



GOOD NEIGHBOR PLANTING CONSENT FORM

(CITY CODE 3.05.007(f))

Instructions

This form is to be used when you are required to replant REPLACEMENT TREES as a condition of a Tree Removal Permit and you wish to replant one or more REPLACEMENT TREES on another property.

1. Identify the types and sizes of REPLACEMENT TREES you would like to replant on a property that is not your own.
2. Talk to your direct neighbors to ask permission for a space to plant one or more REPLACEMENT TREE(s) of the type and size required on one or more properties or ask the City for a list of areas within the City identified by the City Arborist for accepting REPLACEMENT TREES of the type and size required.
3. Once you have selected the species of REPLACEMENT TREE to plant, fill this form out completely and legibly. All information is required. Incomplete forms will be subject to delay.
4. Fill out a separate Good Neighbor Planting Consent Form for each neighbor property where a REPLACEMENT TREE will be planted.
5. Submit the completed Good Neighbor Planting Consent Form(s) to the City with your Tree Removal Permit application.

Tree Planting Standards

- REPLACEMENT TREE planting must comply with all applicable requirements of City Code 3.05, Division 2.
- Tree species should be selected for the type of REPLACEMENT TREE REQUIRED (either the Protected Tree List or 20ft Tree List), that is applicable for the planting space. For example, for a REPLACEMENT TREE species to be selected from the 20ft Tree List for planting in a neighbor's space, the space must be within 20 ft of an above-ground utility line. For a REPLACEMENT TREE species to be selected from the Protected Tree List, the space must be farther than 20 ft from an above-ground utility line.
- Newly planted REPLACEMENT TREES must be watered during the dry summer months (May to October) for at least the first three years after planting, depending on type of tree. Trees should be watered slowly to penetrate the soil deeply.
- Trees must survive for at least three years after planting or must be replaced by the permit holder as agreed to below.

Neighbor Planting Consent Form

| TREE REMOVAL PERMIT APPLICATION INFORMATION |
|---|
| Total number of trees for neighbor to plant _____ |

| TREE REMOVAL PERMIT APPLICANT INFORMATION |
|---|
| Name _____ |
| Mailing Address _____ |
| Email _____ Phone _____ |

| NEIGHBOR INFORMATION (must be the neighbor property owner or city representative) |
|---|
| Property Owner Name _____ |
| Mailing Address _____ |
| Email _____ Phone _____ |

| REPLACEMENT TREE PLANTING SERVICE PROVIDER |
|---|
| <input type="checkbox"/> Applicant <input type="checkbox"/> Landscaper or other _____ |

| TREE INFORMATION (ATTACH ADDITIONAL PAGES AS NEEDED) | | |
|--|-----------------------|--|
| Tree # | Tree Species and Size | Tree Planting Location (attach map or description of location on property) |
| 1 | | |
| 2 | | |
| 3 | | |

Tree Planting & Establishment Agreement

Write in the name of the responsible party for each line below.

I, _____ (Permit Applicant), agree to purchase and plant the tree(s) listed above at the location listed above.

I, _____ (Permit Applicant or Neighbor) agree to ensure the tree(s) survival for at least three years.

I, _____ (Permit Applicant), agree to replace the tree(s) as my expense with the same species tree if the tree(s) dies within three years of the permit date.

I, _____ (Neighbor), agree to the long-term maintenance and care of the tree(s) for at least three years. I will get the proper permits from the City before pruning or removing the tree(s).

NOTICES

Statement of Fact: By signing or initialing, I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission of fact (whether intentional or not) in this application or any other required document, as well as any misleading statement or omission, may be cause for revocation of permit, regardless of how or when discovered.

Statement of Compliance with City Code: By signing or initialing, I agree to comply with the City of Rollingwood Code 3.05, Division 2. I understand that the Applicant submitting a Tree Removal Permit Application including this Good Neighbor Planting Consent Form does not entitle the Applicant to a permit, and the Applicant must have the permit in hand before beginning any work. Failure to obtain a permit or violating the terms of a permit may result in civil penalties of up to \$2000.00 per violation per City Code Title 3.05.014; additional fines may also apply. I agree to hold harmless the City of Rollingwood, its agents, officers, and employees for any damage or injury caused by reason of planting, placement, maintenance, or removal of trees.

Statement of Intent to Plant and Establish Trees: By signing or initialing, I understand that replanting is a condition of a Tree Removal Permit. I agree to meet the City of Rollingwood's planting standards under City of Rollingwood Code 3.05, Division 2. I understand that I am responsible for the successful establishment of the replanted replacement trees for at least 3 years.

Tree Removal Permit Applicant Name: _____

Signature: _____ Date: _____

Neighbor/City Rep Name: _____

Signature: _____ Date: _____

*Must be the owner or authorized representative of the property where the trees will be planted
Initials are acceptable in lieu of signature if submitting electronically*

**Don't forget to call the TEXAS 811 HOTLINE before
digging a hole to plant your tree!**