



**TREE REMOVAL APPLICATION CHECKLIST
For Demolition and/or New Construction**

Apply online through www.mygovernmentonline.org

<input type="checkbox"/> Signed Owner Authorization	(Separate Form)
<input type="checkbox"/> Responsible Party Form Sec. 101-251. - Designation of responsible person for compliance	(Separate Form)
<input type="checkbox"/> Tree Acknowledgment Statement	(Separate Form)
<input type="checkbox"/> <u>Sedimentation and soil erosion control plan</u> Sec. 103-236(2)(b) Site improvement plan submittal requirements.	
<input type="checkbox"/> <u>Tree Survey</u> Sec. 107-376. - Development application requirements <ul style="list-style-type: none"> • Identify existing trees on the property that are at least 12 inches in diameter measured four and one-half feet above the ground. <ul style="list-style-type: none"> ◇ Clearly mark the location of the tree on the survey ◇ Identify if the tree is within the "Setback" or "Building area" on the property ◇ Identify the species of trees proposed for removal ◇ Identify the size (diameter) of trees proposed for removal 	
<input type="checkbox"/> <u>Tree Protection Plan</u> Sec. 107-376. - Development application requirements <ul style="list-style-type: none"> • Protected trees that are not approved for removal • Demonstrate that the design will preserve the existing natural character of the landscape as to any protected trees not approved for removal 	



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<p><input type="checkbox"/> <u>Replacement Tree Plan</u></p> <ul style="list-style-type: none"> ◇ Protected species tree removed within the setback <ul style="list-style-type: none"> ▪ Replace with (3) protected species (replaced at .25 of original diameter) ◇ Protected species tree removed within the building space <ul style="list-style-type: none"> ▪ Replace with (1) protected species (replaced at .25 of original diameter) <p align="center"><i>IF tree replanting is within 20 ft of above ground utilities, tree(s) can be replaced from the '20 ft Tree List' (below)</i></p>	
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LIST OF PROTECTED TREES (for removal and replacement replanting)	20' TREE LIST (for replanting within 20' of an above-ground utility line)
Ash, Texas	Anacacho Orchid Tree
Cypress, Bald	Common Tree Senna
Elm, American	Crape Myrtle (Dwarf)
Elm, Cedar	Desert Willow
Madrone, Texas	Evergreen Sumac
Maple, Bigtooth	Eve's Necklace
ALL Oaks	Flameleaf Sumac
Pecan	Goldenball Leadtree
Walnut, Arizona	Mexican Buckeye
Walnut, Eastern Black	Mexican Plum
	Possumhaw Holly
	Rough Leaf Dogwood
	Texas Mountain Laurel
	Texas Persimmon
	Texas Pistache
	Texas Redbud
	Wax Myrtle
	Yaupon Holly