

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 200 - Water
 Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	20%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	38%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	102%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
Total Personnel Expenses		\$ 296,470	\$ 316,265	\$ 285,487	-10%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	150%	Inadequate tools
5110	Postage	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	100%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	40%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	0%	Additional PW employee
5158	Office Supplies	\$ 300	\$ 300	\$ 300	0%	
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	60%	Increase in materials/low inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales - TBD
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ 1,500	\$ 500	\$ 500	0%	TBD - Exceptional Item
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	200%	Backhoe/Tractor
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	0%	Low inventory/ fill, gravel
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	-39%	Approved electronic meters
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	100%	Inflation
Total Supplies & Operations Expenses		\$ 78,150	\$ 202,638	\$ 209,635	3%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	0%	\$6,750 per month
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	200%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	-17%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	0%	Did not use in 2021-2022
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	0%	
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/licenses
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	-100%	M.E. Simpson & WSB
Total Contractual Services		\$ 662,700	\$ 697,200	\$ 726,200	4%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	0%	
Total Miscellaneous/Other Expenses		\$ 750	\$ 750	\$ 750	0%	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
Total Capital Outlays		\$ -	\$ 3,138	\$ 3,138	0%	
TOTAL EXPENDITURES		\$ 1,038,070	\$ 1,219,991	\$ 1,225,210	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator	\$ 7,200	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
Total Exceptional Items Requested:		\$ 37,200	

Total Budget Allocation Requested: \$ 1,225,210
Total Exceptional Items Requested: \$ 37,200

Grand Total Budget Request for Department: \$ 1,262,410

Increase (Decrease) from Previous Budget Cycle (\$) \$ 42,419
Increase (Decrease) from Previous Budget Cycle (%) 3%