

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: July 2023

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends		\$ -	\$ -	\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	\$ 25,000	-16%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	\$ 4,600	-1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 295,020</b>	<b>\$ 313,149</b>	<b>\$ 293,624</b>	<b>\$ 299,386</b>	<b>2%</b>	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	\$ 200	100%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	\$ 2,500	0%	
5130	Utilities				\$ 42,500		New Line Item this year: Was coming out of Maintenance & Repairs (5166) - AT&T Lines for lift stations (~\$29,500 per year) + Texas Gas Service for Lift Stations (~\$13,000 per year)
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	0%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	\$ 20,000	-20%	
5166	Maintenance & Repairs	\$ 42,000	\$ 35,000	\$ 47,000	\$ 30,000	-36%	Maintenance of Lift Stations - Need cleaning more than they have been (\$12,000) + \$3,000 for parts to repair and inventory city clean outs + \$15,000 for Generator Maintenance
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	\$ 40,000	43%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 30,100	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	Fuel
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 76,600</b>	<b>\$ 189,088</b>	<b>\$ 234,485</b>	<b>\$ 253,975</b>	<b>8%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	\$ 97,980	0%	Based on Actual
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	\$ 40,000	0%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	\$ 450	-69%	Actual
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,850	85%	Actual

5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	\$ 10,000	-50%	
5271	Rate Consulting Services	\$ -	\$ -	\$ -	\$ -		Budgeting for Water in FY 23-24
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	\$ 270,000	17%	Approx. \$22,500/month (Depends on rainfall) - Trending up this year. Pass through cost.
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	\$ 14,100	18%	City of Austin Fixed Charge. Pass through cost.
<b>Total Contractual Services</b>		<b>\$ 274,600</b>	<b>\$ 466,080</b>	<b>\$ 436,930</b>	<b>\$ 467,880</b>	<b>7%</b>	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	0%	
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	\$ -		
5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
5350	Tools	\$ -	\$ -	\$ -	\$ 2,000		New Line Item Request
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 16,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 7,000</b>	<b>600%</b>	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -	\$ -	\$ 5,400	\$ -	-100%	
5496	Lift Station Automation	\$ -	\$ 159,000	\$ -	\$ -		
5497	Lift Station Emergency Power	\$ -	\$ 35,100	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 197,237</b>	<b>\$ 8,537</b>	<b>\$ 3,637</b>	<b>-57%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 662,220</b>	<b>\$ 1,166,554</b>	<b>\$ 974,576</b>	<b>\$ 1,031,878</b>	<b>6%</b>	

2020-2021      2021-2022      2022-2023      2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates		\$ 6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
Total Exceptional Items Requested:		\$ 6,000	

Total Budget Allocation Requested: \$ 1,031,878  
Total Exceptional Items Requested: \$ 6,000

**Grand Total Budget Request for Department: \$ 1,037,878**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 63,302  
Increase (Decrease) from Previous Budget Cycle (%) 6%