

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

| Line Item | Description From Budget | 2020-2021 Budget | 2021-2022 Budget | Proposed 2022-2023 Budget | Percent Increase (Decrease) | Comments |
|-------------------------------------------------|----------------------------------|-------------------|---------------------|---------------------------|-----------------------------|-------------------------------------------------------------------------|
| 5000 | Salary | \$ 222,840 | \$ 241,666 | \$ 206,824 | -14% | |
| 5010 | Training | \$ 1,000 | \$ 1,000 | \$ 2,500 | 150% | |
| 5020 | Health Insurance | \$ 25,398 | \$ 19,982 | \$ 29,900 | 50% | Actual |
| 5030 | Workers Comp Insurance | \$ 2,350 | \$ 2,350 | \$ 4,640 | 97% | Actual |
| 5035 | Social Security/Medicare Tax | \$ 17,047 | \$ 18,487 | \$ 15,823 | -14% | 7.65% of salary related line items |
| 5040 | Unemployment Comp. Ins. | \$ 307 | \$ 664 | \$ 300 | -55% | Actual |
| 5050 | TX Mun. Retire. System Exp. | \$ 26,078 | \$ 29,000 | \$ 25,000 | -14% | 12% of salary related line items |
| Total Personnel Expenses | | \$ 295,020 | \$ 313,149 | \$ 284,987 | -9% | |
| 5103 | Printing & Reproduction | \$ 100 | \$ 100 | \$ 100 | 0% | |
| 5125 | Travel | \$ 500 | \$ 500 | \$ 2,500 | 400% | |
| 5145 | Uniforms & Accessories | \$ 1,000 | \$ 1,000 | \$ 1,500 | 50% | Additional PW employee |
| 5163 | Grinder Pump Maint/Replace | \$ 3,000 | \$ 25,000 | \$ 25,000 | 0% | |
| 5166 | Maintenance & Repairs | \$ 35,000 | \$ 35,000 | \$ 35,000 | 0% | |
| 5167 | Administrative Fees | \$ 28,000 | \$ 28,000 | \$ 28,000 | 0% | 5% of Revenues to GF for administration of WW system |
| 5168 | Transfer to Utility Billing | \$ - | \$ 62,988 | \$ 63,785 | 1% | Will match 1/2 of total expenses in Utility Billing Department (100-25) |
| 5171 | Equipment | \$ - | \$ - | \$ 100 | 0% | TBD - Exceptional Item for new Tractor/Backhoe |
| 5193 | Meter Replacement | \$ - | \$ 34,500 | \$ 34,500 | 0% | 1/2 of \$69K Exceptional Item (21-22) |
| 5195 | Vehicle Operations | \$ 2,000 | \$ 2,000 | \$ 2,000 | 0% | Approved electronic meters |
| Total Supplies & Operations Expenses | | \$ 69,600 | \$ 189,088 | \$ 192,485 | 2% | |
| 5210 | Legal Services | \$ 10,000 | \$ 2,000 | \$ 2,000 | 0% | |
| 5218 | Annual Televising | \$ 18,500 | \$ 32,500 | \$ 32,500 | 0% | Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case |
| 5233 | Crossroads Contract | \$ - | \$ 97,980 | \$ 97,980 | 0% | \$8,165 per month |
| 5234 | Crossroads Emergency/M&O Repairs | \$ - | \$ 60,000 | \$ 40,000 | -33% | |
| 5240 | Insurance - Prop and Gen | \$ 500 | \$ 500 | \$ 1,450 | 190% | Actual |
| 5255 | Vehicle Insurance | \$ 1,100 | \$ 1,100 | \$ 1,000 | -9% | Actual |
| 5270 | Engineering Services | \$ 2,500 | \$ 30,000 | \$ 20,000 | -33% | K. Friese - Properly Classifying Engineering Costs |
| 5271 | Rate Consulting Services | \$ - | \$ - | \$ - | | Will budget for in 23-24 (alternating with water) |
| 5290 | Wastewater Fees | \$ 230,000 | \$ 230,000 | \$ 230,000 | 0% | |
| 5292 | Industrial Waste Surcharge | \$ 12,000 | \$ 12,000 | \$ 12,000 | 0% | |
| Total Contractual Services | | \$ 274,600 | \$ 466,080 | \$ 436,930 | -6% | |
| 5300 | Computer Software & Support | \$ 3,000 | \$ - | \$ 1,000 | | |
| 5323 | Lift Station Inspect, EOP Review | \$ 13,000 | \$ 1,000 | \$ - | -100% | WSB- plan update |
| Total Miscellaneous/Other Expenses | | \$ 16,000 | \$ 1,000 | \$ 1,000 | 0% | |
| 5494 | Veh. Financing Note - Debt Serv | \$ - | \$ 3,137 | \$ 3,137 | 0% | |
| 5495 | Vehicles | \$ - | | \$ - | | TBD - Exceptional Item for new Gator |
| 5496 | Lift Station Automation | \$ - | \$ 159,000 | | -100% | TBD |
| 5497 | Lift Station Emergency Power | \$ - | \$ 35,100 | | -100% | TBD |
| Total Capital Outlays | | \$ - | \$ 197,237 | \$ 3,137 | -98% | |
| TOTAL EXPENDITURES | | \$ 655,220 | \$ 1,166,554 | \$ 918,539 | -21% | |

2020-2021

2021-2022

2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

| <u>New Line Items</u> | <u>Description</u> | <u>Requested Amount</u> | <u>Comments</u> |
|------------------------------------|------------------------------|-------------------------|--------------------------------------------------------------------|
| 5171 Equipment | New Tractor/Backhoe | \$ 30,000.00 | 40% Water, 40% wastewater, 20% Streets (Total \$75,000) |
| 5495 Vehicles | New Gator Push Camera and | \$ 5,400.00 | 40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000) |
| 5166 Maintenance & Repairs | Sonde | \$ 12,000.00 | 100% Wastewater |
| Total Exceptional Items Requested: | | \$ 47,400.00 | |

Total Budget Allocation Requested: \$ 918,538.50

Total Exceptional Items Requested: \$ 47,400.00

Grand Total Budget Request for Department: \$ 965,938.50

Increase (Decrease) from Previous Budget Cycle (\$) \$ (200,615.61)

Increase (Decrease) from Previous Budget Cycle (%) -17%