

Exceptional Item Request Form - FY 2023-2024

Request # AF-3

Date: 7/5/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	Water (200) & Wastewater (800)
Department Name & No.	60 - Non-Departmental
Line Item No. & Description or NEW Line Item Description	5326 - Qtrly GIS Map Updates

Item Description:

This item is based on a quote from WSB Engineers to complete research on all plats filed with the county within the corporate limits of Rollingwood and to include the information on the city's GIS Map.

Water - 50% - \$6,000
Wastewater - 50% - \$6,000

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

This will provide insight into where easements and rights-of-way exist, and improve the quality of the information stored in the City's GIS map. After all existing plats in the city are included in the GIS Map, the need for future research will decrease significantly.

Number of Items or Units:	1
Cost Per Item or Unit:	\$ 12,000.00
Additional Cost Per Item (Including ongoing maintenance):	\$ 1,000.00 (starting next FY)
Total Cost:	\$ 13,000.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ _____ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Ashley Wayman

From: Jay Kennedy <JKennedy@wsbeng.com>
Sent: Monday, June 19, 2023 8:45 PM
To: Ashley Wayman; Nikki Stautzenberger
Cc: Desiree Adair
Subject: RE: Rollingwood Plats

Hi Ashley,

I hit send too quickly! I already had some info on this.

For budgeting purposes, I would expect it to take \$10 - \$12k to get them all electronically and get them attached to the GIS system. If we need official plats, it is a bit tougher because we have to pay per page for those and we are unsure how many pages there would be. They charge \$1 per page.

If you use \$12k as a budget number, we would perform the work hourly and so we tried to be a bit conservative.

If you'd like more detail, we can provide that as well!

Thanks Ashley!

Jay Kennedy, PE
Vice President
512.518.1819 (o) | 612.360.1292 (m)
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