
5130	Utilities				\$ 42,500		New Line Item this year: Was coming out of Maintenance & Repairs (5166) - AT&T Lines for lift stations (~\$29,500 per year) + Texas Gas Service for Lift Stations (~\$13,000 per year)
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	0%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	\$ 20,000	-20%	
5166	Maintenance & Repairs	\$ 42,000	\$ 35,000	\$ 47,000	\$ 30,000	-36%	Maintenance of Lift Stations - Need cleaning more than they have been (\$12,000) + \$3,000 for parts to repair and inventory city clean outs + \$15,000 for Generator Maintenance
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	0%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 30,100	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	Fuel
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 76,600</b>	<b>\$ 189,088</b>	<b>\$ 234,485</b>	<b>\$ 241,975</b>	<b>3%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	\$ 97,980	0%	Based on Actual
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	\$ 40,000	0%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	\$ 1,450	0%	TBD
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,000	0%	TBD

5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	\$ 10,000	-50%	
5271	Rate Consulting Services	\$ -	\$ -	\$ -	\$ -		Budgeting for Water in FY 23-24
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	\$ 270,000	17%	Approx. \$22,500/month (Depends on rainfall) - Trending up this year. Pass through cost.
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	\$ 14,100	18%	City of Austin Fixed Charge. Pass through cost.
<b>Total Contractual Services</b>		<b>\$ 274,600</b>	<b>\$ 466,080</b>	<b>\$ 436,930</b>	<b>\$ 468,030</b>	<b>7%</b>	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	0%	
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	\$ -		
5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
5350	Tools	\$ -	\$ -	\$ -	\$ 2,000		New Line Item Request
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 16,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 7,000</b>	<b>600%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -	\$ -	\$ 5,400	\$ -	-100%	
5496	Lift Station Automation	\$ -	\$ 159,000	\$ -	\$ -		
5497	Lift Station Emergency Power	\$ -	\$ 35,100	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 197,237</b>	<b>\$ 8,537</b>	<b>\$ 3,637</b>	<b>-57%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 662,220</b>	<b>\$ 1,166,554</b>	<b>\$ 974,576</b>	<b>\$ 1,022,128</b>	<b>5%</b>	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates	\$	6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
<b>Total Exceptional Items Requested:</b>		<b>\$ 6,000</b>	

Total Budget Allocation Requested: \$ 1,022,128  
Total Exceptional Items Requested: \$ 6,000

**Grand Total Budget Request for Department: \$ 1,028,128**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 53,552  
Increase (Decrease) from Previous Budget Cycle (%) 5%

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

800-WASTE WATER FUND  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
800-5-60-5000 SALARY	214,195.00	6,565.00	110,360.50	51.52	103,834.50
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5006 OVERTIME/PLANNED OVERTIME	0.00	0.00	0.00	0.00	0.00
800-5-60-5007 STIPENDS/CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	2,500.00	0.00	1,461.50	58.46	1,038.50
800-5-60-5020 HEALTH INSURANCE	29,900.00	569.56	7,662.08	25.63	22,237.92
800-5-60-5030 WORKERS COMP INSURANCE	4,640.00	0.00	4,601.02	99.16	38.98
800-5-60-5035 SOCIAL SECURITY/MEDICARE	16,386.00	502.22	8,441.84	51.52	7,944.16
800-5-60-5040 UNEMPLOYMENT COMP INSUR	300.00	0.00	0.00	0.00	300.00
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	25,703.00	810.12	14,478.49	56.33	11,224.51
800-5-60-5051 PENSION / OPEB	0.00	0.00	0.00	0.00	0.00
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	293,624.00	8,446.90	147,005.43	50.07	146,618.57
<u>SUPPLIES &amp; OPERATION EXP</u>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	2,500.00	0.00	0.00	0.00	2,500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,500.00	0.00	426.71	28.45	1,073.29
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	25,000.00	2,577.82	12,737.70	50.95	12,262.30
800-5-60-5166 MAINTENANCE & REPAIRS	47,000.00	848.50	22,552.49	47.98	24,447.51
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	28,000.00	100.00	0.00
800-5-60-5168 TRANSFER TO UTILITY BILLING	63,785.00	0.00	63,000.00	98.77	785.00
800-5-60-5171 EQUIPMENT	30,100.00	0.00	38,412.04	127.61	( 8,312.04)
800-5-60-5172 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800-5-60-5193 METER REPLACEMENT	34,500.00	0.00	0.00	0.00	34,500.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	81.55	1,734.70	86.74	265.30
TOTAL SUPPLIES & OPERATION EXP	234,485.00	3,507.87	166,863.64	71.16	67,621.36
<u>CONTRACTUAL SERVICES</u>					
800-5-60-5200 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5210 LEGAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	32,500.00	0.00	0.00	0.00	32,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	0.00	0.00	0.00	0.00	0.00
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	0.00	0.00	0.00	0.00	0.00
800-5-60-5233 CROSSROADS CONTRACT	97,980.00	8,165.00	48,990.00	50.00	48,990.00
800-5-60-5234 CROSSROADS EMERG/M&O REPAIRS	40,000.00	4,174.29	37,154.15	92.89	2,845.85
800-5-60-5240 INSURANCE - PROP & GEN LIAB	1,450.00	0.00	425.32	29.33	1,024.68
800-5-60-5255 VEHICLE INSURANCE	1,000.00	0.00	1,287.25	128.73	( 287.25)
800-5-60-5270 ENGINEERING SERVICES	20,000.00	0.00	2,507.50	12.54	17,492.50
800-5-60-5271 RATE CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
800-5-60-5290 WASTEWATER FEES	230,000.00	25,895.18	193,535.39	84.15	36,464.61
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	1,168.74	9,349.92	77.92	2,650.08
TOTAL CONTRACTUAL SERVICES	436,930.00	39,403.21	293,249.53	67.12	143,680.47

CITY OF ROLLINGWOOD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2023

800-WASTE WATER FUND  
NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISCELLANEOUS OTHER EXP</u>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	1,000.00	0.00 (	4.20)	0.42-	1,004.20
800-5-60-5323 LIFT STATION INSPECT, EMERGENC	0.00	0.00	0.00	0.00	0.00
800-5-60-5324 VALVE MANHOLE GPS MAPPING PROG	0.00	0.00	0.00	0.00	0.00
800-5-60-5325 CCTV INSPECTION AND PIPE CLEAN	0.00	0.00	0.00	0.00	0.00
800-5-60-5326 QUARTERLY GIS MAP UPDATE	0.00	0.00	3,062.63	0.00 (	3,062.63)
800-5-60-5342 DEBT SERVICE - 2012A INTEREST	0.00	0.00	0.00	0.00	0.00
800-5-60-5345 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
800-5-60-5350 TOOLS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS OTHER EXP	1,000.00	0.00	3,058.43	305.84 (	2,058.43)
<u>CAPITAL OUTLAY</u>					
800-5-60-5414 COMPUTERS	0.00	0.00	0.00	0.00	0.00
800-5-60-5494 VEH FIN NOTE - DEBT SERVICE	3,137.00	0.00	0.00	0.00	3,137.00
800-5-60-5495 NEW VEHICLE & OUTFITTING	5,400.00	0.00	6,434.90	119.16 (	1,034.90)
800-5-60-5496 LIFT STATION AUTOMATION	0.00	0.00	0.50	0.00 (	0.50)
800-5-60-5497 LIFT STATION EMERGENCY POWER	0.00	0.00	40,638.00	0.00 (	40,638.00)
TOTAL CAPITAL OUTLAY	8,537.00	0.00	47,073.40	551.40 (	38,536.40)
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TOTAL NON-DEPARTMENTAL	974,576.00	51,357.98	657,250.43	67.44	317,325.57
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TOTAL EXPENDITURES	974,576.00	51,357.98	657,250.43	67.44	317,325.57
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	51,357.98)	30,962.26	(	30,962.26)