

Exceptional Item Request Form - FY 2023-2024

Request # AF-1A

Date: 7/5/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

1% COLA (for non-contract employees)

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$13,493

Fund 200 - \$2,787

Fund 800 - \$2,787

Total: \$19,066

Number of Items or Units: _____

Cost Per Item or Unit: \$ 19,066

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 19,066

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u> -</u>	

Please attach any quotes or backup to support this Exceptional Item Request.