

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: Admin - 10

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 101,233	\$ 105,283	\$ 105,283	0%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	50%	Based on future retirement eligibility
5010	Training	\$ 8,000	\$ 8,000	\$ 10,000	25%	
5020	Health Insurance	\$ 8,193	\$ 5,829	\$ 11,900	104%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 1,500	\$ 3,000	100%	Actual
5035	Social Security/Medic. Tax	\$ 7,305	\$ 9,202	\$ 8,054	-12%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 132	\$ 294	\$ 100	-66%	Actual
5050	TMRS Exp.	\$ 11,628	\$ 14,434	\$ 12,634	-12%	12% of salary related line items
5116	Storm-Related Payroll	\$ -	\$ 10,000		-100%	
	Total Personnel Expenses	\$ 152,991	\$ 169,542	\$ 170,971	1%	
5101	Fax Copier	\$ 3,500	\$ 2,500	\$ 2,500	0%	Historical Usage
5103	Printing and Reproduction	\$ 3,000	\$ 1,000	\$ 3,000	200%	Historical Usage
5110	Postage	\$ 1,200	\$ 1,200	\$ 2,000	67%	Historical Usage
5115	Storm-Related Expenditures	\$ -	\$ 5,000	\$ -	-100%	Previously itemized for tracking purposes
5120	Subscriptions and Membership	\$ 4,700	\$ 4,700	\$ 5,000	6%	
5125	Travel	\$ 2,000	\$ 2,000	\$ 3,000	50%	
5140	Telephone	\$ 5,000	\$ 3,000	\$ 3,500	17%	Based on Use
5157	Records Management	\$ 7,500	\$ 3,000	\$ 3,000	0%	Based on Use
5158	Office Supplies	\$ 8,000	\$ 8,000	\$ 6,000	-25%	
5198	Maintenance & Supplies - Janitorial	\$ -	\$ 4,560	\$ 6,000	32%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
	Total Supplies & Operations Expenses	\$ 34,900	\$ 34,960	\$ 34,000	-3%	
5204	Legal Services - MoPac	\$ -	\$ -			RCDC May budget/ Council will also have possible exceptional item
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	0%	
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 2,400	0%	
5217	Payroll Services	\$ 4,500	\$ 4,500	\$ 5,000	11%	Actual - Abel
5226	Drug Testing	\$ 100	\$ 100	\$ 100	0%	
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	0%	Actual - Abel
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5236	Communication and Outreach	\$ 25,000	\$ 20,000	\$ 15,000	-25%	
5237	Tax Assessment/Collection	\$ 2,000	\$ 2,500	\$ 2,500	0%	Actual - Abel
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 8,500	\$ 10,650	25%	Actual - Abel
5250	Insurance - Official Liability	\$ 5,200	\$ 5,200	\$ 4,000	-23%	Actual - Abel
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin/ Split between Departments
5260	Appraisal District - Travis County	\$ 9,500	\$ 10,000	\$ 10,000	0%	Actual - Abel
5270	Engineering Services	\$ 30,000	\$ 2,000	\$ 20,000	900%	Based on Actual. Savings seen in water and wastewater engineering
	Total Contractual Services	\$ 206,200	\$ 184,700	\$ 199,150	8%	
5300	Computer Software/Support	\$ 20,000	\$ 40,000	\$ 50,000	25%	Historical Usage + Incode ongoing costs
5301	Public Meeting Technology	\$ 10,000	\$ 14,000	\$ 14,000	0%	
5302	Website Support	\$ 5,000	\$ 5,500	\$ 5,500	0%	Historical Usage
5309	Incode Software	\$ 80,100	\$ 15,000	\$ 5,000	-67%	For additional licenses if needed
5311	IT Services - TPIA	\$ -	\$ 1,200	\$ 2,000	67%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5330	Election, Public Notices	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5331	Advertising	\$ 4,000	\$ 1,000	\$ 2,000	100%	Based on use
5340	Miscellaneous	\$ -	\$ -	\$ -		

5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	0%	
Total Miscellaneous/Other Expenses		\$ 123,450	\$ 81,050	\$ 82,850	2%	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Capital Outlays		\$ 2,000	\$ 2,000	\$ 2,000	0%	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 150,000	\$ 200,000	33%	
Total Non-Departmental Expenditures		\$ 150,000	\$ 150,000	\$ 200,000	33%	
TOTAL EXPENDITURES		\$ 669,541	\$ 622,252	\$ 688,971	11%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	MoPac Legal	\$	- MoPac Legal Expenses
		\$	- Zoning Code Updates - Comp Plan
Total Exceptional Items Requested:		\$	-

Total Budget Allocation Requested: \$ 688,971.11
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 688,971.11

Increase (Decrease) from Previous Budget Cycle (\$) \$ 66,719.50
Increase (Decrease) from Previous Budget Cycle (%) 11%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: 100-General Fund
 Dept Name and Number: 15 - Dev. Services

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 85,583	\$ 89,006	\$ 89,006	0%	
5010	Training	\$ 3,000	\$ 3,000	\$ 2,000	-33%	
5020	Health Insurance	\$ 9,422	\$ 9,575	\$ 9,300	-3%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax	\$ 6,547	\$ 6,809	\$ 6,809	0%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 339	\$ 113	-67%	Actual
5050	TMRS Exp.	\$ 10,015	\$ 10,681	\$ 10,681	0%	12% of salary related line items
Total Personnel Expenses		\$ 115,669	\$ 120,360	\$ 118,859	-1%	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 350	250%	
5110	Postage	\$ 500	\$ 500	\$ 700	40%	
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 100	\$ 100	\$ 200	100%	
5180	Signs and Barricades	\$ -	\$ 800	\$ 800	0%	
Total Supplies & Operations Expenses		\$ 3,300	\$ 3,300	\$ 3,850	17%	
5200	Building Inspection Services	\$ 50,000	\$ 50,000	\$ 40,000	-20%	ATS Actuals were lower
5210	Legal Services	\$ -	\$ 6,500	\$ 6,500	0%	
5251	Building Plan Review	\$ 15,000	\$ 15,000	\$ 10,000	-33%	ATS Actuals were lower
5252	Zoning Review	\$ 30,000	\$ 20,000	\$ 20,000	0%	
5253	Arborist Review	\$ 1,500	\$ 500	\$ 2,500	400%	Specialty reviews moving to KFA
5257	My Permit Now	\$ 2,000	\$ -	\$ 6,000		Monthly subscription and additional customization
5270	Engineering Services	\$ -	\$ 7,000	\$ 7,000	0%	KFA planning-staff support (non-review related)
Total Contractual Services		\$ 98,500	\$ 99,000	\$ 92,000	-7%	
5300	Computer Software/Support	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Miscellaneous/Other Expenses		\$ 3,000	\$ 3,000	\$ 3,000	0%	
TOTAL EXPENDITURES		\$ 220,469	\$ 225,660	\$ 217,709	-4%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 217,708.68
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 217,708.68

Increase (Decrease) from Previous Budget Cycle (\$) \$ (7,951.38)
 Increase (Decrease) from Previous Budget Cycle (%) -4%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: 100 - General Fund
 Dept Name and Number: 20 - Sanitation

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Waste & Disposal Service	\$ 125,000	\$ 125,000	\$ 144,000.00	15%	Preparing for inflationary adjustments per contract
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000.00	0%	
5287	Storm Debris and Clean Up	\$ -	\$ 3,000	\$ 3,000.00	0%	
TOTAL EXPENDITURES		\$ 126,000	\$ 129,000	\$ 148,000	15%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 148,000.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 148,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 19,000.00
 Increase (Decrease) from Previous Budget Cycle (%) 15%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 100-General Fund
Dept Name and Number: 25 - Utility Billing

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary		\$ 89,006	\$ 76,000	-15%	
5010	Training		\$ 1,000	\$ 1,000	0%	
5020	Health Insurance		\$ 9,422	\$ 9,422	0%	
5030	Workers Comp. Insurance		\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax		\$ 6,809	\$ 5,814	-15%	7.65% of salary related line items
5040	Unemployment Comp. Ins.		\$ 152	\$ 113	-26%	Actual
5050	TMRS Exp.		\$ 10,681	\$ 9,120	-15%	12% of salary related line items
Total Personnel Expenses		\$ -	\$ 118,020	\$ 102,419	-13%	
5101	Fax / Copier		\$ 100	\$ 100	0%	
5103	Printing & Reproduction		\$ 4,000	\$ 4,000	0%	
5110	Postage		\$ 2,500	\$ 2,500	0%	
5120	Subscriptions & Memberships		\$ 500	\$ 500	0%	
5125	Travel		\$ 500	\$ 500	0%	
5140	Telephone		\$ 750	\$ 750	0%	
5158	Office Supplies		\$ 300	\$ 600	100%	
Total Supplies & Operations Expenses		\$ -	\$ 8,650	\$ 8,950	3%	
5202	T Tech Fees		\$ 200	\$ 200	0%	
5210	Legal Services		\$ 500	\$ 500	0%	
Total Contractual Services		\$ -	\$ 700	\$ 700	0%	
5300	Computer Software/Support		\$ 15,000	\$ 15,000	0%	
5331	Advertising		\$ 500	\$ 500	0%	
Total Miscellaneous/Other Expenses		\$ -	\$ 15,500	\$ 15,500	0%	
TOTAL EXPENDITURES		\$ -	\$ 142,870	\$ 127,569	-11%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 127,569.00
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 127,569.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (15,301.06)
Increase (Decrease) from Previous Budget Cycle (%) -11%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 100 General Fund

Dept Name and Number: 30 - Streets

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 49,381	\$ 53,528	\$ 54,879	3%	Salary, On-call pay, and cert pay
5010	Training	\$ -	\$ -	\$ 1,000		CSI Training for 1 operator
5020	Health Insurance	\$ 5,735	\$ 4,996	\$ 7,765	55%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 700	\$ 1,400	100%	Actual
5035	Social Security/Medicare Tax	\$ 3,778	\$ 4,095	\$ 4,198	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 92	\$ 181	\$ 81	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 5,779	\$ 6,423	\$ 6,585	3%	12% of salary related line items
Total Personnel Expenses		\$ 65,465	\$ 69,924	\$ 75,909	9%	
5130	Utilities - Street Lights	\$ 1,800	\$ 2,000	\$ 2,200	10%	Actual - Austin Energy
5140	Telephone	\$ 500	\$ 500	\$ 1,000	100%	Prorated between departments
5145	Uniforms & Accessories	\$ 400	\$ 1,000	\$ 1,500	50%	Additional PW employee(s)
5161	Tree Trimming Services	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5180	Signs & Barricades	\$ 2,000	\$ 2,500	\$ 2,500	0%	Additional barricades for increased events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 1,000	\$ 5,000	400%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 1,000	\$ 2,500	150%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 2,500	\$ 3,500	\$ 4,000	14%	Increased fuel costs
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 750	50%	increase in costs
Total Supplies & Operations Expenses		\$ 11,200	\$ 13,500	\$ 20,950	55%	
5255	Vehicle Insurance	\$ 600	\$ 600	\$ 250	-58%	Actual
5270	Engineering Services		\$ 3,000	\$ 23,000	667%	Additional \$20,000 for Pavement Condition Assessment
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
Total Contractual Services		\$ 800	\$ 3,800	\$ 23,450	517%	
5350	Tools/Equipment & Repairs	\$ 1,000	\$ 2,000	\$ 5,000	150%	Dept is in need of tools. Many of the tools we currently have are inadequate.
5355	Street Maintenance & Repairs	\$ 10,000	\$ 10,000	\$ 15,000	50%	Street Sweeping to be done in-house quarterly. Contractor's quality was not satisfactory.
Total Miscellaneous		\$ 11,000	\$ 12,000	\$ 20,000	67%	
5494	Veh Financing Note - Debt Serv.		\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
Total Capital Outlays		\$ -	\$ 785	\$ 785	0%	
TOTAL EXPENDITURES		\$ 88,465	\$ 100,009	\$ 141,094	41%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items	Description	Requested Amount	Comments
5161 - Tree Trimming Services		\$ 20,000	Additional trimming in ROW and near power lines
5355 - Street Maintenance & Repairs	Annual Repaving Project	\$ 75,000	Per pavement condition assessment out of the street maintenance sales tax
5171 - Equipment	New Tractor/Backhoe	\$ 15,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)

5495 - Vehicles	New Gator	\$	2,700	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
Total Exceptional Items Requested:		\$	112,700	

Total Budget Allocation Requested: \$ 141,094
Total Exceptional Items Requested: \$ 112,700

Grand Total Budget Request for Department: \$ 253,794

Increase (Decrease) from Previous Budget Cycle (\$) \$ 153,785
Increase (Decrease) from Previous Budget Cycle (%) 154%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 729,655	\$ 732,066	\$ 773,569	6%	Current Salary levels with steps to include Elaine in the police salary budget.
5002	Holiday Pay	\$ -	\$ 26,775	\$ 27,000	1%	Didn't separate holiday pay in 20-21
5006	Overtime	\$ 10,000	\$ 10,000	\$ 13,000	30%	OT slight increase to accommodate increased salaries over the years
5007	Stipends	\$ 13,560	\$ 19,000	\$ 15,000	-21%	On-Call, FTO Pay, Shift Differential, Cert Pay
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	50%	Increase
5010	Training	\$ 7,000	\$ 10,000	\$ 10,000	0%	cost of courses and per diem
5011	Reserve Officer Pay	\$ 31,200	\$ 15,000	\$ 15,000	0%	
5012	LEOSE	\$ -	\$ 1,025	\$ 897	-12%	LEOSE we were awarded less this year
5020	Health Insurance	\$ 76,602	\$ 77,016	\$ 91,000	18%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 10,800	\$ 23,600	119%	Actual
5035	Social Security/Medic. Tax	\$ 55,819	\$ 61,035	\$ 63,385.53	4%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 1,234	\$ 2,749	\$ 1,000	-64%	Actual
5050	TMRS Exp.	\$ 84,275	\$ 95,741	\$ 99,428.28	4%	12% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,500	0%	Actual
Total Personnel Expenditures		\$ 1,038,645	\$ 1,079,707	\$ 1,156,380	7%	
5103	Printing & Reproduction	\$ 500	\$ 1,000	\$ 1,600	60%	photo copier lease included
5106	Ticket Writer Fees	\$ 2,000	\$ 2,500	\$ 2,500	0%	Pay per officer and per ticket
5107	Police Qualification	\$ 1,500	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 1,000	0%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	0%	
5140	Telephone	\$ 7,300	\$ 8,000	\$ 9,000	13%	Adding additional lines
5143	Police Car & Accessories	\$ 5,000	\$ 5,000	\$ 4,000	-20%	New vehicles need fewer accessories
5144	Police Supplies	\$ 5,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 8,500	\$ 7,500	\$ 7,500	0%	
5157	Records Management	\$ 5,700	\$ 5,700	\$ 5,800	2%	Actual - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5159	National Night Out Supplies	\$ 2,500	\$ 2,500	\$ 2,500	0%	
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5186	Radar Certification	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 10,000	\$ 14,000	\$ 28,000	100%	Fuel has doubled since last year
5196	Vehicle Maintenance & Repairs	\$ 10,000	\$ 5,000	\$ 5,000	0%	Was reduced to \$5,000 last year b/c new vehicles approved
Total Supplies & Operations Expenses		\$ 61,750	\$ 60,950	\$ 75,650	24%	
5211	Radio Services	\$ 5,870	\$ 5,600	\$ 5,600	0%	County - Band width cost
5216	Dispatch Services	\$ 23,000	\$ 26,500	\$ 29,979	13%	Dispatch CTECC increase (County)

5226	Drug Testing	\$ 200	\$ 200	\$ 200	0%	
5238	Applicant Testing	\$ 300	\$ 1,000	\$ 1,000	0%	psychologicals
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,050	\$ 5,250	4%	Actual
5258	ACL Event	\$ -	\$ 34,000	\$ 34,000	0%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
Total Contractual Services		\$ 35,420	\$ 73,350	\$ 77,029	5%	
5300	Computer Software & Support	\$ 30,200	\$ 43,000	\$ 46,865	9%	Univista Contract - slight increase
Total Miscellaneous/Other Expenses		\$ 30,200	\$ 43,000	\$ 46,865	9%	
5404	Radios			\$ -		only when handheld are needed
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repairs
5414	Computers	\$ 13,000	\$ 3,000	\$ 3,000	0%	Replacement of 2 computers
5494	Veh. Financing Note - Debt Serv.		\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 12,000	\$ 147,278	\$ -	-100%	Was exceptional item last year
Total Capital Outlays		\$ 26,000	\$ 185,280	\$ 38,002	-79%	
TOTAL EXPENDITURES		\$ 1,192,015	\$ 1,442,287	\$ 1,393,926	-3%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,393,925.81

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,393,925.81

Increase (Decrease) from Previous Budget Cycle (\$) \$ (48,360.95)

Increase (Decrease) from Previous Budget Cycle (%) -3%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 41,688	\$ 43,356	\$ 44,000	1%	
5010	Training	\$ 500	\$ 1,000	\$ 1,000	0%	
5020	Health Insurance	\$ 986	\$ 833	\$ 900	8%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 1,000	\$ 500	-50%	Actual
5035	Social Security/Medic. Tax	\$ 4,566	\$ 3,317	\$ 3,366	1%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 100	\$ 576	\$ 200	-65%	Actual
5050	TMRS Exp.	\$ 4,879	\$ 5,203	\$ 5,280	1%	12% of salary related line items
Total Personnel Expenses		\$ 53,719	\$ 55,284	\$ 55,246	0%	
5103	Printing & Reproduction	\$ 625	\$ 1,100	\$ 1,100	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	0%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 50	\$ 100	100%	
5140	Telephone	\$ 1,000	\$ 1,500	\$ 1,500	0%	
5158	Office Supplies	\$ 250	\$ 250	\$ 250	0%	
Total Supplies & Operations Expense		\$ 2,275	\$ 3,250	\$ 3,300	2%	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Incode Online Payment Process.	\$ 9,000	\$ 9,000	\$ 5,000	-44%	Court Credit Card Fees
5210	Legal Services	\$ 20,000	\$ 15,000	\$ 10,000	-33%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 600	\$ 900	\$ 1,100	22%	
Total Contractual Services		\$ 48,600	\$ 43,900	\$ 35,100	-20%	
5300	Computer Software & Support	\$ -	\$ 800	\$ 1,600	100%	
Total Miscellaneous/Other Expenses		\$ -	\$ 800	\$ 1,600	100%	
TOTAL EXPENDITURES		\$ 104,594	\$ 103,234	\$ 95,246	-8%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 95,246.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 95,246.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (7,987.88)

Increase (Decrease) from Previous Budget Cycle (%) -8%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

Fund Name and Number: General Fund - 100

Dept Name and Number: 55 - Parks

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 37,556	\$ 39,982	\$ 35,699	-11%	Salary, on call pay, and cert pay
5010	Training	\$ -	\$ -	\$ 3,000		Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 4,096	\$ 3,331	\$ 4,853	46%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 500	\$ 1,020	104%	Actual
5035	Social Security/Medicare Tax	\$ 2,873	\$ 3,059	\$ 2,731	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 57	\$ 122	\$ 45	-63%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,338	\$ 4,798	\$ 4,284	-11%	12% of salary related line items
Total Personnel Expenses		\$ 49,420	\$ 51,792	\$ 51,632	0%	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 500	0%	
5130	Utilities	\$ 500	\$ 10,000	\$ 2,500	-75%	First full year of assumption of park utilities
5158	Office Supplies	\$ 100	\$ 250	\$ 250	0%	
5164	Equipment Maint. & Repairs	\$ 1,000	\$ 2,000	\$ 3,000	50%	Increased fuel costs
5171	Equipment	\$ 3,500	\$ 2,500	\$ 8,000	220%	Replace zero turn lawn mower
5190	Materials - Mulch	\$ 3,000	\$ 4,000	\$ 6,500	63%	Trees and flower beds
5191	Maintenance	\$ 2,500	\$ 7,000	\$ 8,000	14%	Increased park use
5195	Vehicle Operations - Fuel	\$ 1,500	\$ 1,000	\$ 2,000	100%	Fuel costs have doubled in the last year
5196	Vehicle Maint. & Repair - Gator	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 8,500	\$ 13,000	\$ 9,000	-31%	Split Janitorial Contract with 100-10 Fieldhouse Maintenance/ Janitorial (\$6,000) + other fieldhouse maintenance
Total Supplies & Operations Expenses		\$ 22,100	\$ 41,250	\$ 40,750	-1%	
5255	Vehicle Insurance	\$ 1,500	\$ 1,500	\$ 600	-60%	Actual
Total Miscellaneous/Other Expenses		\$ 1,500	\$ 1,500	\$ 600	-60%	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	0%	
5350	Tools / Equipment & Repair	\$ -	\$ -	\$ 1,000		Hand tools needed for dept.
Total Miscellaneous/Other Expenses		\$ 500	\$ 500	\$ 1,500	200%	
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5456	Plants for Walking Trail	\$ 2,000	\$ -	\$ -		
5494	Veh. Financing Note - Debt Serv.	\$ -	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ -		TBD - Gator Exceptional Item
Total Capital Outlays		\$ 7,000	\$ 5,785	\$ 5,785	0%	
5512	Playground Mulching & Maintenance	\$ 5,000	\$ 6,500	\$ 8,000	23%	Additional park use/Increase in materials
Other Non-Departmental		\$ 5,000	\$ 6,500	\$ 8,000	23%	
TOTAL EXPENDITURES		\$ 85,520	\$ 107,327	\$ 108,267	1%	

2020-2021 2021-2022 2022-2023

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5495 Vehicles	New Gator	\$ 2,700.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ 2,700.00	

Total Budget Allocation Requested: \$ 108,266.85
Total Exceptional Items Requested: \$ 2,700.00

Grand Total Budget Request for Department: \$ 110,966.85

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,640.10
Increase (Decrease) from Previous Budget Cycle (%) 3%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 100 General Fund
Dept Name and Number: 65 - Public Works

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 6,000	0%	
5140	Telephone	\$ 300	\$ 300	\$ 300	0%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Supplies & Operations Expenses		\$ 7,300	\$ 7,300	\$ 7,300	0%	
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
Total Miscellaneous/Other Expenses		\$ -	\$ 10,500	\$ 10,500	0%	
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	0%	
Total Miscellaneous/Other Expenses		\$ 250	\$ 250	\$ 250	0%	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 9,000	0%	
Total Non-Departmental Expenses		\$ 9,000	\$ 9,000	\$ 9,000	0%	
TOTAL EXPENDITURES		\$ 16,550	\$ 16,550	\$ 16,550	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 16,550.00
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 16,550.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	20%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	38%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	102%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
Total Personnel Expenses		\$ 296,470	\$ 316,265	\$ 285,487	-10%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	150%	Inadequate tools
5110	Postage	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	100%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	40%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	0%	Additional PW employee
5158	Office Supplies	\$ 300	\$ 300	\$ 300	0%	
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	60%	Increase in materials/low inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales - TBD
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ 1,500	\$ 500	\$ 500	0%	TBD - Exceptional Item
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	200%	Backhoe/Tractor
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	0%	Low inventory/ fill, gravel
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	-39%	Approved electronic meters
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	100%	Inflation
Total Supplies & Operations Expenses		\$ 78,150	\$ 202,638	\$ 209,635	3%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	0%	\$6,750 per month
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	200%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	-17%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	0%	Did not use in 2021-2022
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	0%	
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/licenses
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	-100%	M.E. Simpson & WSB
Total Contractual Services		\$ 662,700	\$ 697,200	\$ 726,200	4%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	0%	
Total Miscellaneous/Other Expenses		\$ 750	\$ 750	\$ 750	0%	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
Total Capital Outlays		\$ -	\$ 3,138	\$ 3,138	0%	
TOTAL EXPENDITURES		\$ 1,038,070	\$ 1,219,991	\$ 1,225,210	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator	\$ 7,200	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
Total Exceptional Items Requested:		\$ 37,200	

Total Budget Allocation Requested: \$ 1,225,210
Total Exceptional Items Requested: \$ 37,200

Grand Total Budget Request for Department: \$ 1,262,410

Increase (Decrease) from Previous Budget Cycle (\$) \$ 42,419
Increase (Decrease) from Previous Budget Cycle (%) 3%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 141,094	48%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
	Total Capital Outlays	\$ 88,465	\$ 95,469	\$ 141,094	48%	
	TOTAL EXPENDITURES	\$ 88,465	\$ 95,469	\$ 141,094	48%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 141,094.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 141,094.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 45,625.00

Increase (Decrease) from Previous Budget Cycle (%) 48%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 310 - Court Security
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -				
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -				
Total Miscellaneous/Other Expenses		\$ 1,000	\$ 1,000	\$ 1,000	0%	
TOTAL EXPENDITURES		\$ 1,000	\$ 1,000	\$ 1,000	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,000.00
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
 Fund Name and Number: 320-Court Tech
 Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	0%	
Total Miscellaneous/Other Expenses		\$ 2,500	\$ 2,500	\$ 2,500	0%	
5414	Computers	\$ 1,500	\$ -	\$ -		New computer in FY 20-21
Total Capital Outlays		\$ 1,500	\$ -	\$ -		
TOTAL EXPENDITURES		\$ 4,000	\$ 2,500	\$ 2,500	0%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 2,500.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 2,500.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -
 Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022
Fund Name and Number: 330 - Court Eff.
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	0%	
Total Supplies & Operations Expenses		\$ 100	\$ 100	\$ 100	0%	
TOTAL EXPENDITURES		\$ 100	\$ 100	\$ 100	0%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
<hr/>			
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 100

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 100

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	8%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	-15%	
Total Contractual Services		\$ 199,950	\$ 199,950	\$ 199,350	0%	
TOTAL EXPENDITURES		\$ 199,950	\$ 199,950	\$ 199,350	0%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 199,350.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 199,350.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (600.00)

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

WORKING DRAFT

Date: August 2022

Fund Name and Number: 440 - Debt Service 2012

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5242	Debt Service - 2012A Interest	\$ 22,520	\$ 15,735	\$ 8,235	-48%	
5343	Debt Service - 2012A Principal	\$ 295,000	\$ 300,000	\$ 305,000	2%	
Total Contractual Services		\$ 317,920	\$ 316,135	\$ 313,635	1%	
TOTAL EXPENDITURES		\$ 317,920	\$ 316,135	\$ 313,635	-1%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 313,635.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 313,635.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (2,500.00)

Increase (Decrease) from Previous Budget Cycle (%) -1%

Rollingwood City Council
Budget Action Request
Department Worksheet

WORKING DRAFT

Date: August 2022

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	5%	
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	-1%	
Total Contractual Services		\$ 409,250	\$ 410,050	\$ 410,650	0%	
TOTAL EXPENDITURES		\$ 409,250	\$ 410,050	\$ 410,650	0%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 410,650.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 410,650.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 600.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	-15%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	2%	
Total Contractual Services		\$ 317,465	\$ 314,290	\$ 315,015	0%	
TOTAL EXPENDITURES		\$ 317,465	\$ 314,290	\$ 315,015	0%	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 315,015.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 315,015.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 725.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022
Fund Name and Number: 702 - Drainage
Dept Name and Number: 35 - Capital Imp.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	0%	
5321	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -		
5322	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -		
Total Contractual Services		\$ 50,000	\$ 50,000	\$ 50,000	0%	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	60%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -		
Total Capital Outlays		\$ 85,000	\$ 5,000	\$ 8,000	-60%	
TOTAL EXPENDITURES		\$ 135,000	\$ 55,000	\$ 58,000	5%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 58,000.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 58,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,000.00
 Increase (Decrease) from Previous Budget Cycle (%) 5%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: August 2022

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	Proposed 2022-2023 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	150%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	50%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	97%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
Total Personnel Expenses		\$ 295,020	\$ 313,149	\$ 284,987	-9%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	400%	
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	50%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	0%	
5166	Maintenance & Repairs	\$ 35,000	\$ 35,000	\$ 35,000	0%	
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	0%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 100	0%	TBD - Exceptional Item for new Tractor/Backhoe
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	0%	Approved electronic meters
Total Supplies & Operations Expenses		\$ 69,600	\$ 189,088	\$ 192,485	2%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	0%	\$8,165 per month
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	-33%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	190%	Actual
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	-33%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ -	\$ -	\$ -		Will budget for in 23-24 (alternating with water)
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	0%	
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	0%	
Total Contractual Services		\$ 274,600	\$ 466,080	\$ 436,930	-6%	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000		
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	-100%	WSB- plan update
Total Miscellaneous/Other Expenses		\$ 16,000	\$ 1,000	\$ 1,000	0%	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -		\$ -		TBD - Exceptional Item for new Gator
5496	Lift Station Automation	\$ -	\$ 159,000		-100%	TBD
5497	Lift Station Emergency Power	\$ -	\$ 35,100		-100%	TBD
Total Capital Outlays		\$ -	\$ 197,237	\$ 3,137	-98%	
TOTAL EXPENDITURES		\$ 655,220	\$ 1,166,554	\$ 918,539	-21%	

2020-2021 2021-2022 2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000.00	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator Push Camera and	\$ 5,400.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
5166 Maintenance & Repairs	Sonde	\$ 12,000.00	100% Wastewater
Total Exceptional Items Requested:		\$ 47,400.00	

Total Budget Allocation Requested: \$ 918,538.50

Total Exceptional Items Requested: \$ 47,400.00

Grand Total Budget Request for Department: \$ 965,938.50

Increase (Decrease) from Previous Budget Cycle (\$) \$ (200,615.61)

Increase (Decrease) from Previous Budget Cycle (%) -17%