

Exceptional Item Request Form - FY 2021-2022

Request # 100-10-1

Date: 6/28/2021

Requestor: City Staff

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10-Administration
Line Item No. & Description or NEW Line Item Description	Architectural Fees

Item Description:

Architectural fees to pay for the design of city hall and public safety offices (including police and fire) to be prepared in the event that the City Council votes to go for a bond election to pay for the construction.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Rollingwood citizens would benefit from space that employees were able to adequately perform their duties. Citizens would have a place in the community to shelter. During the winter storm, city hall was established as a warming and charging center and was utilized by many residents. There are 3 employees who office in the Council chambers. It gets loud and difficult for them to work. They handle sensitive information and it is not properly secured in the current environment. The employees are always sneezing. Electrical conduit is on the outside of the building & is vulnerable to weather. Lightning took out 3 computers. Opportunity to office with FD

Number of Items or Units: 1
Cost Per Item or Unit: \$ 300,000.00
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: \$ **300,000.00**

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u> - </u>	

Please attach any quotes or backup to support this Exceptional Item Request.