



CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, February 18, 2026

The City Council of the City of Rollingwood, Texas, held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas, on February 18, 2026. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:00 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Councilmember Brook Brown, Councilmember Phil McDuffee, Councilmember Kevin Glasheen, and Councilmember Kevin Schell

Also Present: City Administrator Alun Thomas, City Secretary Makayla Rodriguez, Assistant to the City Administrator Lindsay Saenz, Finance Director Abel Campos, Police Chief Kristal Muñoz, and City Attorney Charles Zech

PUBLIC COMMENTS

The following individuals spoke during public comments:

Christine Whitney, resident at 2803 Hatley Drive, discussed the drainage project that is currently underway in the City's drainage easement in her backyard. She expressed her deep concerns about the project engineer's designs and the oversight of the construction of the improvements. Of particular concern is the angle at which stormwater will discharge from the new drainage pipe relative to the creekbed, which, she said, appears to increase the risk of erosion to the banks of the drainage channel.

Shanti Jayakumar, resident at 3309 Park Hills Drive, expressed her gratitude to City Secretary Makayla Rodriguez for her dedication to the City of Rollingwood. She wished her farewell and good luck in the next chapter of her career.

PRESENTATIONS

2. Presentation and update on the City of Rollingwood's participation in the Central Texas Auto Crimes Task Force

Police Chief Kristal Muñoz informed Council that the Rollingwood Police Department is now a part of the Central Texas Auto Crimes Task Force. Membership in the task force allows access to an expanded range of resources for the investigation and deterrence of automobile-related crimes within the city.

3. Presentation, discussion and possible action on the Fiscal Year 2024-2025 Audit by ABIP, PC

Nick Gutierrez, Audit Manager at ABIP, PC, presented the Annual Financial Report for Fiscal Year 2024-2025 and stated that the audit comes with an unmodified opinion, which is the highest opinion an audit can receive.

Councilmember Brook Brown requested that the principal interest should be shown year by year instead of five years.

4. Mayor's State of the City Address

Mayor Gavin Massingill gave his annual State of the City Address, thanking City staff, along with all of the board and commission members. He spoke about the onboarding of City Administrator Alun Thomas in the past year and the new ideas and approaches that he has brought to the City. Mayor Massingill also thanked Police Chief Kristal Muñoz for generating new solutions to help keep the community safe. He highlighted the many projects that City staff have worked on, which include dramatically improving emergency management readiness, introducing Laserfiche to modernize the City's records management, issuing a Request for Proposals (RFP) for a water rate study, the completion of several of the projects in the City's Capital Improvements Plan, a significant repaving project, and two park improvement and beautification projects. Mayor Massingill stated his eagerness to start the planning process for the renovation of the new City Hall. Finally, he thanked City Secretary Makayla Rodriguez for all of her hard work and wished her the best of luck at her new job in West Lake Hills.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

5. Discussion and possible action on the minutes from the January 21, 2026 City Council meeting
6. Discussion and possible action regarding acceptance of Don Hudson's resignation from the Park Commission

Councilmember Brook Brown and Mayor Gavin Massingill expressed their gratitude and thanked Don Hudson for his work on the Park Commission.

Councilmember Sarah Hutson moved to approve the Consent Agenda. Councilmember Brook Brown seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

7. Discussion and update on the status of the new City Hall

Mayor Gavin Massingill discussed the first draft of a needs assessment for the new City Hall and asked that each member of Council take some time before the next meeting to review the document for omissions or improvements. Councilmember Glasheen asked about whether future fire truck parking was included and the approximate size that would be needed for the new building. Mayor Gavin Massingill confirmed that the plans provide space for fire apparatus and that the approximate square footage is 9,800, which is approximately 5,000 square feet bigger than the current facility.

8. Discussion and possible action regarding an appointment to fill a vacancy on the Park Commission

City Administrator Alun Thomas introduced the item and informed Council that three applicants had applications for the position on file – Patricia Barnes, who applied in July of 2025; Jeff Marx, who applied in October of 2025; and Rhett Bennatt, who applied in December of 2025.

Council Member Sara Hutson moved to appoint Rhett Bennatt to the Park Commission. Council Member Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

9. Discussion, update, and direction regarding the Park Commission's work on establishing a dedicated dog off-leash area at Rollingwood Park

Melissa Morrow, resident at 2502 Timberline Drive and Chair of the Park Commission, gave an update on what was discussed at the Rollingwood Park Design Group meeting, which took place on February 2, 2026. The Commission agreed on parameters to maximize the usage of the upper park, along with wanting seating in the off-leash dog area.

Mayor Gavin Massingill brought up agenda item 10 in conjunction with this item, noting that the topics are likely closely intertwined.

Curt Arnette of Sitio Design, the landscape architect for the project, presented his drawings for the proposed improvements to the east driveway and parking area at the Rollingwood Park. Alex Robinette, resident at 2500 Hatley Drive, explained that she and Mr. Arnette have been in contact with two potential companies that could work on the project.

It was the consensus of Council to obtain cost estimates from both companies, and to have Mr. Arnette prepare biddable plans for the parking lot improvements. Mayor Gavin Massingill suggested that Council engage a previous project manager of the City, Robert Dial of Dial Development Services, Ltd., as the project manager for the parking lot project. Council compared the expected sustainability and longevity of asphalt versus the plastic honeycomb pavers.

Given the risk of potential drainage issues from modifying the parking area or the park, Council directed staff to have the plans reviewed by the City Engineer prior to commencing any construction work. Council Member Brown said that the property at 6 Pleasant Cove already comes close to flooding during heavy rains and reiterated the importance of having an engineer check the impact of any changes prior to making them.

10. Discussion, update, and possible action on the east driveway entrance improvements and parking area improvements in Rollingwood Park

This item was discussed in item 9.

11. Discussion and possible action regarding proposed driveway or right-of-way access from City of Austin lots on Stratford Drive into Rollingwood at Almarion Way

Council Member Kevin Glasheen expressed concerns that Almarion Way might inadvertently serve as a through street without action from the City. He said that Google Maps incorrectly displays a street that runs through the private property that is between Stratford Drive and Almarion Way.

Council discussed options to correcting this issue, including installing a gate to prevent travel beyond the end of Almarion Way, or replacing the curb where the two curb cuts currently exist at the end of the cul-de-sac. Councilmember Brook Brown suggested the access being sought is a curb cut from the rear of the lot. City Administrator Alun Thomas stated that according to the Travis Central Appraisal District, the city limits is at the curb between Almarion Way and the property located at 2607 Stratford Drive.

Mayor Gavin Massingill says the City has done its diligence by sending letters to the residents and issuing citations for violations of the City's "no through trucks" ordinance.

Arnaud Prodel, resident at 200 Almarion Way, expressed his support for the City restricting transportation access from Almarion Way to properties on Stratford Drive.

12. Discussion and possible action to approve revision to City Ordinance Sec. 32-38 (9) to amend the no parking area on Ashworth Drive

Police Chief Kristal Muñoz discussed the request from a resident to shorten the no-parking area on Ashworth Drive and said that she has determined that such a change would not adversely affect public safety. Mayor Gavin Massingill encouraged Council to adopt the ordinance to shorten the length of the no-parking zone.

Councilmember Brook Brown moved to revise City Ordinance Sec. 32-38 (9) to amend the no parking area on Ashworth Drive. Councilmember Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

13. Discussion and possible action on the purchase of three new 2026 Chevrolet Tahoe PPV patrol vehicles, with associated upfitting costs, for use by the police department

Police Chief Kristal Muñoz presented the item to Council and said that the request is within the budget for the year. The request to Council, she noted, is to approve the purchase of Chevrolet Tahoes rather than purchasing additional Ford Explorers to match the rest of the patrol fleet. Chief Muñoz said that although the Tahoes initially cost more than the Explorers, the department's recent unexpected repair costs for its Explorers has been unexpectedly high. Switching to Tahoes, she said, is hoped to reduce the cost for unexpected repairs.

Councilmember Brook Brown moved to approve the purchase of three new 2026 Chevrolet Tahoe PPV patrol vehicles. Councilmember Kevin Schell seconded the motion. The motion carried 5 in favor and 0 against.

ADJOURNMENT OF MEETING

The meeting was adjourned at 9:18 p.m.

Minutes adopted on the 25th day of March, 2026.



Gavin Massingill, Mayor

ATTEST:



Lindsay Saenz, Assistant to the City Administrator