

Exceptional Item Request Form - FY 2023-2024

Request # AF-1A

Date: 7/5/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

1% COLA (for non-contract employees)

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$13,493

Fund 200 - \$2,787

Fund 800 - \$2,787

Total: \$19,066

Number of Items or Units: _____

Cost Per Item or Unit: \$ 19,066

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 19,066

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2023-2024

Request # AF-1B

Date: 7/5/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

2% COLA (for non-contract employees)

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$28,058

Fund 200 - \$4,824

Fund 800 - \$4,824

Number of Items or Units: _____

Cost Per Item or Unit: \$ 37,707

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 37,707

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved:	\$ <u>-</u>

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2023-2024

Request # AF-1C

Date: 7/5/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	Salaries, Social Security/Medicare, TMRS

Item Description:

3% COLA (for non-contract employees)

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Fund 100 - \$41,359

Fund 200 - \$6,873

Fund 800 - \$6,873

Number of Items or Units: _____

Cost Per Item or Unit: \$ 55,105

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 55,105

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2023-2024

Request # AF-2

Date: 7/05/2023

Requestor: Izzy Parra

Allocating Additional Funds To:	
Fund Name & No.	General Fund (Street Maintenance Fund)
Department Name & No.	Dept. 30 (Streets) & Dept. 55 (Parks)
Line Item No. & Description or NEW Line Item Description	5171 - Equipment Purchase

Item Description:

New 2023 Vermeer BC1000XL 74 HP Wood Chipper

Streets - 50% - \$27,500

Parks - 50% - \$27,500

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

This request is to fund a wood chipper for the city's use to process organic waste such as branches, tree trimmings, and yard debris, effectively reducing their volume and facilitating their composition. The use of the equipment will also help reduce the cost of paying for disposal of such organic waste, which can be in the area of \$150.00 to \$250.00 per load.

Number of Items or Units:	1
Cost Per Item or Unit:	\$ 55,000
Additional Cost Per Item (Including ongoing maintenance):	\$ 450
Total Cost:	\$ 55,450

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ -	

Please attach any quotes or backup to support this Exceptional Item Request.



Vermeer Texas-Louisiana
 1945 Louis Henna Blvd
 Round Rock, TX 78664
 Ph: (512) 244-0505
 vermeertexas.com

Please remit to:
 Vermeer Texas-Louisiana
 Dept # 41351 • PO Box 650823
 Dallas, TX 75265-0823

Ship To: IN STORE PICKUP

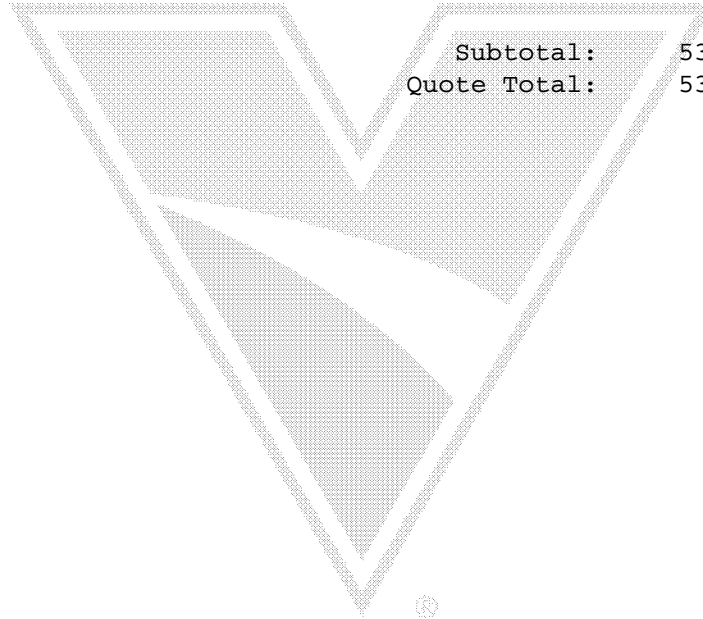
Invoice To: CITY OF ROLLINGWOOD
 403 NIXON DRIVE
 ROLLINGWOOD TX 78746

Branch 04 - ROUND ROCK		
Date 06/12/2023	Time 11:54:10 (O)	Page 1
Account No ROLLI006	Phone No 5123271838	Est No 02 Q02298
Ship Via	Purchase Order	
Tax ID No		
TERRY HALL	Salesperson 947	

EQUIPMENT QUOTE - NOT AN INVOICE

Description	EXPIRY DATE: 07/12/2023	Amount
Stock #: 1062410 Serial #: 1VRD11AC6P1053576		53135.40
New 2023 VE BC1000XL		
New 2023 VERMEER BC1000XL 74HP DOM. VALUE PACK		
****INCLUDING THE FOLLOWING OPTIONS****		
BC1000XL44VP BC1000XL 74HP DOM. VALUE PACK.- TIER 4 FINAL		
DEUTZ		
BUYBOARD DISCOUNT APPLIED		
CONTRACT #684-22		

Subtotal: 53135.40
 Quote Total: 53135.40



Good for thirty (30) days from date of quote.

Thank You For Your Business!

BC1000XL BRUSH CHIPPER



OPERATOR SAFETY. Combined with the patented bottom feed stop bar is the four-position upper feed control bar with dual stop positions and forward/reverse feed positions. Mounted over the feed table, it enables the operator to stop the feed rollers and select forward or reverse operations. Dual reset/hold-to-run buttons allow the operator to readily reset the bottom feed stop bar.



LARGE FEED OPENING. A large rectangular 12" x 17" (30.5 cm x 43.2 cm) feed opening helps boost productivity by reducing the need to trim material before feeding it into the chipper.

ECOIDLE™

ECOIDLE™ ENGINE CONTROL SYSTEM.

The EcoIdle engine control system can help aid in noise reduction, as well as help consumer less fuel if the feeding process has frequent interruptions.



EXTENDED WARRANTY. The 3-year/3000-hour extended limited warranty on drum housing, cutter drum, shaft and hubs offers peace of mind, in addition to the 1-year/1000-hour Vermeer equipment limited warranty.



SMARTFEED. The patented SmartFeed system helps increase operator productivity while reducing strain on vital engine parts. The feedsensing control system monitors engine rpm and automatically stops and reverses the feed roller when feeding larger, hardwood material.



CLUTCHLESS PTO. The throttle integrated with the belt drive engagement process helps ensure that the PTO can only be engaged while the engine is at low idle/low rpm. Automatically, the engine throttles up to full rpm after the belt drive is fully engaged. This system helps to reduce premature wear to the belt drive system by preventing high idle engagement of the cutter drum.

BC1000XL BRUSH CHIPPER

GENERAL

Length: 150" (381 cm)

Width: 66.5" (168.9 cm)

Height: 101" (256.5 cm)

Weight: 4995 lb (2265.7 kg)

ENGINE OPTION ONE

Make and model: Deutz D2.9L Tier 4 Final

Horsepower: 49 hp (36.5 kW)

Max torque: 108 ft-lb (146.2 Nm)

Fuel type: Diesel

Number of cylinders: 4

Cooling medium: Liquid

ENGINE OPTION TWO

Make and model: Deutz TD2.9L Tier 4 Final

Horsepower: 74 hp (55 kW)

Max torque: 181 ft-lb (245.4 Nm)

Fuel type: Diesel

Number of cylinders: 4

Cooling medium: Liquid

FEED SYSTEM

Chipping capacity (max): 12" (30.5 cm)

Infeed opening height: 12" (30.5 cm)

Infeed opening width: 17.5" (44.5 cm)

Feed roller orientation: Single horizontal

Feed table height: 26" (66 cm)

Feed speed (max): 122 fpm (37.2 m/min)

Feed roller dimensions: 20" x 17" (50.8 cm x 43.2 cm)

CUTTING SYSTEM

Drum dimensions: 22" diameter x 20" wide (55.9 cm x 50.8 cm)

Drum speed: 2126 rpm

Knives: Two A8 chipper steel reversible

Shear bar: Four usable edges

Engagement system: Clutchless belt drive PTO

CAPACITIES/ELECTRICAL

Fuel tank: 25 gal (94.6 L)

Hydraulic tank: 7 gal (26.5 L)

Hydraulic flow (max): 2.85 gpm (10.8 L/min)

Electrical: 12 Volt

Lights: LED stop, turn, tail, license

CHASIS/BRAKES

Frame: .25" x 7" (63.5 cm x 17.8 cm) Z channel

Tires: ST235/80/R16 load range E

Axle/Suspension: 5200 lb (2359 kg)/Torsion

Optional axle/suspension: 7000 lb (3175.1 kg)/Torsion

Electric brakes with breakaway switch

OPTIONS

Extended warranty

Special paint

Planned maintenance

Vermeer Confidence Plus® Asset Protection Program

Hydraulic surge brakes

Tree Comander™ remote control

NOTES:

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Exceptional Item Request Form - FY 2023-2024

Request # AF-3

Date: 7/5/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	Water (200) & Wastewater (800)
Department Name & No.	60 - Non-Departmental
Line Item No. & Description or NEW Line Item Description	5326 - Qtrly GIS Map Updates

Item Description:

This item is based on a quote from WSB Engineers to complete research on all plats filed with the county within the corporate limits of Rollingwood and to include the information on the city's GIS Map.

Water - 50% - \$6,000
Wastewater - 50% - \$6,000

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

This will provide insight into where easements and rights-of-way exist, and improve the quality of the information stored in the City's GIS map. After all existing plats in the city are included in the GIS Map, the need for future research will decrease significantly.

Number of Items or Units:	1
Cost Per Item or Unit:	\$ 12,000.00
Additional Cost Per Item (Including ongoing maintenance):	\$ 1,000.00 (starting next FY)
Total Cost:	\$ 13,000.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ _____ -	

Please attach any quotes or backup to support this Exceptional Item Request.

Ashley Wayman

From: Jay Kennedy <JKennedy@wsbeng.com>
Sent: Monday, June 19, 2023 8:45 PM
To: Ashley Wayman; Nikki Stautzenberger
Cc: Desiree Adair
Subject: RE: Rollingwood Plats

Hi Ashley,

I hit send too quickly! I already had some info on this.

For budgeting purposes, I would expect it to take \$10 - \$12k to get them all electronically and get them attached to the GIS system. If we need official plats, it is a bit tougher because we have to pay per page for those and we are unsure how many pages there would be. They charge \$1 per page.

If you use \$12k as a budget number, we would perform the work hourly and so we tried to be a bit conservative.

If you'd like more detail, we can provide that as well!

Thanks Ashley!

Jay Kennedy, PE
Vice President
512.518.1819 (o) | 612.360.1292 (m)
WSB | wsbeng.com



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Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

Fund Name and Number: General Fund - 100

Dept Name and Number: Admin - 10

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 101,233	\$ 105,283	\$ 107,936	\$ 108,000	0%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	40%	
5006	Overtime/Planned Overtime				\$ -		New Line Item this Year. Breaking out Salaries; Currently no hourly employees so no overtime.
5007	Stipends/Certifications				\$ 4,270		New line item this year. Breaking out salaries.
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	0%	Based on future retirement eligibility
5010	Training	\$ 8,000	\$ 8,000	\$ 10,000	\$ 10,000	0%	
5020	Health Insurance	\$ 8,193	\$ 5,829	\$ 11,900	\$ 9,200	-23%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 1,500	\$ 3,000	\$ 3,000	0%	Actual
5035	Social Security/Medic. Tax	\$ 7,305	\$ 9,202	\$ 8,257	\$ 9,124	11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 132	\$ 294	\$ 100	\$ 110	10%	Actual
5050	TMRS Exp.	\$ 11,628	\$ 14,434	\$ 12,952	\$ 15,505	20%	13% of salary related line items
5116	Storm-Related Payroll	\$ -	\$ 10,000	\$ -	\$ -		
Total Personnel Expenses		\$ 152,991	\$ 169,542	\$ 174,145	\$ 181,209	4%	
5101	Fax Copier	\$ 3,500	\$ 2,500	\$ 2,500	\$ 2,500	0%	Based on Use
5103	Printing and Reproduction	\$ 3,000	\$ 1,000	\$ 3,000	\$ 3,000	0%	Based on Use
5110	Postage	\$ 1,200	\$ 1,200	\$ 2,000	\$ 2,000	0%	Lease = \$500/quarter, Admin paying 25% plus ~\$50/month postage
5115	Storm-Related Expenditures	\$ -	\$ 5,000	\$ -	\$ -		Previously itemized for tracking purposes
5120	Subscriptions and Membership	\$ 4,700	\$ 4,700	\$ 5,000	\$ 5,000	0%	Based on Use
5125	Travel	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	0%	
5140	Telephone	\$ 5,000	\$ 3,000	\$ 3,500	\$ 2,500	-29%	Based on Use
5157	Records Management	\$ 7,500	\$ 3,000	\$ 3,000	\$ 4,000	33%	Based on Use
5158	Office Supplies	\$ 8,000	\$ 8,000	\$ 6,000	\$ 7,000	17%	Based on Use
5198	Maintenance & Supplies - Janitorial	\$ -	\$ 4,560	\$ 6,000	\$ 6,000	0%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
Total Supplies & Operations Expenses		\$ 34,900	\$ 34,960	\$ 34,000	\$ 35,000	3%	
5204	Legal Services - MoPac	\$ -	\$ -	\$ -	\$ -		Previous Exceptional Item for potential carryover (RCDC funded FY 23)
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	0%	For processing Public Information Requests
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 2,400	\$ 1,500	-38%	
5217	Payroll Services	\$ 4,500	\$ 4,500	\$ 5,000	\$ 6,000	20%	Actual
5226	Drug Testing	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5227	Bilingual Assessments	\$ -	\$ -	\$ -	\$ 200		New Line Item - Per Certification/Bi-Lingual Pay Policy approved by Council
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0%	Actual
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	Actual
5236	Communication and Outreach	\$ 25,000	\$ 20,000	\$ 15,000	\$ 5,000	-67%	Last Year - Bond Election
5237	Tax Assessment/Collection	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Actual - Pay County for collecting taxes
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 8,500	\$ 10,650	\$ 14,000	31%	Actual
5250	Insurance - Official Liability	\$ 5,200	\$ 5,200	\$ 4,000	\$ 5,300	33%	Actual
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin/ Split between Departments
5260	Appraisal District - Travis County	\$ 9,500	\$ 10,000	\$ 10,000	\$ 10,000	0%	Actual - Pay Appraisal district to appraise taxable values
5270	Engineering Services	\$ 30,000	\$ 2,000	\$ 20,000	\$ 25,000	25%	Based on Use
Total Contractual Services		\$ 206,200	\$ 184,700	\$ 199,150	\$ 199,100	0%	
5300	Computer Software/Support	\$ 20,000	\$ 40,000	\$ 50,000	\$ 50,000	0%	Historical Usage + Incode ongoing costs (\$3,000) (Removed some website support costs and put those to 5302)

5301	Public Meeting Technology	\$ 10,000	\$ 14,000	\$ 14,000	\$ 14,000	0%	Civic Plus (\$6,200 annual meetings subscription and video timestamping) + Zoom (Annual \$300 + \$160/mo) + Swaggit Streaming \$2400/yr = \$10,820 (Plus any repairs to streaming/Microphones)
5302	Website and Digital Codification	\$ 5,000	\$ 5,500	\$ 5,500	\$ 14,000	155%	Codification (\$1000 per year + \$20 per page (total ~\$6000 Per Year) + Website Cost of ~\$5,000) Budgeting additional in codification costs for codification of commercial code recommendations. (~\$3,000)
5309	Incode Software	\$ 80,100	\$ 15,000	\$ 5,000	\$ 5,000	0%	
5311	IT Services - TPIA	\$ -	\$ 1,200	\$ 2,000	\$ 2,000	0%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5330	Election Public Notices	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	100%	Prices increasing with AAS, Last year bond election notice ~\$12,000
5331	Advertising	\$ 4,000	\$ 1,000	\$ 2,000	\$ 2,000	0%	Based on use
5340	Miscellaneous	\$ -	\$ -	\$ -	\$ -		
5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	0%	
5342	Oak Wilt Treatment & Prevention	\$ -	\$ -	\$ 30,000	\$ -	-100%	Previous Exceptional Item for potential carryover
Total Miscellaneous/Other Expenses		\$ 123,450	\$ 81,050	\$ 112,850	\$ 92,350	-18%	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,000	100%	
Total Capital Outlays		\$ 2,000	\$ 2,000	\$ 2,000	\$ 3,000	50%	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 150,000	\$ 200,000	\$ 150,000	-25%	Based on Actual
Total Non-Departmental Expenditures		\$ 150,000	\$ 150,000	\$ 200,000	\$ 150,000	-25%	
TOTAL EXPENDITURES		\$ 669,541	\$ 622,252	\$ 722,145	\$ 660,659	-9%	

2020-2021 2021-2022 2022-2023 2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 660,659.26

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 660,659.26

Increase (Decrease) from Previous Budget Cycle (\$) \$ (61,486.17)

Increase (Decrease) from Previous Budget Cycle (%) -9%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023
Fund Name and Number: 100-General Fund
Dept Name and Number: 15 - Dev. Services

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023 2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 85,583	\$ 89,006	\$ 91,915	\$ 80,000	-13%	
5006	Overtime/Planned Overtime						New Line Item: Breaking out Salaries
5007	Stipends/Certifications				\$ 1,647		New line item this year. Breaking out salaries.
5010	Training	\$ 3,000	\$ 3,000	\$ 2,000	\$ 2,000	0%	
5020	Health Insurance	\$ 9,422	\$ 9,575	\$ 9,300	\$ 9,600	3%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax	\$ 6,547	\$ 6,809	\$ 7,031	\$ 6,246	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 339	\$ 113	\$ 90	-20%	Actual
5050	TMRS Exp.	\$ 10,015	\$ 10,681	\$ 11,030	\$ 10,614	-4%	13% of salary related line items
Total Personnel Expenses		\$ 115,669	\$ 120,360	\$ 122,339	\$ 111,147	-9%	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 350	\$ 2,400	586%	Moving advertisements for zoning public hearings to Development Services
5110	Postage	\$ 500	\$ 500	\$ 700	\$ 2,100	200%	Increased postage to cover hearing notice
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 100	\$ 100	\$ 200	\$ 200	0%	
5180	Signs and Barricades	\$ -	\$ 800	\$ 800	\$ 600	-25%	
Total Supplies & Operations Expenses		\$ 3,300	\$ 4,100	\$ 4,650	\$ 7,900	70%	
5200	Building Inspection Services	\$ 50,000	\$ 50,000	\$ 40,000	\$ 35,000	-13%	
5210	Legal Services	\$ -	\$ 6,500	\$ 6,500	\$ 8,000	23%	And Planning Services (Bryce DNRBZ)
5251	Building Plan Review	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000	0%	ATS
5252	Zoning Review	\$ 30,000	\$ 20,000	\$ 20,000	\$ 50,000	150%	KFA Zoning Reviews
5253	Arborist Review	\$ 1,500	\$ 500	\$ 2,500	\$ 1,500	-40%	Can be reduced with bringing reviews directly in house and use line item for Questions/ Consults with Certified Arborist
5257	My Permit Now	\$ 2,000	\$ -	\$ 6,000	\$ 3,600	-40%	Monthly subscription Reduced for actual costs
5270	Engineering Services	\$ -	\$ 7,000	\$ 7,000	\$ 15,000	114%	KFA Development related coordination
5272	Professional Consultation	\$ -	\$ -	\$ -	\$ 35,000		New line item this year. KFA staff code support/ meetings
5273	Elevation and Height Verification	\$ -	\$ -	\$ -	\$ 20,000		New line item this year. City facilitated elevation verifications pending quote/approval. (Est: 10 new builds, 2 Surveys Per, ~1,000 Each)
Total Contractual Services		\$ 98,500	\$ 99,000	\$ 92,000	\$ 178,100	94%	
5300	Computer Software/Support	\$ 2,000	\$ 2,000	\$ 4,000	\$ 2,000	-50%	Last year - Exceptional Item for Resident Computer (Life 5 years)
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Statesman notices
Total Miscellaneous/Other Expenses		\$ 3,000	\$ 3,000	\$ 5,000	\$ 3,000	-40%	
TOTAL EXPENDITURES		\$ 220,469	\$ 226,460	\$ 223,989	\$ 300,147	34%	

2020-2021 2021-2022 2022-2023 2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

New Line Items Description Requested Amount Comments

	City Wide Control Network		May be less - ATS working with KFA to identify already surveyed information
5274 - Survey Benchmark Network M&O Survey		\$	25,000
Total Exceptional Items Requested:		\$	25,000

Total Budget Allocation Requested: \$ 300,147
Total Exceptional Items Requested: \$ 25,000

Grand Total Budget Request for Department: \$ 325,147

Increase (Decrease) from Previous Budget Cycle (\$) \$ 101,158
Increase (Decrease) from Previous Budget Cycle (%) 45%

Exceptional Item Request Form - FY 2023-2024

Request # 100-15-1

Date: 7/12/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	General Fund - 100
Department Name & No.	Development Services - 15
Line Item No. & Description or NEW Line Item Description	5274 - Survey Benchmark Network M&O

Item Description:

At the June 21, 2023 City Council Meeting, the City Council voted to approve a proposal from ATS Engineering to conduct professional surveying services associated with the implementation of a city-wide survey control network. ATS is currently working with the city engineer, K. Friese and Associates, to identify if there is any surveying information available from the recent work done in conjunction with the water system upgrades that could be used for this project. The total proposal amount will decrease if such overlapping information is identified.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

City-wide survey control network will provide consistency and increased accuracy in survey data produced.

Number of Items or Units: 1
Cost Per Item or Unit: \$ 25,000
Additional Cost Per Item (Including ongoing maintenance): TBD
Total Cost: **\$ 25,000**

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.



City of Rollingwood, TX
Project Name: City of Rollingwood
Control Network Surveys

Arch Technical Services, LLC.
Date: June 12, 2023
Proposal Reference No.: P22-0300



1. PROJECT IMPLEMENTATION AND TIMELINE

Understanding of Scope of Work

Arch Technical Services, LLC, dba, ATS Engineers, Inspectors & Surveyors (ATS) is pleased to provide professional surveying services as requested by the City of Rollingwood. As ATS understands, the City of Rollingwood is looking to implement a survey control network that would create consistent repeatable horizontal and vertical data for the overall purpose of ensuring that all structures are built to the rules set forth by the City of Rollingwood and able to be used by all companies that perform construction services within the City of Rollingwood.

ATS Project Approach

ATS' Project Approach in response to the City of Rollingwood's Scope of Work begins with establishing a unified, repeatable horizontal and vertical control network for all related services to work with for measurable repeatability and accuracy. ATS will adhere to, meet, or exceed the standards set out in the Texas Society of Professional Surveyors Manual of Practice, Effective December 31, 2021.

Control Network Survey

The control network survey will commence after the City of Rollingwood provides ATS with a formal notice to proceed. ATS will coordinate with the City of Rollingwood's assigned staff about the proposed location of all new horizontal/vertical benchmarks to be established. To establish these benchmarks, ATS will supply, operate, and maintain survey-grade (sub-centimeter) GPS equipment and differential digital leveling methods.

ATS recommends utilizing the existing manholes found at street intersections or straight lines not to exceed a distance of five hundred feet. ATS estimates that forty-five existing manholes meet this criterion. ATS will set a punch mark in the middle of an existing manhole covers to identify where the survey observations were originally performed for repeatability.

Control survey data will be collected via Trimble GNSS Model 10, 12 & 12i GPS receivers via Static Survey methods. Elevation data will be determined by running differential digital level loops utilizing our Trimble DiNi digital levels.

The horizontal and vertical control survey shall be prepared following the Texas Society of Professional Surveyors Manual of Practice, Effective December 31, 2021, and shall meet or exceed the standards for Category 7 – Horizontal Control Survey, Category 8 – Vertical Control Survey, and Category 11 – Three-Dimensional Control Survey, Condition 1 depending on the project specifics.

Control Network Mapping and Publishing

ATS will coordinate with the City of Rollingwood to develop a map and make it publicly available. ATS assumes we will have access to existing GIS data held within the City of Rollingwood's GIS department.

Project Staffing/Scheduling

ATS anticipates that ten working days will be required to perform the field survey for a horizontal and vertical network with five additional days in the office to process all data. ATS will coordinate with the City of Rollingwood to develop a map that can be made publicly available. ATS assumes we will have access to existing GIS data held within the City of Rollingwood's GIS department.

Safety

ATS' comprehensive safety management system (SMS) plan is tailored specifically for surveyors and the typical issues they encounter daily. Our surveyors will conduct tailgate safety meetings each morning before work commences to address any specific issues or concerns for the day. A record of the meeting will be maintained in the project files. The field crews will also comply with all the City of Rollingwood's safety requirements. ATS prides itself on its safety performance.

Hardware and Software

Surveying & Scanning Field Equipment

Trimble Total Stations (Convention, Reflectorless & Robotic Capabilities)

Trimble GPS (Static, GNSS, RTK, and VRS capabilities)

Trimble SX10 & 12 Hybrid Robotic Total Station/Scanner

Trimble X & TX Series Scanners

TSC 5 & TSC 7 Data Collectors w/ Trimble access

Trimble Dini Electronic Levels

Software

AutoCAD w/ Civil 3D Trimble

Business Center (TBS) Carlson

Survey w/ AutoCAD Map

Estimated Cost

ATS estimates a total value of \$25,000.00 for the field and office work required to produce a survey control network to be used by all required parties and to be published by the City of Rollingwood to serve as public information.

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023
 Fund Name and Number: 100 - General Fund
 Dept Name and Number: 20 - Sanitation

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5287	Storm Debris and Clean Up	\$ -	\$ 3,000	\$ 15,000	\$ 7,500	-50%	22-23 Budget Amendment for Winter Storm Mara
5288	Landscape Remediation	\$ -	\$ -	\$ 10,000	\$ 5,000	-50%	22-23 Budget Amendmend to add this line item, clean up from Winter Storm Mara, added \$5,000 for ongoing landscape remediation
Total Contractual Services		\$ 1,000	\$ 4,000	\$ 26,000	\$ 13,500	-48%	
5270	Waste & Disposal Service	\$ 125,000	\$ 125,000	\$ 144,000	\$ 144,000	0%	
Total Miscellaneous Expenditures		\$ 125,000	\$ 125,000	\$ 144,000	\$ 144,000	0%	
TOTAL EXPENDITURES		\$ 126,000	\$ 129,000	\$ 170,000	\$ 157,500	-7%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 157,500.00
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 157,500.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ (12,500.00)
 Increase (Decrease) from Previous Budget Cycle (%) -7%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023
Fund Name and Number: 100-General Fund
Dept Name and Number: 25 - Utility Billing

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary		\$ 89,006	\$ 79,040	\$ 70,000	-11%	
5006	Overtime/Planned Overtime						New line item this year. Breaking out salaries.
5007	Stipends/Certifications				\$ 600		New line item this year. Breaking out salaries.
5010	Training		\$ 1,000	\$ 1,000	\$ 1,500	50%	
5020	Health Insurance		\$ 9,422	\$ 9,422	\$ 10,100	7%	Actual
5030	Workers Comp. Insurance		\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax		\$ 6,809	\$ 6,047	\$ 5,401	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.		\$ 152	\$ 113	\$ 90	-20%	Actual
5050	TMRS Exp.		\$ 10,681	\$ 9,485	\$ 9,178	-3%	13% of salary related line items
Total Personnel Expenses		\$ -	\$ 118,020	\$ 106,056	\$ 97,819	-8%	
5101	Fax / Copier		\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction		\$ 4,000	\$ 4,000	\$ 3,500	-13%	\$1,600 Envelopes, \$1,340 Bill Shells
5110	Postage		\$ 2,500	\$ 2,500	\$ 5,500	120%	\$4,200 Postage, \$1,282 Lease
5120	Subscriptions & Memberships		\$ 500	\$ 500	\$ 250	-50%	
5125	Travel		\$ 500	\$ 500	\$ 500	0%	
5140	Telephone		\$ 750	\$ 750	\$ 500	-33%	Based on Actual
5158	Office Supplies		\$ 300	\$ 600	\$ 400	-33%	
Total Supplies & Operations Expenses		\$ -	\$ 8,650	\$ 8,950	\$ 10,750	20%	
5202	T Tech Fees		\$ 200	\$ 200	\$ -	-100%	Not Using
5210	Legal Services		\$ 500	\$ 500	\$ -	-100%	Not Using
Total Contractual Services		\$ -	\$ 700	\$ 700	\$ -	-100%	
5300	Computer Software/Support		\$ 15,000	\$ 15,000	\$ 12,000	-20%	Incode Actual + Diggio
5331	Advertising		\$ 500	\$ 500	\$ 250	-50%	
Total Miscellaneous/Other Expenses		\$ -	\$ 15,500	\$ 15,500	\$ 12,250	-21%	
TOTAL EXPENDITURES		\$ -	\$ 142,870	\$ 131,206	\$ 120,819	-8%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 120,818.90

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 120,818.90

Increase (Decrease) from Previous Budget Cycle (\$) \$ (10,387.46)

Increase (Decrease) from Previous Budget Cycle (%) -8%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023
Fund Name and Number: 100 General Fund
Dept Name and Number: 30 - Streets

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 49,381	\$ 53,528	\$ 56,819	\$ 57,000	0%	Salary, On-call pay, and cert pay
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 180		New Line Item this year, breaking out salaries. Planned overtime is estimated for city events (July 4, ACL, Spring Clean Up, NNO, Halloween). Any above is emergency OT.
5007	Stipends/Certifications	\$ -	\$ -	\$ -	\$ 3,487		New Line Item this year, breaking out salaries
5010	Training	\$ -	\$ -	\$ 1,000	\$ 2,000	100%	CSI Training for 2 operators
5020	Health Insurance	\$ 5,735	\$ 4,996	\$ 7,765	\$ 6,100	-21%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 700	\$ 1,400	\$ 1,400	0%	Actual
5035	Social Security/Medicare Tax	\$ 3,778	\$ 4,095	\$ 4,347	\$ 4,641	7%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 92	\$ 181	\$ 81	\$ 70	-14%	Actual
5050	TX Mun. Retire. System Exp.	\$ 5,779	\$ 6,423	\$ 6,818	\$ 7,887	16%	13% of salary related line items
Total Personnel Expenses		\$ 65,465	\$ 69,924	\$ 78,230	\$ 82,765	6%	
5125	Travel				\$ 1,500		New Line Item Request in 23-24
5130	Utilities	\$ 1,800	\$ 2,000	\$ 2,200	\$ 2,400	9%	Actual - Austin Energy Street Lights
5140	Telephone	\$ 500	\$ 500	\$ 1,000	\$ 300	-70%	Prorated between departments
5145	Uniforms & Accessories	\$ 400	\$ 1,000	\$ 1,500	\$ 1,000	-33%	
5161	Tree Trimming Services	\$ 1,500	\$ 1,500	\$ 21,500	\$ 25,000	16%	Increased Tree Trimming for ROWs
5162	Street Sweeping	\$ -	\$ -	\$ -	\$ 10,000		Used to be included in Street Maintenance and Repairs - Now doing more sweeping in house
5164	Equipment Maintenance & Repairs				\$ 2,500		New Line item - used to be included in 5350, more equipment to maintain
5171	Equipment Purchase	\$ -	\$ -	\$ 15,000	\$ 4,000	-73%	GPS Receiver (Split between streets, water, wastewater)
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5180	Signs & Barricades	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Additional barricades for increased events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 1,000	\$ 5,000	\$ 4,000	-20%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 2,500	\$ 3,500	\$ 4,000	\$ 2,000	-50%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 750	\$ 1,000	33%	increase in costs
Total Supplies & Operations Expenses		\$ 11,200	\$ 13,500	\$ 55,950	\$ 59,075	6%	
5255	Vehicle Insurance	\$ 600	\$ 600	\$ 250	\$ 270	8%	Actual
5270	Engineering Services		\$ 3,000	\$ 23,000	\$ 3,000	-87%	Additional \$20,000 for Pavement Condition Assessment (2022-2023)
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 200	0%	
Total Contractual Services		\$ 800	\$ 3,800	\$ 23,450	\$ 3,470	-85%	
5350	Tools	\$ 1,000	\$ 2,000	\$ 5,000	\$ 4,000	-20%	Dept is in need of tools. Many of the tools we currently have are inadequate. Tool box for trucks
5355	Street Maintenance & Repairs	\$ 10,000	\$ 10,000	\$ 90,000	\$ -	-100%	\$_____ for repaving or conditioning per Pavement Condition Assessment. May include estimates from KFA for paving in conjunction with the Water System Improvements. See additional notes on exceptional item below.
Total Miscellaneous		\$ 11,000	\$ 12,000	\$ 95,000	\$ 4,000	-96%	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh Financing Note - Debt Serv.		\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ 2,700		-100%	
Total Capital Outlays		\$ -	\$ 785	\$ 3,485	\$ 1,285	-63%	
TOTAL EXPENDITURES		\$ 88,465	\$ 100,009	\$ 256,115	\$ 150,595	-41%	

2020-2021 2021-2022 2022-2023 2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Item</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5355 - Street Maintenance & Repairs		\$ 200,000	Street paving associated with the Water System Improvement Projects in lieu of bond funds. Exceptional item ranging from 75,000 to 300,000 from Street Unexpended Balance. This item funded last year at \$75,000.
5171 - Equipment Purchase	Chipper	\$ 27,500	Split between Streets, Parks
Total Exceptional Items Requested:		\$ 227,500	

Total Budget Allocation Requested:	\$ 150,595
Total Exceptional Items Requested:	\$ 227,500
Grand Total Budget Request for Department:	\$ 378,095
Increase (Decrease) from Previous Budget Cycle (\$)	\$ 121,980
Increase (Decrease) from Previous Budget Cycle (%)	48%

Exceptional Item Request Form - FY 2023-2024

Request # 100-30-1

Date: 7/12/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	100 - General Fund (301 - Street Maintenance Fund)
Department Name & No.	30 - Streets
Line Item No. & Description or NEW Line Item Description	

Item Description:

Street paving associated with the Water System Improvement Projects in lieu of bond funds. Exceptional item ranging from 75,000 to 300,000 from Street Unexpended Balance. This item funded last year at \$75,000.

This year \$200,000 (for Council Consideration)

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Paving in conjunction with water system improvements would provide infrastructure integration leading to cost and timing efficiency and minimizing repeated street cutting and construction.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: **\$ 200,000**

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

Total Amount Saved: \$ _____ -

Please attach any quotes or backup to support this Exceptional Item Request.

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 729,655	\$ 732,066	\$ 804,351	\$ 837,542	4%	Current Salary levels with steps + Elaine
5002	Holiday Compensation	\$ -	\$ 26,775	\$ 27,000	\$ 33,000	22%	
5006	Overtime/Planned Overtime	\$ 10,000	\$ 10,000	\$ 13,000	\$ 10,000	-23%	OT slight decrease to match proper staffing levels.
5007	Stipends/Certifications	\$ 13,560	\$ 19,000	\$ 15,000	\$ 20,000	33%	On-Call, FTO Pay, Shift Differential, Cert Pay; slight reclassification out of 5000
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	0%	
5010	Training	\$ 7,000	\$ 10,000	\$ 10,000	\$ 10,000	0%	cost of courses and per diem
5011	Reserve Officer Pay	\$ 31,200	\$ 15,000	\$ 15,000	\$ -	-100%	
5012	LEOSE	\$ -	\$ 1,025	\$ 897	\$ 1,000	11%	LEOSE Funding reimbursed from the state
5020	Health Insurance	\$ 76,602	\$ 77,016	\$ 91,000	\$ 103,000	13%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 10,800	\$ 23,600	\$ 23,500	0%	Actual
5035	Social Security/Medic. Tax	\$ 55,819	\$ 61,035	\$ 65,740.35	\$ 68,891	5%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 1,234	\$ 2,749	\$ 1,000	\$ 950	-5%	Actual
5050	TMRS Exp.	\$ 84,275	\$ 95,741	\$ 103,122	\$ 117,070	14%	13% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,900	5%	Actual
Total Personnel Expenditures		\$ 1,038,645	\$ 1,079,707	\$ 1,193,210	\$ 1,248,854	5%	
5101	Fax/Copier	\$ -	\$ -	\$ -	\$ 600		photo copier lease ~\$600/year (reclassified from 5103)
5103	Printing & Reproduction	\$ 500	\$ 1,000	\$ 1,600	\$ 1,000	-38%	Brochures, informational material
5106	Citation Material	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Production of paper tickets, Pending \$25K exceptional item decision
5107	Police Qualification	\$ 1,500	\$ 3,000	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	-50%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 500	100%	
5120	Subscriptions and Memberships				\$ 1,000		
5140	Telephone	\$ 7,300	\$ 8,000	\$ 9,000	\$ 9,000	0%	
5143	Police Car & Accessories	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000	0%	
5144	Police Supplies	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 8,500	\$ 7,500	\$ 7,500	\$ 6,500	-13%	
5157	Records Management	\$ 5,700	\$ 5,700	\$ 5,800	\$ 6,000	3%	TBD - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	50%	Inflation of item cost
5159	City Event Supplies	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,500	40%	Includes other city events (4th of July & Trunk or Treat)
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Maintenance on existing radios
5186	Radar Certification	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 10,000	\$ 14,000	\$ 28,000	\$ 20,000	-29%	Lower due to projected use
5196	Vehicle Maintenance & Repairs	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	0%	Was reduced to \$5,000 b/c new vehicles approved
Total Supplies & Operations Expenses		\$ 61,750	\$ 60,950	\$ 75,650	\$ 69,100	-9%	
5211	Radio Services	\$ 5,870	\$ 5,600	\$ 5,600	\$ 5,500	-2%	County - Band width cost. Based on actual.
5216	Dispatch Services	\$ 23,000	\$ 26,500	\$ 29,979	\$ 34,476	15%	Dispatch CTECC increase (County). Based on actual.
5226	Drug Testing	\$ 200	\$ 200	\$ 200	\$ 200	0%	

5238	Applicant Testing	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000	0%	psychologicals and fingerprints
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,050	\$ 5,250	\$ 5,600	7%	Actual
5258	ACL Event	\$ -	\$ 34,000	\$ 34,000	\$ 40,000	18%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
Total Contractual Services		\$ 35,420	\$ 73,350	\$ 77,029	\$ 87,776	14%	
5300	Computer Software & Support	\$ 30,200	\$ 43,000	\$ 46,865	\$ 50,000	7%	Pending additional \$2,300 + _____ exceptional item decisions
Total Miscellaneous/Other Expenses		\$ 30,200	\$ 43,000	\$ 46,865	\$ 50,000	7%	
5404	Radios			\$ -	\$ -		Pending \$37K exceptional item decision
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repairs; Additional \$15K pending exceptional item decision
5414	Computers	\$ 13,000	\$ 3,000	\$ 3,000	\$ 5,000	67%	Replacement of 2 computers
5494	Veh. Financing Note - Debt Serv.		\$ 34,002	\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 12,000	\$ 147,278	\$ -	\$ -		
Total Capital Outlays		\$ 26,000	\$ 185,280	\$ 38,002	\$ 40,002	5%	
TOTAL EXPENDITURES		\$ 1,192,015	\$ 1,442,287	\$ 1,430,756	\$ 1,495,732	5%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Item</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5404: Radios	New Handhelds	\$ 37,000	Radios are at end of life and require encryption capability.
5411: Video Cameras & Microphones	New body cameras	\$ 15,700	Cameras are old and do not support charge
5300: Computer Software and Support	Speed trailer software	\$ 2,300	Retrofit of speed trailer to cloud based system allowing for better reporting (May Cost More)
5106: Citation Material	Brazos ticket writers	\$ 25,000	Transitioning from paper citations to electronic citations. Brazos interfaces with our RMS system and Court. (Checking on Payment Plan)
5300: Computer Software and Support	New Firewall	\$ 16,125	
Total Exceptional Items Requested:		\$ 96,125	

Total Budget Allocation Requested: \$ 1,495,732

Total Exceptional Items Requested: \$ 96,125

Grand Total Budget Request for Department: \$ 1,591,857

Increase (Decrease) from Previous Budget Cycle (\$) \$ 96,125

Increase (Decrease) from Previous Budget Cycle (%) 7%

Exceptional Item Request Form - FY 2023-2024

Request # 100-40-1

Date: 7/10/2023

Requestor: Staff- Police Department

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5404: Radios

Item Description:

Motorola APX N70 handheld radios

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

We currently have 5 Motorola APX6000 handheld radios that will be deemed "end of life" this year. This is in addition to Travis County requiring all radios having encryption capabilities which these do not. The quoted equipment will have all required capabilities along with a 5 year subscription.

Number of Items or Units: 5
Cost Per Item or Unit: \$ 7,262.54
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: **\$ 36,312.70**

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Billing Address:
 TRAVIS COUNTY
 TRAVIS COUNTY
 COURTHOUSE
 AUSTIN, TX 78701
 US

Quote Date:06/06/2023
 Expiration Date:09/04/2023
 Quote Created By:
 Daniel Howard
 Dan.Howard1@
 motorolasolutions.com

End Customer:
 TRAVIS COUNTY

Contract: 17212 - CITY OF AUSTIN (TX)

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ N70	APX N70					
1	H35UCT9PW8AN	APX N70 7/800 MODEL 4.5 PORTABLE	1		\$5,014.00	\$3,409.52	\$3,409.52
1a	QA08853AA	ADD: CPS ENABLEMENT*	1		\$0.00	\$0.00	\$0.00
1b	QA09017AA	ADD: LTE WITH ACTIVE SERVICE AT&T US*	1		\$0.00	\$0.00	\$0.00
1c	H636AA	ADD: APX N70 APPLICATION BUNDLE PROMO+	1		-\$300.00	-\$300.00	-\$300.00
1d	H638EB	ADD: N70 SMART LOCATE MAPPING TRIAL PROMO+	1		-\$56.00	-\$56.00	-\$56.00
1e	BD00001AA	ADD: CORE BUNDLE	1		\$3,106.00	\$2,112.08	\$2,112.08
1f	H499KC	ENH: SUBMERSIBLE (DELTA T)	1		\$0.00	\$0.00	\$0.00
1g	H38DA	ADD: SMARTZONE OPERATION	1		\$0.00	\$0.00	\$0.00
1h	Q173CA	ADD: SMARTZONE OMNILINK	1		\$0.00	\$0.00	\$0.00
1i	Q361CD	ADD: P25 9600 BAUD TRUNKING	1		\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1j	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	1		\$0.00	\$0.00	\$0.00
1k	QA00580BA	ADD: TDMA OPERATION	1		\$0.00	\$0.00	\$0.00
1l	QA09001AM	ADD: WIFI CAPABILITY	1		\$0.00	\$0.00	\$0.00
1m	QA03399AK	ADD: ENHANCED DATA	1		\$0.00	\$0.00	\$0.00
1n	Q387CB	ADD: MULTICAST VOTING SCAN	1		\$0.00	\$0.00	\$0.00
1o	QA09028AA	ADD: VIQI VC RADIO OPERATION	1		\$0.00	\$0.00	\$0.00
1p	BD00010AA	ADD: SECURITY BUNDLE	1		\$1,023.00	\$695.64	\$695.64
1q	H797DW	ENH: DVP-XL ENCRYPTION AND ADP	1		\$0.00	\$0.00	\$0.00
1r	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	1		\$0.00	\$0.00	\$0.00
1s	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	1		\$0.00	\$0.00	\$0.00
1t	Q498BN	ENH: ASTRO 25 OTAR W/ MULTIKEY	1		\$0.00	\$0.00	\$0.00
1u	BD00037AA	ADD: AUDIO BUNDLE	1		\$268.00	\$182.24	\$182.24
1v	QA09006AA	ADD: ADAPTIVE NOISE SUPPRESSION	1		\$0.00	\$0.00	\$0.00
1w	QA01833AH	ADD: EXTREME 1-SIDED NOISE REDUCTION	1		\$0.00	\$0.00	\$0.00
1x	QA08676AA	ADD: ADAPTIVE SPEAKER VOLUME	1		\$0.00	\$0.00	\$0.00
2	LSV01S03060A	APX N70 DMS ESSENTIAL	1	5 YEARS	\$343.20	\$343.20	\$343.20
3	SSV01P01685B	ELIGIBLE FOR PROMO - CC AWARE STARTER+	1	1 YEAR	\$56.00	\$56.00	\$56.00
4	SSV01P01406A	SMARTCONNECT PROMO+	1	1 YEAR	\$75.00	\$75.00	\$75.00
5	SSV01P01476A	SMARTLOCATE PROMO+	1	1 YEAR	\$75.00	\$75.00	\$75.00
6	SSV01P01902A	SMARTMAPPING PROMO+	1	1 YEAR	\$75.00	\$75.00	\$75.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
7	SSV01P01901A	SMARTMESSAGING PROMO+	1	1 YEAR	\$75.00	\$75.00	\$75.00
8	PMMN4142A	XVP730 REMOTE SPEAKER MICROPHONE NO CHANNEL KNOB, FOR APX N RADIOS	1		\$486.00	\$364.50	\$364.50
9	PMPN4604A	CHARGER,CHGR DESKTOP SINGLE UNIT IMPRES 2 EXT US	1		\$207.14	\$155.36	\$155.36

Grand Total
\$7,262.54(USD)

Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$10,172.78	\$6,987.98
Year 2 Subscription Fee	\$68.64	\$68.64
Year 3 Subscription Fee	\$68.64	\$68.64
Year 4 Subscription Fee	\$68.64	\$68.64
Year 5 Subscription Fee	\$68.64	\$68.64
Grand Total System Price	\$10,447.34	\$7,262.54

Notes:

- Additional information is required for one or more items on the quote for an order.
- + Promotional pricing for 1 year Application Service trial.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/msi/omterms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



APX N70 PORTABLE RADIO SOLUTION DESCRIPTION

OVERVIEW

The APX N70 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with “pick-up-and-go” functionality, optimizing ease-of-use and focused communications in almost all environments.

DURABLE AND EASY TO USE

The APX N70 enhances operations with a full color transfective glass display with touch technology for easy operation with gloves on. The touchscreen includes a high velocity user interface with large touch targets, shallow menu hierarchy, home screen information at a glance, and access to integrated apps. Additionally, the N70 offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

Mission-Critical Audio

For first responders in mission-critical situations, the APX N70 offers high dynamic range microphones and an adaptive sound engine that minimizes background noise and promotes clarity, amplifying intelligible voice communication between first responders.

ESSENTIAL AND SECURE P25 COMMUNICATIONS

The APX N70 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. P25 communications over the N70 are safe and secure—it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

Reliable Connectivity

Using the APX N70 lets first responders stay connected across disparate networks. It can be equipped with LTE, Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday users. APX N70 radios support 7/800 MHz frequency bands across radio systems with minimal intervention by the radio user.

Managing and Provisioning Devices

APN N70 provides users greater awareness and faster radio management through Customer Programming Software (“CPS”), Radio Management (“RM”), or the Radio Central programming. These tools transform accurate data into smarter action by enabling dispatchers and network managers to keep radios in the field, make informed operational decisions, and, above all, protect first responders' focus and safety.

Customer Programming Service



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CPS is a proprietary, Windows-based application used to configure APX subscriber radios in offline situations. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow for the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, via secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read, and edited, and copdeplugs and templates can be saved and duplicated to program other fleet radios.

Radio Management

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services (“DMS”) packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N70 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

Using Motorola Solutions’ cloud-based Radio Central Programming, APX N70 supports faster provisioning and deployment to get devices in the hands of first responders and out into the field. Parameters such as talk groups, interface options, and security keys can be programmed remotely within minutes. The DMS package provides access to batch programming with Radio Central Programming or one-at-a-time basic programming with Customer Programming Service, described below.

Radio Central

Radio Central Programming streamlines the APX N70 out-of-the-box experience with a few simple steps. Users will power on the device and view a boot-up animation. Status bar icons on the front display indicate when a connection is made and an update download is initiated. If the APN N70 device is being started for the first time, a “peek-in” device management notification will indicate that the default configuration is detected. When the update download is complete, the device reboots and installs the update. When the install is complete, the device goes back to the full home screen and notifies the user that the update is complete. From power on to provisioning, the process takes less than a minute. For Encryption and Authentication users, a KVL needs to be connected to the radio to use those services.

APX N70 also features Touchless Key Provisioning (“TKP”), leveraging Radio Central and Key Management Facility to add encryption keys remotely. This streamlined, one-time process reduces the time and effort spent enabling encryption. TKP delivers the initial encryption keys to APN N70 radios. Users can provision encryption on one radio or on batches of radios, further speeding up the encryption process for radio fleets.

The figure below illustrates APX N70’s faster provisioning process.



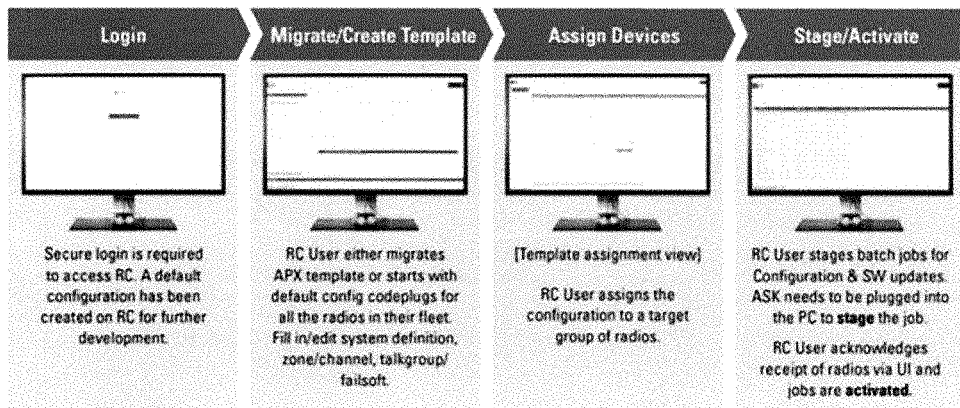


Figure 1: APX N70 Provisioning via Radio Central

EVOLVING WITH APPLICATION SERVICES

APX N70 gives first responders access to mobile features through the following application services described below.

SMARTCONNECT APPLICATION SERVICES

SmartConnect allows first responders to access critical intelligence no matter where the mission takes them. It keeps first responders connected and maintains critical LMR features through a broadband connection. By seamlessly switching between P25 LMR and LTE cellular networks, SmartConnect extends reliable Push-to-talk (“PTT”) communications as users roam onto supported broadband networks. Authentication, status, talkgroups, and encryption are all preserved automatically, without interruptions or resets to ensure that first responders continue to have access to the critical features they need in dangerous situations.



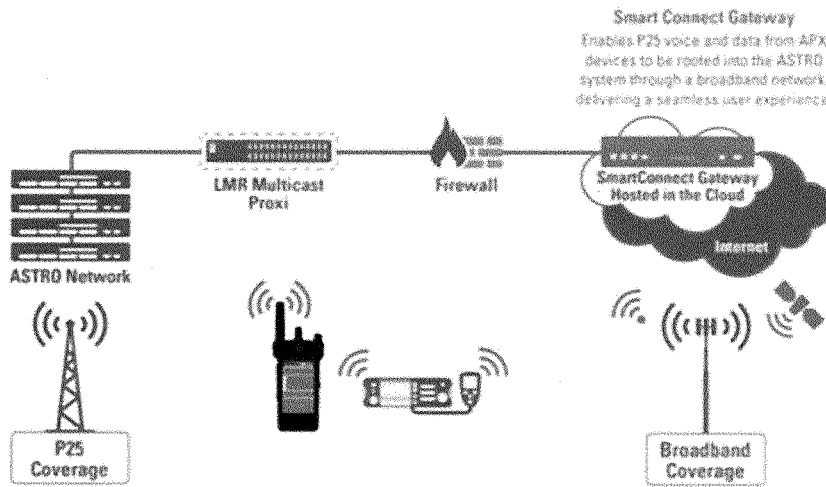


Figure 3: APX N70 SmartConnect Network Elements

SMARTLOCATE APPLICATION SERVICES

The SmartLocate application sends GPS location information of first responders over a broadband network. This enables dispatchers to track field units more frequently and improve resource deployment. With Dynamic Mode, SmartLocate can dynamically switch from LTE to P25 to continue sending location reports, without requiring the user to change inputs. This fallback capability provides an extra layer of reliability and enhances location tracking to build an effective operating picture as situations evolve. The use of broadband increases the frequency of location reporting beyond an LMR system to allow for a higher number of users without LMR infrastructure capacity limitations.

SmartLocate also enhances location information accuracy using nearby cell-towers and Wi-Fi access points. This leads to more accurate device tracking and improved location performance when a user moves indoors or enters marginal conditions (such as deep street canyons or forested areas).

SmartLocate integrates with CommandCentral Aware to provide location triggers such as time, distance, PTT, emergency, and accelerated cadence during emergency.

The SmartLocate Application Service is proposed as a subscription-based model that optimizes budget and scales to meet evolving needs. SmartLocate provides enhanced capabilities to existing investments in CommandCentral Aware. Access to CommandCentral Aware is not included with the SmartLocate subscription.

Note - Dynamic Mode requires IMW and a cloud connector on the P25 system.

SMARTMAPPING APPLICATION SERVICES

The SmartMapping application provides precise and accessible location information of field units to inform response and improve situational awareness. The application displays this data on the APX N70's modernized map interface. Users can see their own location and the location/status of other crew members at a glance and immediately tap to communicate with them. Users can access SmartMapping directly from the APX N70 home screen, making it easier to leverage the map display in fast-paced situations.



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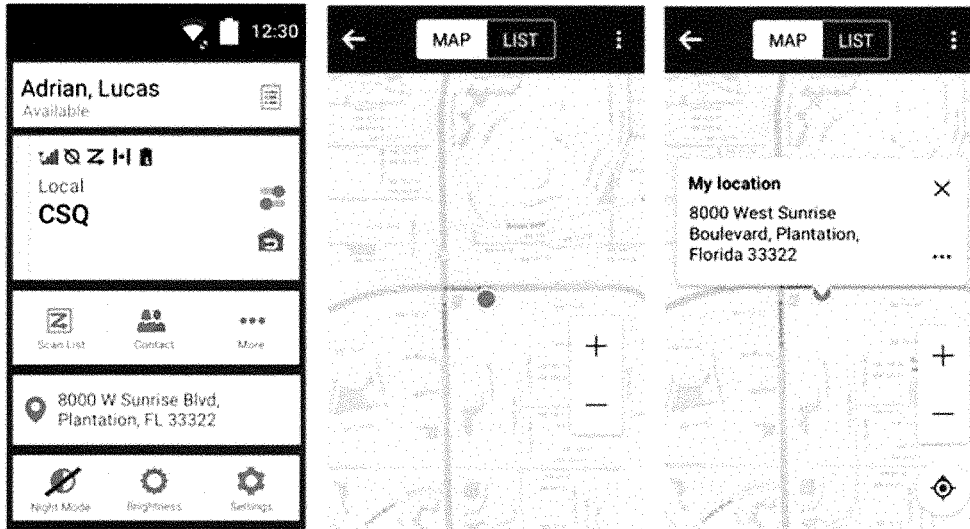


Figure 4: SmartMapping Widget, Map View, and Location Pop-Up Display (Left to Right)

SmartMapping also provides the following capabilities for APX N70 first responders:

- Search for specific users to communicate with using accessible, on-screen navigation and search tools.
- Select map layers to get a different area view, including Street View, Terrain, or Satellite Image.
- Adapt to changing agency needs as new integrations and capabilities are introduced for the SmartMapping application.

SMARTMESSAGING APPLICATION SERVICES

SmartMessaging is an application service that allows APX N70 first responders to seamlessly and discreetly share multimedia communications over a Broadband connection. This helps offload traffic from mission-critical LMR networks while enhancing public safety capabilities. From the APX N70 home screen, users can send more detailed multimedia messages, with image, video, or audio file attachments, to enhance situational awareness and improve response success. An enhanced search and history functionality is available for users to easily access previous messages by name, content, and time range, helping them find specific information when needed.

SmartMessaging also supports the following capabilities:

- Receive “Be On the Lookout” (“BOLO”) images or first-on-scene images, videos, locations, and audio from a WAVE dispatch application sent to an APX N70 first responders or predefined groups.
- Send text messages to an individual or group of contacts to provide all necessary users with updated intelligence.
- Secure communications with encrypted messaging data from an APX N70 device to the server.
- Adapt to changing agency needs as new integrations and collaboration tools become available for the SmartMessaging application.



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APX N-SERIES DEVICE MANAGEMENT SERVICES - ESSENTIAL STATEMENT OF WORK

OVERVIEW

Device Management Services ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HARDWARE REPAIR

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents the time a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

CUSTOMER RESPONSIBILITIES

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
 - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
 - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.



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- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.
- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

LIMITATIONS AND EXCLUSIONS

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
 - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
 - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
 - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
 - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, except if optional Accidental Damage Coverage was purchased.
- Cosmetic imperfections that do not affect the functionality of the device.
- Software support for unauthorized modifications or other misuse of the device software is not covered.

Motorola Solutions is not obligated to provide support for any device that has been subject to the following:

- Repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

DEVICE TECHNICAL SUPPORT

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days. Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers may



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contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

CUSTOMER RESPONSIBILITIES

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

LIMITATIONS AND EXCLUSIONS

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Test all firmware releases to minimize software defects.
- Announce new firmware releases and post release notes in a timely manner via MyView Portal.
- Provide firmware updates. Motorola Solutions makes no guarantees as to the frequency or timing of firmware updates.
- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

CUSTOMER RESPONSIBILITIES

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.



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MOTOROLA SOLUTIONS RESPONSIBILITIES

- Provide a web accessible, secure portal to view the Customer's data.
- Provide the Customer with login credentials for the site.
- Provide end-user training for the site.
- Provide technical support to answer end user questions between the hours of 8 a.m. to 5 p.m. CST Monday through Friday, excluding US holidays.
- Keep the site updated with the latest Customer information.

CUSTOMER RESPONSIBILITIES

- Provide Motorola Solutions with contact information for administrative users.
- Administer user access.
- Provide Internet access for users to access the site.
- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.



Exceptional Item Request Form - FY 2023-2024

Request # 100-40-2

Date: 7/10/2023

Requestor: Staff- Police Department

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5411- Video Cameras & Microphones

Item Description:

Coban body cameras

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Replacement of current body cameras (10) as they currently are end of life and do not support a charge for the entirety of an officer's shift.

Number of Items or Units: 10

Cost Per Item or Unit: \$1,570

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: **\$15,700**

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.



Quote: Q-48361
 Contract: Not Applicable
 Date: 7/13/2023 3:17 PM
 Expires On: 9/11/2023

COBAN Technologies, Inc.
 9411 S. Sam Houston Parkway W. #300
 Missouri City, Texas 77489
 United States

Phone: (281) 925-0488
 Fax: (281) 925-0535
 Email: SFLE-Sales@safefleet.net

Ship To
 Greg Duarte
 Rollingwood Police Department
 403 Nixon Drive
 Rollingwood Texas 78746-5512
 United States
 512-328-1900
 gduarte@rollingwoodtx.gov

Bill To
 Rollingwood Police Department
 403 Nixon Dr
 Rollingwood Texas 78746
 United States

End User

SALESPERSON	EXT	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Richard Alley	x	richard.alley@safefleet.net		Net 30

Focus X2 Body Camera / 3-Year Plan

- Includes 3-Year Softyware/Hardware Coverage
- Includes Free Replacement Camera at the End of 24Mos
- DVMS Back Office Software

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0363522	FOCUS-11-00	FOCUS X2 BODY WORN CAMERA PACKAGE Includes: - FOCUS X2 Body Worn Camera - Single Office Dock & Power Supply - USB Cable - Magnetic Uniform Mount	USD 595.00	1	USD 595.00
QL-0363523	WARR-X1-TSP3	BWC 3-YEAR TECHNOLOGY SERVICE PLAN Includes: • 3-year Software Right To Use license, Maintenance, and Technical Support • 3-year Hardware Warranty and Technical Support • Replacement camera at the end of 24 months • 5% Spare Cameras (minimum purchase of 20 BWC)	USD 960.00	1	USD 960.00
QL-0363525	WLIC-221	COBAN DVMS BWC SOLUTION **Included in Above** • Per Active Device • Software License with First Year Technical Support	USD 0.00	1	USD 0.00
QL-0363524	LFEE-054	SHIPPING	USD 15.00	1	USD 15.00
Focus X2 Body Camera / 3-Year Plan TOTAL:					USD 1,570.00

Optional 5-Year Plan

- Optional Item for Consideration - Not Included in Final Price - Dept to Advise
- Includes 5-Year Software/Hardware Coverage

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0363529	WARR-X1-TSP5	BODY WORN CAMERA 5-YEAR TECHNOLOGY SERVICE PLAN Includes: • 5-year Software Right To Use license, Maintenance, and Technical Support • 5-year Hardware Warranty and Technical Support • Replacement camera at the end of 24 and 48 months • 5% Spare Cameras (minimum purchase of 20 BWC)	USD 1,395.00	1	USD 1,395.00
QL-0363530	WLIC-221	COBAN DVMS BWC SOLUTION **Include in Above** • Per Active Device • Software License with First Year Technical Support	USD 0.00	1	USD 0.00
Optional 5-Year Plan TOTAL:					USD 1,395.00

TOTAL: USD 1,570.00

Terms & Conditions

Applicable sales taxes are not reflected on this proposal, and will be included on the invoice. In the event Sales Tax is requested to be listed on the proposal, it will be the responsibility of the Agency to provide the current Tax rate and amount. Any purchases that are exempt from Sales Tax must be accompanied by a tax exemption and/ or re-seller certificate.

This quote is presented to the customer under the condition that it remains a valid quote for only 60 days after the stated Quote Date, after which the quote becomes null and void.

Please email or fax a signed copy of this quotation and other referenced documents to SFLE-Sales@safefleet.net or (281) 925-0535 Safe Fleet Law Enforcement order requests above \$2,500.00 require an Agency issued Purchase Order prior to processing.

COBAN Technologies, Inc.
9411 S Sam Houston Pkwy W. #300 Missouri City, Texas 77489

Applicable Terms. By signing this quote (the “Quote”) (or, if this Quote is attached to, referenced in, or otherwise accompanies any other agreement, statement of work, purchase order, or other similar document, by or between the parties and/or their applicable affiliates (any of the foregoing, collectively, the “Accompanying Agreement”), then by signing such Accompanying Agreement), or by issuing a purchase order for, or accepting, any of the goods, services, or other items set forth in this Quote, the Customer agrees to all terms and conditions set forth herein, including without limitation any Additional Terms and Conditions set forth below (if applicable) (“Additional Terms”), and to the Safe Fleet Video & Telematics Products and Services Standard Customer Terms & Conditions, currently available at safefleet.net/v-and-t-general-terms (as may be updated or amended by Safe Fleet from time to time in its discretion, the “Ts&Cs”), together with any and all other terms and conditions incorporated by reference into any of the foregoing; all of which are incorporated herein and will govern all products, services, and other matters set forth herein. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Ts&Cs.

Conflicts. Customer and Safe Fleet expressly agree that, notwithstanding anything to the contrary in the Accompanying Agreement, including any provision thereof relating to order of precedence, conflicts, or “battle of the forms,” in the event of any conflict, ambiguity, or inconsistency (any of the foregoing, a “Conflict”) between any term, provision, requirement, request, specification, or other provision (any of the foregoing, a “Provision”) of the Accompanying Agreement and any Provision of this Quote (including, for clarity, the

Ts&Cs and/or any Additional Terms), this Quote shall prevail and control; Customer and Safe Fleet intend this Quote to be, and this Quote shall be deemed to be, an amendment to any Conflicting Provision of the Accompanying Agreement. In the event of any Conflict between any Provision of any Additional Terms and any Provision of the Ts&Cs, the Additional Terms shall control.

Sole Warranties. The warranties applicable to the products, services, and other matters set forth herein are available at [https:// www.safefleet.net/product-and-service-warranties](https://www.safefleet.net/product-and-service-warranties) (the “Warranty Documentation”). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

Invoicing and Purchase Orders. This Agreement authorizes Safe Fleet, regardless of whether or not Customer has issued an applicable Purchase Order, to invoice Customer annually in advance for Software Services. Customer agrees to pay all invoices within 30 days of receipt. Customer may issue Purchase Orders hereunder for its own record-keeping purposes, but (a) no Customer Purchase Order will be deemed to modify, alter, supersede, supplement, or amend this Agreement in any respect unless mutually agreed by the Parties in a written amendment executed by both Parties, and (b) for clarity, Customer’s issuance of any such Purchase Order, or failure to issue same, shall not affect in any manner Safe Fleet’s ability to invoice Customer (or Safe Fleet’s right to payment of such invoice) as provided herein.

Agency Responsibilities. Without limiting any provision of the Ts&Cs, Customer is solely responsible for the following: (a) Customer will ensure that Customer owns or has licensed all rights necessary to permit Safe Fleet to use all Customer-Provided Data as contemplated by this Agreement; (b) Customer will ensure that Customer’s, and all Customer End Users’, configuration and use of the Safe Fleet V&T Offerings, including the Software Services, and all Customer Data (and all use thereof by Customer and/or Customer End Users), complies with all applicable Laws and all rules, regulations, and standards applicable to Customer, and does not infringe, misappropriate, or violate any right, including any intellectual property, proprietary, privacy, contractual, statutory, constitutional, or any other right, of any third party; (c) Customer will maintain all necessary computer equipment and Internet connections for use of the Software Services; (d) If Customer becomes aware of any violation of this Agreement by any Customer End User, Customer will immediately terminate that Customer End User’s access to the Software Services and shall promptly notify Safe Fleet of same; (e) Customer will maintain the security of all user credentials, including all Customer End User user names and passwords, and security and access to the Software Services via Customer systems or facilities and/or to all Customer Data. Customer shall promptly notify Safe Fleet if Customer learns or believes that an unauthorized party may be using Customer’s account or Customer Data, or that account information may have been lost or stolen.

Customer Data After Termination – Applicable to Software Services Only. Safe Fleet will not delete Customer Data before the 90th day following expiration or earlier termination of the License Term. Safe Fleet will have no obligation to provide any Software Service functionality to Customer during this 90-day period other than the ability to retrieve Customer Data. Customer will not incur additional fees if Customer downloads Customer Data from the Software Services during this time. Safe Fleet has no obligation to maintain or provide Customer Data after this 90-day period and, except to the extent (and in such case only for so long as) prohibited by applicable law, Safe Fleet may thereafter delete any or all Customer Data. Upon written request, Safe Fleet will provide written notice that safe Fleet has successfully deleted and removed Customer Data from the Software Services.

Post-Termination Assistance – Applicable to Software Services Only. Safe Fleet will provide Customer with the same post-termination data retrieval assistance that Safe Fleet generally makes available to all customers. Requests for Safe Fleet to provide additional assistance in downloading or transferring Customer data, including

requests for Safe Fleet’s data egress service, will result in additional fees, and Safe Fleet does not make any, and hereby disclaims all, express and/or implied representations, warranties, and/or guaranties as to the integrity or readability of Customer Data in any non-Safe Fleet systems.

Customer Sharing of Customer Data – Applicable to Software Services Only. Without limiting any provision of the Ts&Cs: (a) Customer is solely responsible for granting permissions to Customer Data that may be shared via the Software Services, and Safe Fleet will have no responsibility or liability for sharing with, or disclosure to, third parties of Customer Data due to any error, typo, oversight, or other act or omission of Customer (including, for example, any error by Customer in entering a recipient’s email address); and (b) Customer is solely responsible for complying with all applicable Laws, standards, policies, and guidelines in connection with its use sharing of Customer Data with, or granting of access to Customer Data to, third parties via the Software Services, and Safe Fleet will have no responsibility or liability for any violation or breach of any of the foregoing due to any act or omission of Customer (including, for example, any violation of privacy laws or standards caused by Customer’s sharing of Customer Data with an inappropriate third party or Customer’s inappropriate sharing of protected Customer Data).

The warranties applicable to the products, services, and other matters set forth herein are available at [https://www.safefleet.net/ product-and-service-warranties](https://www.safefleet.net/product-and-service-warranties) (the “Warranty Documentation”). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

IN WITNESS WHEREOF, the Parties have caused this Agreement to Purchase to be executed and delivered by their respective authorized representatives whose signatures appear below.

COBAN Technologies, Inc.

Rollingwood Police Department

Signature:

Signature:

Printed Name:

Printed Name:

Title:

Title:

Dated:

Dated:

Purchase Order



Quote: Q-48364
 Contract: Not Applicable
 Date: 7/13/2023 3:27 PM
 Expires On: 9/11/2023

COBAN Technologies, Inc.
 9411 S. Sam Houston Parkway W. #300
 Missouri City, Texas 77489
 United States

Phone: (281) 925-0488
 Fax: (281) 925-0535
 Email: SFLE-Sales@safefleet.net

Ship To
 Greg Duarte
 Rollingwood Police Department
 403 Nixon Drive
 Rollingwood Texas 78746-5512
 United States
 512-328-1900
 gduarte@rollingwoodtx.gov

Bill To
 Rollingwood Police Department
 403 Nixon Dr
 Rollingwood Texas 78746
 United States

End User

SALESPERSON	EXT	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Richard Alley	x	richard.alley@safefleet.net		Net 30

Focus X2 Body Camera / 3-Year Plan

- Includes 3-Year Softyware/Hardware Coverage
- Includes Free Replacement Camera at the End of 24Mos
- DVMS Back Office Software

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0363532	FOCUS-11-00	FOCUS X2 BODY WORN CAMERA PACKAGE Includes: - FOCUS X2 Body Worn Camera - Single Office Dock & Power Supply - USB Cable - Magnetic Uniform Mount	USD 595.00	10	USD 5,950.00
QL-0363533	WARR-X1-TSP3	BWC 3-YEAR TECHNOLOGY SERVICE PLAN Includes: • 3-year Software Right To Use license, Maintenance, and Technical Support • 3-year Hardware Warranty and Technical Support • Replacement camera at the end of 24 months • 5% Spare Cameras (minimum purchase of 20 BWC)	USD 960.00	10	USD 9,600.00
QL-0363535	WLIC-221	COBAN DVMS BWC SOLUTION **Included in Above** • Per Active Device • Software License with First Year Technical Support	USD 0.00	10	USD 0.00
QL-0363534	LFEE-054	SHIPPING	USD 15.00	10	USD 150.00
Focus X2 Body Camera / 3-Year Plan TOTAL:					USD 15,700.00

Optional 5-Year Plan

- Optional Item for Consideration - Not Included in Final Price - Dept to Advise
- Includes 5-Year Software/Hardware Coverage

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0363536	WARR-X1-TSP5	BODY WORN CAMERA 5-YEAR TECHNOLOGY SERVICE PLAN Includes: • 5-year Software Right To Use license, Maintenance, and Technical Support • 5-year Hardware Warranty and Technical Support • Replacement camera at the end of 24 and 48 months • 5% Spare Cameras (minimum purchase of 20 BWC)	USD 1,395.00	1	USD 1,395.00
QL-0363537	WLIC-221	COBAN DVMS BWC SOLUTION **Include in Above** • Per Active Device • Software License with First Year Technical Support	USD 0.00	10	USD 0.00
Optional 5-Year Plan TOTAL:					USD 1,395.00

TOTAL: USD 15,700.00

Terms & Conditions

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COBAN Technologies, Inc.

Rollingwood Police Department

Signature:

Signature:

Printed Name:

Printed Name:

Title:

Title:

Dated:

Dated:

Purchase Order

Exceptional Item Request Form - FY 2023-2024

Request # 100-40-3

Date: 7/10/2023

Requestor: Staff- Police Department

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5300: Computer Software and Support

Item Description:

Retrofit upgrade and TraffiCloud Service

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

The Police Department is currently using the included version of software which does not allow the ability to pull data remotely. This version only has limited reporting capabilities. This request is to retrofit one of our speed signs which is currently being utilized on the speed trailer. This retrofit will allow the install and implementation of the TraffiCloud software which will allow detailed reporting and mapping along with remote access. TraffiCloud is invoiced as a 12 month subscription.

Number of Items or Units:	<u>1</u>
Cost Per Item or Unit:	\$ <u>772.40</u>
Additional Cost Per Item (Including ongoing maintenance):	\$ <u>1,500.00</u> (Recurring Annual)
Total Cost:	\$ <u>2,272.40</u>

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u> -</u>	

Please attach any quotes or backup to support this Exceptional Item Request.



All Traffic Solutions Inc.
 14201 Sullyfield Circle,
 Ste 300
 Chantilly, VA 20151
 Phone: 814-237-9005
 Fax: 814-237-9006
 DUNS #: 001225114
 Tax ID: 25-1887906
 CAGE Code: 34FQ5

QUOTE Q-76616

DATE: 05/04/2023

PAGE NO: 1

Mail Purchase Orders to:

3100 Research Dr.
 State College, PA
 16801

Questions contact:
MANUFACTURER:
All Traffic Solutions

Michael Current
 X
 mcurrent@alltrafficsolutions.com

Independent Sales Rep:

Contract:
TX-BuyBoard608-20

BILL TO:

Rollingwood Police Department-TX
 403 Nixon Dr
 Rollingwood TX 78746

SHIP TO:

Rollingwood Police Department-TX
 403 Nixon Dr
 Rollingwood TX 78746
 Attn: Kristal Munoz

Billing Contact:

PAYMENT

TERMS:
 Net 30

CUSTOMER:

Rollingwood Police
 Department-TX

CONTACT:

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4001082	Retrofit upgrade for SpeedAlert Basic Speed Display - SA18B and SA24B - to leverage web platform and add camera. Add TrafficCloud Service separately.	1	\$800.00	\$800.00
4060071	Shipping Charge, SA/iA/Sh18 3-way, flat-rate	1	\$170.00	\$170.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	1	\$1,500.00	\$1,500.00
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	1	\$0.00	\$0.00
4001190	Discount - New Purchase	1	(\$197.60)	(\$197.60)

Special Notes:

SALES AMOUNT: \$2,272.40

TOTAL USD: \$2,272.40

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.

Taxes: Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below, I indicate that my organization does not require a purchase order and I am authorized to commit my organization to this order.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Exceptional Item Request Form - FY 2023-2024

Request # 100-40-4

Date: 7/10/2023

Requestor: Staff- Police Department

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5106: Citation Material

Item Description:

Implementation of Tyler eCitation software to include hardware and training

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

The Police Department is currently issuing paper citation which requires manual input into our Records Management System along with manual input by Municipal Court. This request will allow for ability to interface the eCitations to our current RMS along with Municipal Court. Included are 3 rugged ticket writers along with 3 printers. This hardware is covered by a 5 year warranty.

Number of Items or Units:	<u>1</u>
Cost Per Item or Unit:	\$ 22,584.00
Additional Cost Per Item (Including ongoing maintenance):	\$ 1,530.00
Total Cost:	\$ 24,114.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ _____	

Please attach any quotes or backup to support this Exceptional Item Request.



INVESTMENT SUMMARY

Tyler Software	\$ 0
Services	\$ 13,000
Third-Party Products	\$ 9,584
Other Cost	\$ 0
Travel	
Total One-Time Cost	\$ 22,584
Annual Recurring Fees/SaaS	\$ 1,530
Tyler Software Maintenance	\$ 0



Quoted By:
 Quote Expiration:
 Quote Name:

James Mulvey
 8/9/21

Sales Quotation For:

City of Rollingwood Police Department
 403 Nixon Dr
 Rollingwood, TX 78746
 Phone: +1 (512) 328-1900

Shipping Address:

City of Rollingwood Police Department
 403 Nixon Dr ATTN: Kristal Muñoz
 Rollingwood, TX 78746

Annual / SaaS

Description	Quantity	Fee	Discount	Annual
Enforcement Mobile				
License				
REF License - Android [3]	3	\$ 510	\$ 0	\$ 1,530
Interface				
Interface: Records Pro	1	\$ 0	\$ 0	\$ 0
CMS - Municipal Justice	1	\$ 0	\$ 0	\$ 0
TOTAL				\$ 1,530

Services

Description	Quantity	Unit Price	Discount	Total	Maintenance
Enforcement Mobile					
Set Up & Config	1	\$ 10,000	\$ 0	\$ 10,000	\$ 0

Project Management	1	\$ 1,500	\$ 0	\$ 1,500	\$ 0
4 hours (one half day) of remote End User Training	3	\$ 500	\$ 0	\$ 1,500	\$ 0
TOTAL				\$ 13,000	\$ 0

Third-Party Hardware, Software and Services

Description	Quantity	Unit Price	Total	Unit Maintenance	Year One Maintenance
Enforcement Mobile					
TC720L-0ME24B0-FT / Zebra EVM, HH, TC72, TAA Compliant, no cellular	3	\$ 1,629	\$ 4,887	\$ 0	\$ 0
Z1AE-TC72XX-5C00 / Zebra EVM, Warranty, TC72, 5 year	3	\$ 531	\$ 1,593	\$ 0	\$ 0
CRD-TC7X-SE5EU1-01 / Zebra EVM, TC7X, 5 Bay Ethernet Cradle	1	\$ 560	\$ 560	\$ 0	\$ 0
CBL-DC-382A1-01 / Zebra EVM, TC7X, MC67, US DC Line Cord, Multi-Slot CRD	1	\$ 24	\$ 24	\$ 0	\$ 0
PWR-BGA12V108WOWWW / Zebra EVM, TC7X, Power Supply, Multi-Slot CRD	1	\$ 80	\$ 80	\$ 0	\$ 0
23844-00-00R / Zebra EVM, US AC Line Cord, grounded	1	\$ 14	\$ 14	\$ 0	\$ 0
SG-TC7X-STYLUS-03 / Zebra EVM, TC7X Stylus with Tether, 3 pack	1	\$ 48	\$ 48	\$ 0	\$ 0
RJ4230BL / Brother, Printer, Rugged Jet 4, Bluetooth	3	\$ 665	\$ 1,995	\$ 0	\$ 0
LB3834 / Brother, Pocketjet, Rugged Jet, AC Charger	3	\$ 65	\$ 195	\$ 0	\$ 0
RDM02U5 / Brother, Rugged Jet, Paper, Thermal, premium, 36 rolls per case	1	\$ 188	\$ 188	\$ 0	\$ 0
TOTAL			\$ 9,584		\$ 0

Summary

	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 1,530
Total Tyler Services	\$ 13,000	\$ 0
Total Third-Party Hardware, Software, Services	\$ 9,584	\$ 0
Contract Total	\$ 24,114	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Comments

Agency is responsible for paying any applicable state taxes. Contract total does not include tax.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;•Fees for hardware are invoiced upon delivery;•Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.

- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
 - Expenses associated with onsite services are invoiced as incurred.

RETURN POLICY: When Hardware is included, Tyler will accept return of delivered hardware only within thirty (30) days of the date of delivery to you, and only if the hardware is returned sealed in its original packaging. Tyler will not issue any refund or credit for returned hardware that is not sealed in its original packaging and/or returned more than thirty (30) days after the date of delivery to you.

Exceptional Item Request Form - FY 2023-2024

Request # 100-40-5

Date: 7/10/2023

Requestor: Staff- Police Department

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5300: Computer Software & Support

Item Description:

Meraki Firewall Replacement

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Replacement of current SonicWall to Meraki Firewall. SonicWall's support is ending 2/2024 and will be end of life 4/2024. Meraki Firewall is CJIS compliant.

Number of Items or Units:	<u>1</u>
Cost Per Item or Unit:	\$ <u>12,500.00</u>
Additional Cost Per Item (Including ongoing maintenance):	\$ <u>3,625.00</u> Labor cost
Total Cost:	\$ <u>16,125.00</u>

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u> -</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Rollingwood PD - Budget Overview 2023 - 24

6/26/2023 11:04 <- Last updated

What	Inventory Info	Why / Notes	Budget Meeting Notes	Estimated Labor Hrs	Estimated Labor Cost	Estimated HW Cost	Estimated Svc, SW or Lic Cost	Estimated TOTAL
				fill in	calculation	fill in	fill in	calculation
REPAIR & REPLACE								
PC Replacement - 4+ year old machines		4 Machines to replace this year - Office1, SGT, Patrol03, Chiefbrady	Replace with Laptops and Docks	16	\$2,320.00	\$7,200.00		\$9,520.00
Meraki Firewall Replacement		Convert to Meraki - Away from SonicWall (CJIS push)		25	\$3,625.00	\$12,500.00		\$16,125.00
Misc		Printers / UPS / unpredictable...		10	\$1,450.00	\$2,500.00		\$3,950.00
APPROVED SPECIAL PROJECTS								
LICENSING & WARRANTY RENEWAL (Univista to send a quote approximately 30 days prior to due date)								
RMS Support						\$5,500.00		\$5,500.00
SonicWALL Support & Services	TZ400 - Serial - 188169873714	Expires: 02/2024					\$850.00	\$850.00
COBAN Maintenance		Yearly from SafeFleet				\$2,000.00		\$2,000.00
UNIVISTA CONTRACT SERVICES								
Comprehensive Contract		CURRENT - 4 Server, 12 Workstation, 4 Network Devices, 12 Spam filtering OLD - 3 Server, 11 Workstation, 4 Network Devices, 12 Spam filtering	Vendor cost increase plus new PC and Server (10%)				\$3,300.00	\$39,600.00
Potential Inventory System							\$50.00	\$600.00
OPTIONAL SPECIAL PROJECTS								
NOTE: Standard Hourly Labor Rate can be lowered with signed contract								
TLETS Automate Updates					\$525.00	\$140.00		\$665.00
Fiscal Year = October - September								
TOTAL without Optional Projects =				51	\$7,395.00	\$29,700.00	\$850.00	\$78,145.00
TOTAL including Optional Projects =				51	\$7,920.00	\$29,840.00	\$4,200.00	\$78,810.00

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

Fund Name and Number: General Fund - 100

Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 41,688	\$ 43,356	\$ 45,228	\$ 40,000	-12%	
5006	Overtime/Planned Overtime				\$ -		New line item this year. Breaking out salaries.
5007	Stipends/Certifications				\$ 627		New line item this year. Breaking out salaries.
5010	Training	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5020	Health Insurance	\$ 986	\$ 833	\$ 900	\$ 1,100	22%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 1,000	\$ 500	\$ 700	40%	Actual
5035	Social Security/Medic. Tax	\$ 4,566	\$ 3,317	\$ 3,460	\$ 3,108	-10%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 100	\$ 576	\$ 200	\$ 200	0%	Actual
5050	TMRS Exp.	\$ 4,879	\$ 5,203	\$ 5,427	\$ 5,282	-3%	13% of salary related line items
Total Personnel Expenses		\$ 53,719	\$ 55,284	\$ 56,715	\$ 52,016	-8%	
5103	Printing & Reproduction	\$ 625	\$ 1,100	\$ 1,100	\$ 1,000	-9%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 50	\$ 100	\$ 50	-50%	
5140	Telephone	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5158	Office Supplies	\$ 250	\$ 250	\$ 250	\$ 750	200%	
Total Supplies & Operations Expense		\$ 2,275	\$ 3,250	\$ 3,300	\$ 3,650	11%	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Court Credit Card Fees	\$ 9,000	\$ 9,000	\$ 5,000	\$ 5,000	0%	
5210	Legal Services	\$ 20,000	\$ 15,000	\$ 10,000	\$ 10,000	0%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 600	\$ 900	\$ 1,100	\$ 900	-18%	
Total Contractual Services		\$ 48,600	\$ 43,900	\$ 35,100	\$ 34,900	-1%	
5300	Computer Software & Support	\$ -	\$ 800	\$ 1,600	\$ -	-100%	Budgeted in Court Technology this year
Total Miscellaneous/Other Expenses		\$ -	\$ 800	\$ 1,600	\$ -	-100%	
TOTAL EXPENDITURES		\$ 104,594	\$ 103,234	\$ 96,715	\$ 90,566	-6%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested: \$ -			

Total Budget Allocation Requested: \$ 90,566.48
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 90,566.48

Increase (Decrease) from Previous Budget Cycle (\$) \$ (6,148.83)
Increase (Decrease) from Previous Budget Cycle (%) -6%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: 55 - Parks

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 37,556	\$ 39,982	\$ 36,930	\$ 36,930	0%	Salary, on call pay, and cert pay
5006	Overtime/Planned Overtime				\$ -		New line item this year. Breaking out salaries.
5007	Stipends	\$ -	\$ -	\$ -	\$ 1,180		New line item this year. Breaking out salaries.
5010	Training	\$ -	\$ -	\$ 3,000	\$ 3,000	0%	Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 4,096	\$ 3,331	\$ 4,853	\$ 3,100	-36%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 500	\$ 1,020	\$ 1,000	-2%	Actual
5035	Social Security/Medicare Tax	\$ 2,873	\$ 3,059	\$ 2,825	\$ 2,915	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 57	\$ 122	\$ 45	\$ 45	0%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,338	\$ 4,798	\$ 4,432	\$ 4,954	12%	13% of salary related line items
Total Personnel Expenses		\$ 49,420	\$ 51,792	\$ 53,105	\$ 53,125	0%	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 500	\$ 250	-50%	
5130	Utilities	\$ 500	\$ 10,000	\$ 2,500	\$ 12,000	380%	Water to be included upcoming year
5145	Uniforms & Accessories				\$ 1,000		New line item request
5158	Office Supplies	\$ 100	\$ 250	\$ 250	\$ 250	0%	
5159	City Event Supplies				\$ 500		New Line Item Request: 4th of July, National Night Out & Halloween
5164	Equipment Maint. & Repairs	\$ 1,000	\$ 2,000	\$ 3,000	\$ 1,500	-50%	Cost of parts going up
5171	Equipment	\$ 3,500	\$ 2,500	\$ 8,000	\$ 3,500	-56%	
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5190	Materials	\$ 3,000	\$ 4,000	\$ 6,500	\$ 10,500	62%	Trees and flower beds, bed mulch, irrigation, fertilizer, Ant & Weed control, crushed granite (Reclassified \$4,000 from Improvements to existing park assets.)
5191	Maintenance	\$ 2,500	\$ 7,000	\$ 8,000	\$ 6,000	-25%	
5195	Vehicle Operations - Fuel	\$ 1,500	\$ 1,000	\$ 2,000	\$ 3,000	50%	Proration of fuel to be charged to parks.
5196	Vehicle Maint. & Repair	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repair of gator - Cost of parts going up
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 8,500	\$ 13,000	\$ 9,000	\$ 9,000	0%	Split Fieldhouse/City Hall Janitorial Contract with 100-10 (\$6,000) + remaining balance for other fieldhouse maintenance
Total Supplies & Operations Expenses		\$ 22,100	\$ 41,250	\$ 40,750	\$ 48,875	20%	
5255	Vehicle Insurance	\$ 1,500	\$ 1,500	\$ 600	\$ 600	0%	Actual
Total Miscellaneous/Other Expenses		\$ 1,500	\$ 1,500	\$ 600	\$ 600	0%	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5350	Tools	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	Hand tools needed for dept.
Total Miscellaneous/Other Expenses		\$ 500	\$ 500	\$ 1,500	\$ 1,500	0%	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,000	-80%	Partial reclass to Materials. This item also used for expenditure items from RCDC as needed.
5456	Plants for Park and Entrances	\$ 2,000	\$ -	\$ -	\$ 2,000		
5494	Veh. Financing Note - Debt Serv.		\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ 2,700		-100%	
Total Capital Outlays		\$ 7,000	\$ 5,785	\$ 8,485	\$ 3,785	-55%	
5512	Playground Mulching & Maintenance	\$ 5,000	\$ 6,500	\$ 8,000	\$ 8,500	6%	Additional park use/Increase in materials
Other Non-Departmental		\$ 5,000	\$ 6,500	\$ 8,000	\$ 8,500	6%	
TOTAL EXPENDITURES		\$ 85,520	\$ 107,327	\$ 112,440	\$ 116,385	4%	

2020-2021 2021-2022 2022-2023 2023-2024

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 - Equipment Purchase	Chipper	\$	27,500 Split between Streets, Parks

Total Exceptional Items Requested:	\$	27,500
------------------------------------	----	--------

Total Budget Allocation Requested:	\$	116,385
Total Exceptional Items Requested:	\$	27,500

Grand Total Budget Request for Department: \$ 143,885

Increase (Decrease) from Previous Budget Cycle (\$)	\$	31,445
Increase (Decrease) from Previous Budget Cycle (%)		28%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: 100 General Fund

Dept Name and Number: 65 - Public Works

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	Proposed 2023-2024 Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 6,000	\$ 7,000	17%	Utilities Tracking High
5140	Telephone	\$ 300	\$ 300	\$ 300	\$ 300	0%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Supplies & Operations Expenses		\$ 7,300	\$ 7,300	\$ 7,300	\$ 8,300	14%	
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
Total Miscellaneous/Other Expenses		\$ -	\$ 10,500	\$ 10,500	\$ 10,500	0%	
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	\$ 250	0%	
Total Miscellaneous/Other Expenses		\$ 250	\$ 250	\$ 250	\$ 250	0%	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,500	-17%	Air Filters, Pest Control, HVAC Maintenance
Total Non-Departmental Expenses		\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,500	-17%	
TOTAL EXPENDITURES		\$ 16,550	\$ 27,050	\$ 27,050	\$ 26,550	-2%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5180 - Signs & Barricades	25 MPH Street Signs	\$ 2,900	Requested at 6/21 City Council Meeting
Total Exceptional Items Requested:		\$ 2,900	

Total Budget Allocation Requested: \$ 26,550.00
 Total Exceptional Items Requested: \$ 2,900.00
Grand Total Budget Request for Department: \$ 29,450.00
 Increase (Decrease) from Previous Budget Cycle (\$) \$ 2,400.00
 Increase (Decrease) from Previous Budget Cycle (%) 9%

Exceptional Item Request Form - FY 2023-2024

Request # 100-65-1

Date: 7/12/2023

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	General Fund (100)
Department Name & No.	Public Works (65)
Line Item No. & Description or NEW Line Item Description	5180 - Signs and Barricades

Item Description:

The City Council approved a city-wide speed limit of 25 MPH in June 2023. This item is to replace the city wide speed limit signs with 25 MPH signs, as well as add additional signs in areas of need. Currently there are 8 25 MPH signs (park zone) and 20 30 MPH signs throughout the city. This item also includes an estimate for posts, anchors, and supporting hardware replacements so that signs can be installed and be in compliance with Texas Manual on Uniform Traffic Control Devices

(TMUTCD).

40 signs: \$1,960.00 (\$49.00 each)

20 signs (currently existing) + 20 Additional signs = \$1,960.00

Estimated Pole Replacements: 15 at \$56.35 each = \$845.12

Total: \$2,900

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Consistent speed limit across the city, additional signage where needed.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 2,900.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.



Quote

Centerline Supply, Inc.
9201 Brown Ln BLDG 4 - #152
Austin, TX 78754
United States
P: (737) 800-9905

Quote Number: QTE0025978

Quote Date: 07/12/23

Prepared By: alopez

Sales Rep: ALOPEZ

BILL TO:

ROLLINGWOOD, CITY OF
403 NIXON DR
ROLLINGWOOD TX 78746

SHIP TO:

ISMAEL PARRA
ROLLINGWOOD, CITY OF
403 NIXON DR
ROLLINGWOOD TX 78746

Notes:

Customer P.O.	Ship VIA CPU	Terms NET30	Shipping Terms CPU		
Item Number	Ordered	Unit	Price	Extended Price	
90900-QUOTE 24X30 - SPEED LIMIT 25 - HIP - A3	40	EA	\$49.00	\$1,960.00	
30640-010 30N [P] RIVET-3/8" DRIVE / 1" FACING W/BLACK WASHER (ALUMINUM)	80	EA	\$0.80	\$64.00	
30942-003 35S [P] SQUARE POST-2"X3' 12 GA ANCHOR	15	EA	\$15.81	\$237.15	
30941-110 35S [P] SQUARE POST-1 3/4"X10' 14 GALV	15	EA	\$35.29	\$529.35	
30642-010 30N [P] CORNER BOLT/JAM NUT-5/16" X 2-1/2"	15	EA	\$0.98	\$14.70	

Quotations are valid for 30 days from the date of quotation.

Signature: _____

Printed Name: _____

Net Order:	\$2,805.20
Discount %	0%
Less Discount:	\$0.00
Freight:	\$0.00
Sales Tax:	\$0.00
Order Total:	\$2,805.20

WE NOW OFFER CUSTOM VINYL DECALS, FLEET GRAPHICS, WINDOW PRINT FILMS, AND MORE!

1.5% FINANCE CHARGE FOR INVOICES OVER 30 DAYS. Terms & Conditions Apply.
CENTERLINE SUPPLY, INC. - PHONE (737) 800-9905 - SALES@CLSUSA.COM

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023
Fund Name and Number: 200 - Water
Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends				\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,500	17%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	\$ 25,000	-16%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	\$ 4,600	-1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
	Total Personnel Expenses	\$ 296,470	\$ 316,265	\$ 294,124	\$ 300,386	2%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	\$ -	-100%	Moved to 5350 Tools to be consistent with other departments
5110	Postage	\$ 100	\$ 100	\$ 100	\$ 400	300%	Additional postage for Waterline CIP awareness.
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	0%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	\$ 500	-29%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5158	Office Supplies	\$ 300	\$ 300	\$ 300	\$ 500	67%	Increase in supplies
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	\$ 40,000	0%	Year end replenishment of materials and supplies to be kept in inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ 65,000	86%	5% of Water Sales Revenues
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment Purchase	\$ 1,500	\$ 500	\$ 30,500	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	\$ 1,500	0%	
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	33%	Low inventory/ fill, gravel Increase in materials
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	\$ 12,000	-40%	Replace approximately 2 hydrants per year in conjunction with hydrant testing
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	\$ 1,500	50%	Inflation
	Total Supplies & Operations Expenses	\$ 78,150	\$ 202,638	\$ 239,635	\$ 245,925	3%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	\$ 81,000	0%	Contract
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	\$ 80,000	33%	Increase cost of materials
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,100	10%	Actual
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	\$ 25,000	0%	
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 400	100%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	\$ 800,000	45%	Based on Audited Actuals. Increase is offset by audited actual revenue of approx. \$1.5M.
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/permits
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	\$ -		

5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
Total Contractual Services		\$ 662,700	\$ 697,200	\$ 726,200	\$ 999,500	38%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	\$ 750	0%	
5350	Tools				\$ 3,750		New Line Item Request, Tools and Tool Box
Total Miscellaneous/Other Expenses		\$ 750	\$ 750	\$ 750	\$ 4,500	500%	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ 7,200		-100%	
Total Capital Outlays		\$ -	\$ 3,138	\$ 10,338	\$ 3,638	-65%	
TOTAL EXPENDITURES		\$ 1,038,070	\$ 1,219,991	\$ 1,271,047	\$ 1,553,949	22%	Re: percentage increase see note on 5280 - Water Purchased
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates		\$ 6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
Total Exceptional Items Requested:		\$ 6,000	

Total Budget Allocation Requested: \$ 1,553,949
Total Exceptional Items Requested: \$ 6,000
Grand Total Budget Request for Department: \$ 1,559,949
Increase (Decrease) from Previous Budget Cycle (\$) \$ 288,902
Increase (Decrease) from Previous Budget Cycle (%) 23%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 256,115	\$ 150,595	-41%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
	Total Capital Outlays	\$ 88,465	\$ 95,469	\$ 256,115	\$ 150,595	-41%	
	TOTAL EXPENDITURES	\$ 88,465	\$ 95,469	\$ 256,115	\$ 150,595	-41%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 150,595
 Total Exceptional Items Requested: \$ -
Grand Total Budget Request for Department: \$ 150,595
 Increase (Decrease) from Previous Budget Cycle (\$) \$ (105,520)
 Increase (Decrease) from Previous Budget Cycle (%) -41%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: 310 - Court Security

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -					
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -					
Total Miscellaneous/Other Expenses		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
TOTAL EXPENDITURES		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 1,000.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023
Fund Name and Number: 320-Court Tech
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000	100%	
Total Miscellaneous/Other Expenses		\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000	100%	
5414	Computers	\$ 1,500	\$ -	\$ -	\$ 1,500		New Printer and Computer
Total Capital Outlays		\$ 1,500	\$ -	\$ -	\$ 1,500		
TOTAL EXPENDITURES		\$ 4,000	\$ 2,500	\$ 2,500	\$ 6,500	160%	Paid for from restricted fund revenues, not Fund 100.
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 6,500.00
 Total Exceptional Items Requested: \$ -
Grand Total Budget Request for Department: \$ 6,500.00
 Increase (Decrease) from Previous Budget Cycle (\$) \$ 4,000.00
 Increase (Decrease) from Previous Budget Cycle (%) 160%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023
Fund Name and Number: 330 - Court Eff.
Dept Name and Number: 50 - Court

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	\$ 100	0%	
Total Supplies & Operations Expenses		\$ 100	\$ 100	\$ 100	\$ 100	0%	
TOTAL EXPENDITURES		\$ 100	\$ 100	\$ 100	\$ 100	0%	

2020-2021 2021-2022 2022-2023 2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested:	\$	100.00
Total Exceptional Items Requested:	\$	-
Grand Total Budget Request for Department:	\$	100.00
Increase (Decrease) from Previous Budget Cycle (\$)	\$	-
Increase (Decrease) from Previous Budget Cycle (%)		0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	\$ 140,000	0%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	\$ 58,950	0%	
Total Contractual Services		\$ 199,950	\$ 199,950	\$ 199,350	\$ 199,350	0%	
TOTAL EXPENDITURES		\$ 199,950	\$ 199,950	\$ 199,350	\$ 199,350	0%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$	-
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Total Budget Allocation Requested: \$ 199,350.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 199,350.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	\$ 425,000	270%	Portion of former Fund 440 - Debt Service 2012 (Series B) was refinanced into Fund 450 - Debt Service 2019
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	\$ 290,650	-2%	
Total Contractual Services		\$ 409,250	\$ 410,050	\$ 410,650	\$ 716,050	74%	
TOTAL EXPENDITURES		\$ 409,250	\$ 410,050	\$ 410,650	\$ 716,050	74%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 716,050.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 716,050.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 305,400.00

Increase (Decrease) from Previous Budget Cycle (%) 74%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	\$ 20,280	-18%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	\$ 295,000	2%	
Total Contractual Services		\$ 317,465	\$ 314,290	\$ 315,015	\$ 315,520	0%	
TOTAL EXPENDITURES		\$ 317,465	\$ 314,290	\$ 315,015	\$ 315,520	0%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 315,520.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 315,520.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 505.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023

WORKING DRAFT

Fund Name and Number: 470 - Debt Service 2023

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees						
5248	Debt Service - Interest Tax Notes						
5249	Debt Service - Principal Tax Notes						
Total Contractual Services		\$ -	\$ -	\$ -	\$ -		
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -		
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ -

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ -

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) #DIV/0!

Rollingwood City Council
 Budget Action Request
 Department Worksheet

Date: July 2023
 Fund Name and Number: 702 - Drainage
 Dept Name and Number: 35 - Capital Imp.

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5221	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -	\$ -		
5222	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -	\$ -		
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 60,000	20%	Updated fee schedule to properly reflect budgetary needs. Pass through revenue reflected in Drainage Fund 702 - Revenues.
	Total Contractual Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 60,000	20%	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	\$ 8,000	0%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -			
	Total Capital Outlays	\$ 85,000	\$ 5,000	\$ 8,000	\$ 8,000	0%	
	TOTAL EXPENDITURES	\$ 135,000	\$ 55,000	\$ 58,000	\$ 68,000	17%	
		2020-2021	2021-2022	2022-2023	2023-2024		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
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Total Exceptional Items Requested: \$ -

Total Budget Allocation Requested: \$ 68,000.00

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 68,000.00

Increase (Decrease) from Previous Budget Cycle (\$) \$ 10,000.00

Increase (Decrease) from Previous Budget Cycle (%) 17%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: July 2023

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 214,195	\$ 205,000	-4%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ -	\$ 810		New line item this year. Breaking out salaries.
5007	Stipends		\$ -	\$ -	\$ 15,521		New line item this year. Breaking out salaries.
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	0%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	\$ 25,000	-16%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	\$ 4,600	-1%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 16,386	\$ 16,932	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	\$ 250	-17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,703	\$ 28,773	12%	13% of salary related line items
Total Personnel Expenses		\$ 295,020	\$ 313,149	\$ 293,624	\$ 299,386	2%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	\$ 200	100%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	\$ 2,500	0%	
5130	Utilities				\$ 42,500		New Line Item this year: Was coming out of Maintenance & Repairs (5166) - AT&T Lines for lift stations (~\$29,500 per year) + Texas Gas Service for Lift Stations (~\$13,000 per year)
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	0%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	\$ 20,000	-20%	
5166	Maintenance & Repairs	\$ 42,000	\$ 35,000	\$ 47,000	\$ 30,000	-36%	Maintenance of Lift Stations - Need cleaning more than they have been (\$12,000) + \$3,000 for parts to repair and inventory city clean outs + \$15,000 for Generator Maintenance
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	\$ 40,000	43%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	\$ 61,000	-4%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 30,100	\$ 3,900	-87%	Last Year - New Skid Steer - 40% Water, 40% wastewater, 20% Streets (Total \$75,000 Exceptional Item). This year additional \$2,400 allocated to GPS Receiver (Split between streets(2,400), water(\$2,400), wastewater(2,400).
5172	Safety Equipment				\$ 375		New Line Item - Safety Equipment
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	\$ 50,000	45%	No funds anticipated to be spent in 2023. Turnkey cost of electronic meter installation anticipated in 2024 with 10 year payout. Split between Funds 200 and 800.
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	Fuel
Total Supplies & Operations Expenses		\$ 76,600	\$ 189,088	\$ 234,485	\$ 253,975	8%	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	\$ 97,980	0%	Based on Actual
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	\$ 40,000	0%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	\$ 450	-69%	Actual
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	\$ 1,850	85%	Actual

5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	\$ 10,000	-50%	
5271	Rate Consulting Services	\$ -	\$ -	\$ -	\$ -		Budgeting for Water in FY 23-24
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	\$ 270,000	17%	Approx. \$22,500/month (Depends on rainfall) - Trending up this year. Pass through cost.
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	\$ 14,100	18%	City of Austin Fixed Charge. Pass through cost.
Total Contractual Services		\$ 274,600	\$ 466,080	\$ 436,930	\$ 467,880	7%	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	0%	
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	\$ -		
5326	Qtrly GIS Map Update				\$ 4,000		New Line Item 50/50 Water/Wastewater ~\$4,000 (See Additional Exceptional Item Below)
5350	Tools	\$ -	\$ -	\$ -	\$ 2,000		New Line Item Request
Total Miscellaneous/Other Expenses		\$ 16,000	\$ 1,000	\$ 1,000	\$ 7,000	600%	
5414	Computers	\$ -	\$ -	\$ -	\$ 500		New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -	\$ -	\$ 5,400	\$ -	-100%	
5496	Lift Station Automation	\$ -	\$ 159,000	\$ -	\$ -		
5497	Lift Station Emergency Power	\$ -	\$ 35,100	\$ -	\$ -		
Total Capital Outlays		\$ -	\$ 197,237	\$ 8,537	\$ 3,637	-57%	
TOTAL EXPENDITURES		\$ 662,220	\$ 1,166,554	\$ 974,576	\$ 1,031,878	6%	

2020-2021 2021-2022 2022-2023 2023-2024

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5326 - Qtrly GIS Map Updates		\$ 6,000	One time expenditure for plat/easement verifications at \$6,000 out of Unexpended Balance Funds (50/50 Split water/wastewater)
Total Exceptional Items Requested:		\$ 6,000	

Total Budget Allocation Requested: \$ 1,031,878
Total Exceptional Items Requested: \$ 6,000

Grand Total Budget Request for Department: \$ 1,037,878

Increase (Decrease) from Previous Budget Cycle (\$) \$ 63,302
Increase (Decrease) from Previous Budget Cycle (%) 6%