

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: August 2025

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget	2025-2026 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 214,195	\$ 212,456	\$ 230,820	\$ 242,361	5%	5% COLA
5006	Overtime/Planned Overtime	\$ -	\$ 810	\$ 6,600	\$ 5,000	-24%	Previously budgeted only for planned overtime. Based on actual.
5007	Stipends	\$ -	\$ 15,521	\$ 17,000	\$ 17,000	0%	
5010	Training	\$ 2,500	\$ 2,500	\$ 2,250	\$ 2,250	0%	
5020	Health Insurance	\$ 29,900	\$ 25,000	\$ 21,000	\$ 25,200	20%	Actual
5030	Workers Comp Insurance	\$ 4,640	\$ 4,600	\$ 4,200	\$ 3,325	-21%	Actual
5035	Social Security/Medicare Tax	\$ 16,386	\$ 17,502	\$ 19,463	\$ 20,224	4%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 300	\$ 250	\$ 310	\$ 310	0%	Actual
5050	TX Mun. Retire. System Exp.	\$ 25,703	\$ 29,742	\$ 33,711	\$ 37,539	11%	14.2% of salary related line items
Total Personnel Expenses		\$ 293,624	\$ 308,382	\$ 335,354	\$ 353,209	5%	
5103	Printing & Reproduction	\$ 100	\$ 200	\$ 150	\$ 150	0%	
5125	Travel	\$ 2,500	\$ 2,500	\$ 2,250	\$ 2,250	0%	
5130	Utilities		\$ 42,500	\$ 32,000	\$ 32,000	0%	AT&T Lines for lift stations (~\$6,000 per year) + Texas Gas Service for Lift Stations (~\$9,000 per year) + Electric (~\$12,000)
5140	Telephone	\$ -	\$ -	\$ 1,700	\$ 1,700	0%	
5145	Uniforms & Accessories	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,000	0%	
5163	Grinder Pump Maint/Replace	\$ 25,000	\$ 20,000	\$ 35,000	\$ 35,000	0%	
5166	Maintenance & Repairs	\$ 47,000	\$ 30,000	\$ 30,000	\$ 24,000	-20%	Maintenance of Lift Stations - cleaning (\$6,000) + \$3,000 for parts to repair and inventory city clean outs + \$15,000 for Generator Maintenance; (Crossroads to reclassify based on actuals)
5167	Administrative Fees	\$ 28,000	\$ 40,000	\$ 45,000	\$ 45,000	0%	5% of Revenues to GF for administration of WW system (EOY)
5168	Transfer to Utility Billing	\$ 63,785	\$ 61,000	\$ 64,000	\$ 69,606	9%	Will match 1/2 of total expenses in Utility Billing Dept. (100-25) (EOY)
5171	Equipment	\$ 30,100	\$ 3,900	\$ 37,500	\$ 3,800	-90%	GPS Receiver (Split between water, wastewater) One-time purchase
5172	Safety Equipment		\$ 375	\$ 375	\$ 375	0%	
5193	Meter Replacement	\$ 34,500	\$ 50,000	\$ 2,500	\$ 5,000	100%	Potential Meter upgrades/replacements
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	Fuel
Total Supplies & Operations Expenses		\$ 234,485	\$ 253,975	\$ 253,475	\$ 221,881	-12%	
5210	Legal Services	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5218	Annual Televising/Smoke Test	\$ 32,500	\$ 32,500	\$ 20,000	\$ 20,000	0%	Currently budgeting only for possible smoke test
5233	Crossroads Contract	\$ 97,980	\$ 97,980	\$ 97,980	\$ 97,980	0%	Based on Actual
5234	Crossroads Emergency/M&O Repairs	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000	0%	
5240	Insurance - Prop and Gen	\$ 1,450	\$ 450	\$ 450	\$ 434	-4%	Actual
5255	Vehicle Insurance	\$ 1,000	\$ 1,850	\$ 1,700	\$ 1,967	16%	Actual
5270	Engineering Services	\$ 20,000	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5271	Rate Consulting Services	\$ -	\$ -	\$ -	\$ -		Budgeting in Water in FY 25-26
5290	Wastewater Fees	\$ 230,000	\$ 335,000	\$ 335,000	\$ 360,000	7%	Approx. \$30,000/month (Depends on rainfall). Pass through cost.
5292	Industrial Waste Surcharge	\$ 12,000	\$ 14,100	\$ 14,000	\$ 14,000	0%	City of Austin Fixed Charge. Pass through cost.
Total Contractual Services		\$ 436,930	\$ 532,880	\$ 517,130	\$ 542,381	5%	
5300	Computer Software & Support	\$ 1,000	\$ 1,000	\$ 3,300	\$ 3,300	0%	
5326	Quarterly GIS Map Update		\$ 10,000	\$ 10,000	\$ 10,000	0%	50/50 Water/Wastewater
5350	Tools	\$ -	\$ 2,000	\$ 1,900	\$ 1,500	-21%	
Total Miscellaneous/Other Expenses		\$ 1,000	\$ 13,000	\$ 15,200	\$ 14,800	-3%	
5414	Computers	\$ -	\$ 500	\$ 500	\$ 500	0%	New Line Item (Broken out Streets, Parks, Water, Wastewater)

5494	Veh. Financing Note - Debt Serv	\$ 3,137	\$ 3,137	\$ 9,777	\$ 9,777	0%	Fleet Vehicles Split between departments (Water/Waste Water/Streets) PW Truck Approved 8/21/24
5495	Vehicles	\$ 5,400	\$ -	\$ -	\$ 102,750		Two exceptional items - pickup trucks; \$83,000 for vehicles, \$19,750 for depreciation reserve
5498	Meter Financing Note - Debt Serv	\$ -	\$ -	\$ 51,440	\$ 51,440	0%	Quarterly Payments on Electronic Meters (Pay to North Dallas Bank & Trust)
Total Capital Outlays		\$ 8,537	\$ 3,637	\$ 61,717	\$ 164,467	166%	
TOTAL EXPENDITURES		\$ 974,576	\$ 1,111,874	\$ 1,182,876	\$ 1,296,738	10%	
		2022-2023	2023-2024	2024-2025	2025-2026		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level
Waiting on quotes

Line Item	Requested Amount	Comments
5495 New 1/2 ton truck	\$ 35,000	Replacement for an existing similar vehicle; split between water and wastewater
5495 New 3/4 or 1-ton truck	\$ 48,000	Replacement for an existing similar vehicle; split between water and wastewater

Total Exceptional Items Requested:	\$ 83,000
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Total Budget Allocation Requested: \$ 1,296,738
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,296,738
\$ 113,863
10%