

Exceptional Item Request Form - FY 2020-2021

Request # AF-3

Date: 7/8/2021

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	100,200,800
Department Name & No.	30, 55, 60
Line Item No. & Description or NEW Line Item Description	

Item Description:

This item would institute a certification pay for Public Works employees who obtain a higher level of training and bring those skills and training to the City of Rollingwood. It also allows the city to be competitive in the hiring process with local agencies all of which offer certification pay.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Number of Items or Units: 1
Cost Per Item or Unit: \$ 4,200.00
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: \$ 4,200.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u><u>-</u></u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Public Works Certification Pay Breakdown

Water Distribution System - Water Operator

License	Monthly	Yearly	# of Employees Holding	# of Employees Expected	
Class D	\$ 50	\$ 600	1	1	\$600
Class C	\$ 100	\$ 1,200	0	3	\$3,600
Class B	\$ 150	\$ 1,800	0	0	\$0
Class A	\$ 200	\$ 2,400	0	0	\$0
					\$4,200

Wastewater Collection System - Wastewater Operator

Licence	Monthly	Yearly	# of Employees Holding	# of Employees Expected	
Collection III	\$ 50	\$ 600	0	3	\$1,800
Collection II	\$ 100	\$ 1,200	0	0	\$0
Collection I	\$ 150	\$ 1,800	0	0	\$0
					\$1,800

Total Public Works Certification Pay					\$6,000
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*Due to expected vacancies and time needed to train and pass tests we are only requesting \$4,200.