

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2025

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget	2025-2026 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 214,195	\$ 212,456	\$ 230,820	\$ 242,361	5%	5% COLA
5006	Overtime/Planned Overtime	\$ -	\$ 810	\$ 6,600	\$ 5,000	-24%	Previously budgeted only for planned overtime
5007	Stipends		\$ 15,521	\$ 17,000	\$ 17,000	0%	
5010	Training	\$ 3,000	\$ 3,500	\$ 3,500	\$ 3,500	0%	
5020	Health Insurance	\$ 29,900	\$ 25,000	\$ 21,000	\$ 25,200	20%	Actual
5030	Workers Comp Insurance	\$ 4,640	\$ 4,600	\$ 4,200	\$ 3,322	-21%	Actual
5035	Social Security/Medicare Tax	\$ 16,386	\$ 17,502	\$ 19,463	\$ 20,224	4%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 300	\$ 250	\$ 310	\$ 310	0%	Actual
5050	TX Mun. Retire. System Exp.	\$ 25,703	\$ 29,742	\$ 33,711	\$ 37,539	11%	14.2% of salary related line items
Total Personnel Expenses		\$ 294,124	\$ 309,382	\$ 336,604	\$ 354,456	5%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 100	\$ 400	\$ 350	\$ 200	-43%	
5125	Travel	\$ 2,000	\$ 2,000	\$ 1,900	\$ 1,900	0%	
5140	Telephone	\$ 700	\$ 500	\$ 1,700	\$ 1,700	0%	Updated breakdown of phones
5145	Uniforms & Accessories	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 300	\$ 500	\$ 250	\$ 250	0%	
5166	Maintenance & Repairs	\$ 40,000	\$ 40,000	\$ 30,000	\$ 30,000	0%	Year end replenishment of materials and supplies to be kept in inventory; based on actuals; purchases at EOY
5167	Administrative Fees	\$ 35,000	\$ 65,000	\$ 55,000	\$ 62,775	14%	5% of Water Sales Revenues (EOY)
5168	Transfer to Utility Billing	\$ 63,785	\$ 61,000	\$ 64,000	\$ 69,606	9%	Will match 1/2 of total expenses in Utility Billing Dept. (100-25) (EOY)
5171	Equipment Purchase	\$ 30,500	\$ 3,900	\$ -	\$ 3,800	#DIV/0!	GPS Receiver (Split between water, wastewater) One-time purchase
5175	Safety Equipment		\$ 375	\$ 375	\$ 375	0%	
5181	Equipment Rentals	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5190	Materials	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000	0%	Low inventory/ fill, gravel increase in materials
5193	Meter Replacement	\$ 34,500	\$ 50,000	\$ 2,500	\$ 5,000	100%	Potential Meter upgrades/replacements
5194	Fire Hydrant Maint. & Replacement	\$ 20,000	\$ 12,000	\$ 11,400	\$ 11,400	0%	Replace approximately 2 hydrants per year in conjunction with hydrant testing
5195	Vehicle Operations	\$ 4,000	\$ 4,000	\$ 3,800	\$ 3,800	0%	
5196	Vehicle Maintenance & Repairs	\$ 1,000	\$ 1,500	\$ 1,750	\$ 1,750	0%	
Total Supplies & Operations Expenses		\$ 237,135	\$ 245,925	\$ 177,775	\$ 197,306	11%	
5233	Crossroads Contract	\$ 81,000	\$ 81,000	\$ 81,000	\$ 81,000	0%	Contract
5234	Crossroads Emergency/M&O Repairs	\$ 60,000	\$ 80,000	\$ 80,000	\$ 80,000	0%	Pass through cost via reimbursement if City is not at fault
5255	Vehicle Insurance	\$ 1,000	\$ 1,100	\$ 1,100	\$ 1,170	6%	Actual
5270	Engineering Services	\$ 25,000	\$ 25,000	\$ 10,000	\$ 10,000	0%	
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 5,000	\$ 5,000	0%	Planning water rate study now that electronic meters are installed
5276	Paying Agent Fees	\$ 200	\$ 800	\$ 800	\$ 800	0%	EOY
5280	Water Purchased	\$ 550,000	\$ 800,000	\$ 800,000	\$ 800,000	0%	Based on Audited Actuals (pass through)
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/permits
5326	Quarterly GIS Map Update		\$ 10,000	\$ 10,000	\$ 10,000	0%	50/50 Water/Wastewater
Total Contractual Services		\$ 724,200	\$ 1,004,900	\$ 990,900	\$ 990,970	0%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 3,300	\$ 3,300	0%	New Breakdown of IT and Internet Service
5350	Tools		\$ 3,750	\$ 3,560	\$ 2,500	-30%	
Total Miscellaneous/Other Expenses		\$ 750	\$ 4,500	\$ 6,860	\$ 5,800	-15%	
5414	Computers	\$ -	\$ 500	\$ 500	\$ 500	0%	

5494	Veh. Financing Note - Debt Serv	\$ 3,138	\$ 3,138	\$ 9,778	\$ 9,778	0%	Fleet Vehicles Split between departments (Water/Waste Water/Streets) PW Truck Approved 8/21/24
5495	Vehicles	\$ 7,200			\$ 102,750		Two exceptional items - pickup trucks; \$83,000 for vehicles, \$19,750 for depreciation reserve
5496	Meter Financing Note - Debt Serv	\$ -	\$ -	\$ 51,440	\$ 51,440		Quarterly Payments on Electronic Meters (Pay to North Dallas Bank & Trust); year 2 of a 5 year contract
Total Capital Outlays		\$ 10,338	\$ 3,638	\$ 61,718	\$ 164,468	166%	
TOTAL EXPENDITURES		\$ 1,266,547	\$ 1,568,345	\$ 1,573,857	\$ 1,713,000	9%	
		2022-2023	2023-2024	2024-2025	2025-2026		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5495 New 1/2 ton truck	\$ 35,000	Replacement for an existing similar vehicle; split between water and wastewater
5495 New 3/4 or 1-ton truck	\$ 48,000	Replacement for an existing similar vehicle; split between water and wastewater
Total Exceptional Items Requested:		\$83,000

Total Budget Allocation Requested: \$ 1,713,000
Total Exceptional Items Requested: \$ 83,000

Grand Total Budget Request for Department: \$ 1,796,000

\$ 222,143
14%