

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840.00	\$ 235,408.80	6%	2% increase + On-Call Pay
5010	Training	\$ 2,500.00	\$ 2,500.00	0%	
5020	Health Insurance	\$ 25,398.00	\$ 21,647.62	-15%	Actual
5030	Workers Comp Insurance	\$ 2,300.00	\$ 2,300.00	0%	
5035	Social Security/Medicare Tax	\$ 17,047.00	\$ 19,982.42	17%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307.00	\$ 663.60	116%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078.00	\$ 28,249.06	8%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 296,470.00</b>	<b>\$ 310,751.50</b>	<b>5%</b>	
5103	Printing & Reproduction	\$ 250.00	\$ 250.00	0%	
5105	Tools & Supplies	\$ 2,500.00	\$ 1,000.00	-60%	
5110	Postage	\$ 100.00	\$ 100.00	0%	
5125	Travel	\$ 1,000.00	\$ 1,000.00	0%	
5140	Telephone	\$ 500.00	\$ 500.00	0%	
5145	Uniforms & Accessories	\$ 1,000.00	\$ 2,000.00	100%	Additional PW employee
5153	Credit Card Services	\$ 100.00	\$ -	-100%	
5158	Office Supplies	\$ 300.00	\$ 300.00	0%	
5166	Maintenance & Repairs	\$ 25,000.00	\$ 25,000.00	0%	
5167	Administrative Fees	\$ 35,000.00	\$ 35,000.00	0%	5% of Water Sales
5168	Transfer to Utility Billing	\$ -	\$ 62,860.00	0%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ 1,500.00	\$ 500.00	-67%	
5181	Equipment Rentals	\$ 500.00	\$ 500.00	0%	
5190	Materials	\$ 1,500.00	\$ 1,500.00	0%	
5193	Meter Replacement	\$ 6,000.00	\$ 3,000.00	-50%	E-Meter Proposal \$108K/yr. * 3 Years - This year included Fire Hydrant Replacements (\$22K)
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 8,000.00		
5195	Vehicle Operations	\$ 2,500.00	\$ 4,000.00	60%	Fuel
5196	Vehicle Maintenance & Repairs	\$ 500.00	\$ 500.00	0%	Depends on new PW work vehicle
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 78,250.00</b>	<b>\$ 146,010.00</b>	<b>87%</b>	
5210	Legal Services	\$ 10,000.00	\$ 2,000.00	-80%	
5219	Utility Billing/Collection	\$ 72,000.00		-100%	
5232	Utility Billing/Collection Add'l	\$ 20,000.00		-100%	
5233	Crossroads Contract		\$ 81,000.00		\$6,750 per month
5234	Crossroads Emergency/M&O Repairs		\$ 20,000.00		
5241	Easement Ident & Mapping	\$ 15,500.00	\$ -	-100%	
5255	Vehicle Insurance	\$ 1,100.00	\$ 1,100.00	0%	TBD
5270	Engineering Services	\$ 5,000.00	\$ 30,000.00	500%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ 4,000.00	\$ 4,000.00	0%	Did not use in 2020-2021
5276	Paying Agent Fees	\$ 200.00	\$ 200.00	0%	
5280	Water Purchased	\$ 550,000.00	\$ 550,000.00	0%	
5296	TCEQ	\$ 3,000.00	\$ 3,000.00	0%	
5324	Valve, Manhole, GPS & Mapping	\$ 89,400.00	\$ -	-100%	M.E. Simpson & WSB
<b>Total Contractual Services</b>		<b>\$ 770,200.00</b>	<b>\$ 691,300.00</b>	<b>-10%</b>	

5300	Computer Software & Support	\$ 750.00	\$ 750.00		
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 750.00</b>	<b>\$ 750.00</b>	<b>0%</b>	
5495	Vehicles	\$ -	\$ 3,137.20		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 3,137.20</b>		
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,145,670.00</b>	<b>\$ 1,151,948.70</b>	<b>1%</b>	

2020-2021                      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:	5168	Transfer to Utility Billing
	5194	Fire Hydrant Maintenance and Replacement
	5233	Crossroads Contract
	5234	Crossroads Emergency/M&O Repairs

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	5495 Vehicles		PW Truck (Year one of 5) Approved
	Meter		Electronic Meters- split 50/50 with
	5193 Replacement	\$ 54,000.00	Wastewater
		\$ -	
<b>Total Exceptional Items Requested:</b>		<b>\$ 54,000.00</b>	

Total Budget Allocation Requested: \$ 1,151,948.70  
Total Exceptional Items Requested: \$ 54,000.00

**Grand Total Budget Request for Department: \$ 1,205,948.70**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 60,278.70  
Increase (Decrease) from Previous Budget Cycle (%) 5%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

200-WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL</b>					
200-5-60-5000 SALARY	222,840.00	13,046.64	134,325.51	60.28	88,514.49
200-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
200-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
200-5-60-5010 TRAINING	2,500.00	1,229.19	2,718.19	108.73 (	218.19)
200-5-60-5020 HEALTH INSURANCE	25,398.00	1,340.92	13,110.06	51.62	12,287.94
200-5-60-5030 WORKERS COMP INSURANCE	2,300.00	0.00	2,295.04	99.78	4.96
200-5-60-5035 SOCIAL SECURITY/MEDICARE	17,047.00	998.07	10,436.57	61.22	6,610.43
200-5-60-5040 UNEMPLOYMENT COMP INSUR	307.00	0.00	473.59	154.26 (	166.59)
200-5-60-5050 TX MUNICIPAL RETIREMENT SYS	26,078.00	1,514.44	16,149.06	61.93	9,928.94
200-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>296,470.00</b>	<b>18,129.26</b>	<b>179,508.02</b>	<b>60.55</b>	<b>116,961.98</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
200-5-60-5101 FAX / COPIER	0.00	0.00	0.00	0.00	0.00
200-5-60-5103 PRINTING & REPRODUCTION	250.00	0.00	296.86	118.74 (	46.86)
200-5-60-5105 TOOLS & SUPPLIES	2,500.00	1,068.60	1,269.96	50.80	1,230.04
200-5-60-5110 POSTAGE	100.00	0.00	0.00	0.00	100.00
200-5-60-5114 COVID-19	0.00	0.00	0.00	0.00	0.00
200-5-60-5115 STORM RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
200-5-60-5120 SUBSCRIPTIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
200-5-60-5125 TRAVEL	1,000.00	36.18	36.18	3.62	963.82
200-5-60-5140 TELEPHONE	500.00	89.34	627.54	125.51 (	127.54)
200-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	2,828.66	282.87 (	1,828.66)
200-5-60-5153 CREDIT CARD SERVICES	100.00	0.00	0.00	0.00	100.00
200-5-60-5157 RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00
200-5-60-5158 OFFICE SUPPLIES	300.00	0.00	276.86	92.29	23.14
200-5-60-5166 MAINTENANCE & REPAIRS	25,000.00 (	1,009.68)	23,344.92	93.38	1,655.08
200-5-60-5167 ADMINISTRATIVE FEES	35,000.00	0.00	0.00	0.00	35,000.00
200-5-60-5168 Transfer to Utility Billing	0.00	0.00	0.00	0.00	0.00
200-5-60-5171 EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00
200-5-60-5181 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
200-5-60-5190 MATERIALS	1,500.00 (	2.84)	0.00	0.00	1,500.00
200-5-60-5193 METER REPLACEMENT	6,000.00	1,975.00	32,022.72	533.71 (	26,022.72)
200-5-60-5194 Fire Hydrant Maint and Replace	0.00	0.00	0.00	0.00	0.00
200-5-60-5195 VEHICLE OPERATIONS	2,500.00	169.59	2,592.67	103.71 (	92.67)
200-5-60-5196 VEHICLE MAINT & REPAIRS	500.00	0.00	3,732.73	746.55 (	3,232.73)
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>78,250.00</b>	<b>2,326.19</b>	<b>67,029.10</b>	<b>85.66</b>	<b>11,220.90</b>
<b>CONTRACTUAL SERVICES</b>					
200-5-60-5210 LEGAL SERVICES	10,000.00	0.00	0.00	0.00	10,000.00
200-5-60-5219 UTILITY BILLING/COLLECTION	72,000.00	875.59	48,882.36	67.89	23,117.64
200-5-60-5232 UTILITY BILLING/COLLECT ADDNL	20,000.00	0.00	54,194.63	270.97 (	34,194.63)
200-5-60-5233 Crossroads Contract	0.00	6,750.00	6,750.00	0.00 (	6,750.00)
200-5-60-5234 Crossroads Emerg/M&O Repairs	0.00	0.00	0.00	0.00	0.00
200-5-60-5241 EASEMENT IDENT & MAPPING	0.00	1,376.00	15,161.00	0.00 (	15,161.00)
200-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	782.07	71.10	317.93
200-5-60-5270 ENGINEERING SERVICES	5,000.00	13,183.46	13,183.46	263.67 (	8,183.46)

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

200-WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
200-5-60-5271 RATE CONSULTING SERVICES	4,000.00	0.00	0.00	0.00	4,000.00
200-5-60-5276 PAYING AGENT FEES	200.00	0.00	0.00	0.00	200.00
200-5-60-5280 WATER PURCHASED	550,000.00	44,290.79	414,046.05	75.28	135,953.95
200-5-60-5296 TCEQ	3,000.00	0.00	1,504.30	50.14	1,495.70
TOTAL CONTRACTUAL SERVICES	665,300.00	66,475.84	554,503.87	83.35	110,796.13
MISCELLANEOUS OTHER EXP					
200-5-60-5300 COMPUTER SOFTWARE & SUPPORT	750.00	1.40	1,660.48	221.40	( 910.48)
TOTAL MISCELLANEOUS OTHER EXP	750.00	1.40	1,660.48	221.40	( 910.48)
TOTAL NON-DEPARTMENTAL	1,040,770.00	86,932.69	802,701.47	77.13	238,068.53
TOTAL EXPENDITURES	1,040,770.00	86,932.69	802,701.47	77.13	238,068.53
REVENUES OVER/(UNDER) EXPENDITURES	( 236,170.00)	12,913.10	88,156.65		( 324,326.65)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465.00	\$ 91,765.00	4%	Match Expenditures in 100-30 Streets
	Total Capital Outlays	\$ 88,465.00	\$ 91,765.00	4%	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 88,465.00</b>	<b>\$ 91,765.00</b>	<b>4%</b>	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 91,765.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 91,765.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,300.00

Increase (Decrease) from Previous Budget Cycle (%) 4%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

301-STREET MAINTENANCE  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
CAPITAL OUTLAY					
301-5-60-5469 TRANSFER TO STREET DEPARTMENT	88,465.00	0.00	88,465.00	100.00	0.00
TOTAL CAPITAL OUTLAY	<u>88,465.00</u>	<u>0.00</u>	<u>88,465.00</u>	<u>100.00</u>	<u>0.00</u>
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TOTAL NON-DEPARTMENTAL	88,465.00	0.00	88,465.00	100.00	0.00
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TOTAL EXPENDITURES	<u>88,465.00</u>	<u>0.00</u>	<u>88,465.00</u>	<u>100.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	31,585.00	12,948.10	25,453.27		6,131.73

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 310 - Court Security

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -			
5311	Office Security	\$ 1,000.00	\$ 1,000.00	0%	Reserve Officer
5513	Transfer to Court	\$ -			
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>0%</b>	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,000.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 1,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

310-COURT SECURITY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
MISCELLANEOUS OTHER EXP					
310-5-50-5311 OFFICE SECURITY	1,000.00	0.00	7,951.39	795.14 (	6,951.39)
TOTAL MISCELLANEOUS OTHER EXP	<u>1,000.00</u>	<u>0.00</u>	<u>7,951.39</u>	<u>795.14 (</u>	<u>6,951.39)</u>
TOTAL COURT	1,000.00	0.00	7,951.39	795.14 (	6,951.39)
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>7,951.39</u>	<u>795.14 (</u>	<u>6,951.39)</u>
REVENUES OVER/(UNDER) EXPENDITURES	200.00	75.12 (	7,194.96)		7,394.96



Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 320-Court Tech

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500.00	\$ 2,500.00	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>0%</b>	
5414	Computers	\$ 1,500.00	\$ -	-100%	New computer in FY 20-21
<b>Total Capital Outlays</b>		<b>\$ 1,500.00</b>	<b>\$ -</b>	<b>-100%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,000.00</b>	<b>\$ 2,500.00</b>	<b>-38%</b>	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 2,500.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 2,500.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (1,500.00)  
Increase (Decrease) from Previous Budget Cycle (%) -38%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

320-COURT TECHNOLOGY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
MISCELLANEOUS OTHER EXP					
320-5-50-5300 COMPUTER SOFTWARE & SUPPORT	2,500.00	1.40	431.20	17.25	2,068.80
TOTAL MISCELLANEOUS OTHER EXP	<u>2,500.00</u>	<u>1.40</u>	<u>431.20</u>	<u>17.25</u>	<u>2,068.80</u>
CAPITAL OUTLAY					
320-5-50-5414 COMPUTERS	1,500.00	0.00	737.04	49.14	762.96
TOTAL CAPITAL OUTLAY	<u>1,500.00</u>	<u>0.00</u>	<u>737.04</u>	<u>49.14</u>	<u>762.96</u>
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TOTAL COURT	4,000.00	1.40	1,168.24	29.21	2,831.76
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TOTAL EXPENDITURES	<u>4,000.00</u>	<u>1.40</u>	<u>1,168.24</u>	<u>29.21</u>	<u>2,831.76</u>
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REVENUES OVER/(UNDER) EXPENDITURES	( 2,400.00)	64.58	( 601.01)		( 1,798.99)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 330 - Court Eff.

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100.00	\$ 100.00	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 100.00</b>	<b>\$ 100.00</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 100.00</b>	<b>\$ 100.00</b>	<b>0%</b>	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 100.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 100.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

330-COURT EFFICIENCY FUND  
 COURT

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SUPPLIES & OPERATION EXP					
330-5-50-5158 OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES & OPERATION EXP	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL COURT	100.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400.00	\$ 400.00	0%	
5298	Bond Principal - Series 2014	\$ 125,000.00	\$ 130,000.00	4%	
5299	Bond Interest - Series 2014	\$ 74,550.00	\$ 69,550.00	-7%	
<b>Total Contractual Services</b>		\$ 199,950.00	\$ 199,950.00	0%	
<b>TOTAL EXPENDITURES</b>		\$ 199,950.00	\$ 199,950.00	0%	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

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Total Budget Allocation Requested: \$ 199,950.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 199,950.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

430-DEBT SERVICE FUND 2014  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CONTRACTUAL SERVICES</b>					
430-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
430-5-60-5298 BOND PRINCIPAL - SERIES 2014	125,000.00	0.00	0.00	0.00	125,000.00
430-5-60-5299 BOND INTEREST - SERIES 2014	74,550.00	0.00	37,275.00	50.00	37,275.00
TOTAL CONTRACTUAL SERVICES	<u>199,950.00</u>	<u>0.00</u>	<u>37,475.00</u>	<u>18.74</u>	<u>162,475.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>199,950.00</b>	<b>0.00</b>	<b>37,475.00</b>	<b>18.74</b>	<b>162,475.00</b>
<b>TOTAL EXPENDITURES</b>	<b><u>199,950.00</u></b>	<b><u>0.00</u></b>	<b><u>37,475.00</u></b>	<b><u>18.74</u></b>	<b><u>162,475.00</u></b>
REVENUES OVER/(UNDER) EXPENDITURES	300.00	2,167.48	166,182.02	(	165,882.02)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 440 - Debt Service 2012

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400.00	\$ 400.00	0%	
5242	Debt Service - 2012A Interest	\$ 22,520.00	\$ 15,735.00	-30%	
5343	Debt Service - 2012A Principal	\$ 295,000.00	\$ 300,000.00	2%	
<b>Total Contractual Services</b>		\$ 317,920.00	\$ 316,135.00	-1%	
<b>TOTAL EXPENDITURES</b>		\$ 317,920.00	\$ 316,135.00	-1%	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

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Total Budget Allocation Requested: \$ 316,135.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 316,135.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (1,785.00)  
Increase (Decrease) from Previous Budget Cycle (%) -1%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

440-DEBT SERVICE FUND 2012  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CONTRACTUAL SERVICES</b>					
440-5-60-5242 DEBT SERVICE-2012A INTEREST	22,520.00	0.00	11,260.00	50.00	11,260.00
440-5-60-5243 DEBT SERVICE-PRINCIPAL 2012A	295,000.00	0.00	0.00	0.00	295,000.00
440-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	<u>317,920.00</u>	<u>0.00</u>	<u>11,460.00</u>	<u>3.60</u>	<u>306,460.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>317,920.00</b>	<b>0.00</b>	<b>11,460.00</b>	<b>3.60</b>	<b>306,460.00</b>
<b>TOTAL EXPENDITURES</b>	<b><u>317,920.00</u></b>	<b><u>0.00</u></b>	<b><u>11,460.00</u></b>	<b><u>3.60</u></b>	<b><u>306,460.00</u></b>
REVENUES OVER/ (UNDER) EXPENDITURES	1,000.00	6,577.63	317,478.39	(	316,478.39)



Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400.00	\$ 400.00	0%	
5207	Bond Principal - Series 2019	\$ 105,000.00	\$ 110,000.00	5%	
5208	Bond Interest - Series 2019	\$ 303,850.00	\$ 299,650.00	-1%	
<b>Total Contractual Services</b>		\$ 409,250.00	\$ 410,050.00	0%	
<b>TOTAL EXPENDITURES</b>		\$ 409,250.00	\$ 410,050.00	0%	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

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Total Budget Allocation Requested: \$ 410,050.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 410,050.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 800.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

450-DEBT SERVICE FUND 2019  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CONTRACTUAL SERVICES</b>					
450-5-60-5207 BOND PRINCIPAL-SERIES 2019	105,000.00	0.00	0.00	0.00	105,000.00
450-5-60-5208 BOND INTEREST - SERIES 2019	303,850.00	0.00	151,925.00	50.00	151,925.00
450-5-60-5276 PAYING AGENT FEES	400.00	0.00	200.00	50.00	200.00
TOTAL CONTRACTUAL SERVICES	<u>409,250.00</u>	<u>0.00</u>	<u>152,125.00</u>	<u>37.17</u>	<u>257,125.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>409,250.00</b>	<b>0.00</b>	<b>152,125.00</b>	<b>37.17</b>	<b>257,125.00</b>
<b>TOTAL EXPENDITURES</b>	<b><u>409,250.00</u></b>	<b><u>0.00</u></b>	<b><u>152,125.00</u></b>	<b><u>37.17</u></b>	<b><u>257,125.00</u></b>
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	1,704.51	260,501.15	(	259,501.15)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400.00	\$ -	-100%	
5248	Debt Service - Interest Tax Notes	\$ 37,064.81	\$ 29,050.00	-22%	
5249	Debt Service - Principal Tax Notes	\$ 280,000.00	\$ 285,000.00	2%	
<b>Total Contractual Services</b>		<b>\$ 317,464.81</b>	<b>\$ 314,050.00</b>	<b>-1%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,464.81</b>	<b>\$ 314,050.00</b>	<b>-1%</b>	
		2020-2021	2021-2022		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 314,050.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 314,050.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (3,414.81)

Increase (Decrease) from Previous Budget Cycle (%) -1%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

460-DEBT SERVICE FUND 2020  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CONTRACTUAL SERVICES</b>					
460-5-60-5248 DEBT SERVICE INTEREST TAX NOTE	37,065.00	0.00	20,509.81	55.33	16,555.19
460-5-60-5249 DEBT SERVICE PRINCIPAL TAX NTS	280,000.00	0.00	0.00	0.00	280,000.00
460-5-60-5276 PAYING AGENT FEES	400.00	0.00	0.00	0.00	400.00
TOTAL CONTRACTUAL SERVICES	<u>317,465.00</u>	<u>0.00</u>	<u>20,509.81</u>	<u>6.46</u>	<u>296,955.19</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>317,465.00</b>	<b>0.00</b>	<b>20,509.81</b>	<b>6.46</b>	<b>296,955.19</b>
<b>TOTAL EXPENDITURES</b>	<b><u>317,465.00</u></b>	<b><u>0.00</u></b>	<b><u>20,509.81</u></b>	<b><u>6.46</u></b>	<b><u>296,955.19</u></b>
REVENUES OVER/(UNDER) EXPENDITURES	500.00	913.01	298,494.43	(	297,994.43)

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: June 2021

WORKING DRAFT

Fund Name and Number: 702 - Drainage

Dept Name and Number: 35 - Capital Imp.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Engineering Services	\$ 50,000.00	\$ 50,000.00	0%	
5321	Nixon Pleasant Drainage Improvements	\$ -	\$ -		
5322	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -		
<b>Total Contractual Services</b>		<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>0%</b>	
5485	MS-4 Expenditures	\$ 3,000.00	\$ 5,000.00	67%	
5507	Drainage Expenditures - Zone 7	\$ 82,000.00		-100%	
<b>Total Capital Outlays</b>		<b>\$ 85,000.00</b>	<b>\$ 5,000.00</b>	<b>-94%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 135,000.00</b>	<b>\$ 55,000.00</b>	<b>-59%</b>	

2020-2021      2021-2022

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
Total Exceptional Items Requested:		\$ -	

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Total Budget Allocation Requested: \$ 55,000.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 55,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (80,000.00)

Increase (Decrease) from Previous Budget Cycle (%) -59%

CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

702-DRAINAGE FUND  
 CAPITAL IMPROVEMENTS

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
702-5-35-5221 NIXON PLEASANT DRAINAGE IMPROV	0.00	12,910.50	16,725.00	0.00 (	16,725.00)
702-5-35-5222 HUBBARD-HATLEY-PICKWICK DRAIN	0.00	1,472.00	32,488.50	0.00 (	32,488.50)
702-5-35-5270 ENGINEERING SERVICES	50,000.00	10,571.80	36,387.93	72.78	13,612.07
702-5-35-5274 NIXON PLEASANT DRAINAGE IMPROV	0.00	0.00	84,687.81	0.00 (	84,687.81)
TOTAL CONTRACTUAL SERVICES	<u>50,000.00</u>	<u>24,954.30</u>	<u>170,289.24</u>	<u>340.58</u> (	<u>120,289.24</u> )
<u>CAPITAL OUTLAY</u>					
702-5-35-5407 DRAINAGE EXPENDITURES ZONE 7	82,000.00	0.00	0.00	0.00	82,000.00
702-5-35-5485 MS-4 EXPENDITURES	3,000.00	0.00	4,105.00	136.83 (	1,105.00)
TOTAL CAPITAL OUTLAY	<u>85,000.00</u>	<u>0.00</u>	<u>4,105.00</u>	<u>4.83</u>	<u>80,895.00</u>
TOTAL CAPITAL IMPROVEMENTS	135,000.00	24,954.30	174,394.24	129.18 (	39,394.24)
TOTAL EXPENDITURES	<u>135,000.00</u>	<u>24,954.30</u>	<u>174,394.24</u>	<u>129.18</u> (	<u>39,394.24</u> )
REVENUES OVER/(UNDER) EXPENDITURES	( 105,000.00)	( 16,954.30)	( 146,619.24)		41,619.24



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 Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5193	5495 Vehicles Meter Replacement	\$ 54,000.00	PW Truck (Year one of 5) Approved Electronic Meters- split 50/50 with Water
Total Exceptional Items Requested:		\$ 54,000.00	

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Total Budget Allocation Requested: \$ 1,005,839.85

Total Exceptional Items Requested: \$ 54,000.00

**Grand Total Budget Request for Department: \$ 1,059,839.85**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 308,619.85

Increase (Decrease) from Previous Budget Cycle (%) 41%



CITY OF ROLLINGWOOD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2021

800-WASTE WATER FUND  
 NON-DEPARTMENTAL

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL</b>					
800-5-60-5000 SALARY	222,840.00	13,046.64	134,325.51	60.28	88,514.49
800-5-60-5002 HOLIDAY COMPENSATION	0.00	0.00	0.00	0.00	0.00
800-5-60-5009 RETIREMENT PAYOUT RESERVE	0.00	0.00	0.00	0.00	0.00
800-5-60-5010 TRAINING	1,000.00	0.00	1,304.75	130.48 (	304.75)
800-5-60-5020 HEALTH INSURANCE	25,398.00	1,340.92	13,110.06	51.62	12,287.94
800-5-60-5030 WORKERS COMP INSURANCE	2,350.00	0.00	2,344.94	99.78	5.06
800-5-60-5035 SOCIAL SECURITY/MEDICARE	17,047.00	998.07	10,436.60	61.22	6,610.40
800-5-60-5040 UNEMPLOYMENT COMP INSUR	307.00	0.00	473.59	154.26 (	166.59)
800-5-60-5050 TX MUNICIPAL RETIREMENT SYS	26,078.00	1,514.44	16,149.06	61.93	9,928.94
800-5-60-5060 STORM RELATED PAYROLL	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL</b>	<b>295,020.00</b>	<b>16,900.07</b>	<b>178,144.51</b>	<b>60.38</b>	<b>116,875.49</b>
<b>SUPPLIES &amp; OPERATION EXP</b>					
800-5-60-5103 PRINTING & REPRODUCTION	100.00	0.00	0.00	0.00	100.00
800-5-60-5125 TRAVEL	500.00	0.00	0.00	0.00	500.00
800-5-60-5130 UTILITIES	0.00	0.00	0.00	0.00	0.00
800-5-60-5145 UNIFORMS & ACCESSORIES	1,000.00	0.00	462.15	46.22	537.85
800-5-60-5163 GRINDER PUMP MAINT/REPLACEMENT	3,000.00	3,900.00	3,900.00	130.00 (	900.00)
800-5-60-5166 MAINTENANCE & REPAIRS	35,000.00	1,610.75	23,488.00	67.11	11,512.00
800-5-60-5167 ADMINISTRATIVE FEES	28,000.00	0.00	0.00	0.00	28,000.00
800-5-60-5168 Transfer to Utility Billing	0.00	0.00	0.00	0.00	0.00
800-5-60-5195 VEHICLE OPERATIONS	2,000.00	0.00	863.27	43.16	1,136.73
<b>TOTAL SUPPLIES &amp; OPERATION EXP</b>	<b>69,600.00</b>	<b>5,510.75</b>	<b>28,713.42</b>	<b>41.25</b>	<b>40,886.58</b>
<b>CONTRACTUAL SERVICES</b>					
800-5-60-5210 LEGAL SERVICES	10,000.00	0.00	0.00	0.00	10,000.00
800-5-60-5218 ANNUAL TELEVISIONING/SMOKE TEST	18,500.00	0.00	0.00	0.00	18,500.00
800-5-60-5219 UTILITY BILLING/COLLECTIONE	36,000.00	954.03	29,472.80	81.87	6,527.20
800-5-60-5232 UTILITY BILLING-COLLECT ADDNL	60,000.00	0.00	31,826.29	53.04	28,173.71
800-5-60-5233 Crossroads Contract	0.00	8,165.00	8,165.00	0.00 (	8,165.00)
800-5-60-5234 Crossroads Emerg/M&O Repairs	0.00	431.61	431.61	0.00 (	431.61)
800-5-60-5240 INSURANCE - PROP & GEN LIAB	500.00	0.00	425.32	85.06	74.68
800-5-60-5255 VEHICLE INSURANCE	1,100.00	0.00	782.07	71.10	317.93
800-5-60-5270 ENGINEERING SERVICES	2,500.00	10,967.00	10,967.00	438.68 (	8,467.00)
800-5-60-5290 WASTEWATER FEES	230,000.00	20,614.70	165,238.54	71.84	64,761.46
800-5-60-5292 INDUSTRIAL WASTE SURCHARGES	12,000.00	921.33	7,370.64	61.42	4,629.36
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>370,600.00</b>	<b>42,053.67</b>	<b>254,679.27</b>	<b>68.72</b>	<b>115,920.73</b>
<b>MISCELLANEOUS OTHER EXP</b>					
800-5-60-5300 COMPUTER SOFTWARE & SUPPORT	3,000.00	4.20	33.65	1.12	2,966.35
<b>TOTAL MISCELLANEOUS OTHER EXP</b>	<b>3,000.00</b>	<b>4.20</b>	<b>33.65</b>	<b>1.12</b>	<b>2,966.35</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>738,220.00</b>	<b>64,468.69</b>	<b>461,570.85</b>	<b>62.52</b>	<b>276,649.15</b>
<b>TOTAL EXPENDITURES</b>	<b>738,220.00</b>	<b>64,468.69</b>	<b>461,570.85</b>	<b>62.52</b>	<b>276,649.15</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 83,460.00)</b>	<b>6,441.82</b>	<b>88,109.55</b>	<b>( 171,569.55)</b>	