

Proposed Exceptional Items - FY 2021-2022

#	Description	Cost	Status	Total Approved
AF-1A	COLA 1%	\$ 16,192		
AF-1B	COLA 2%	\$ 34,572		
AF-1C	COLA 3%	\$ 48,575		
AF-2	Public Works Vehicle - Financing	\$ 7,843	Approved 06-16-2021	\$ 7,843
AF-3	Public Works Certification Pay	\$ 4,200		
100-10-1	Architectural Fees	\$ 300,000		
100-40-1	Two Patrol Vehicles and Outfitting	\$ 34,002	Approved 06-16-2021	\$ 34,002
100-40-2	Police Department Certification Pay	\$ 9,000		
W/WW-1	Digital Water Meters	\$ 108,000		
	Sum of all items (not including COLA)	\$ 463,045		\$ 41,844.96
	Less items already approved	\$ (41,845)		
	Sum of all items not already approved (not including COLA)	\$ 421,200		
	Sum of all items already approved with 1% COLA	\$ 437,392		
	Sum of all items already approved with 2% COLA	\$ 455,772		
	Sum of all items already approved with 3% COLA	\$ 469,775		

Exceptional Item Request Form - FY 2020-2021

Request # AF-1A

Date: 7/8/2021

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	Various
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	5000 - Salary

Item Description:

1% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Number of Items or Units: 1

Cost Per Item or Unit: \$ 16,191.83

Additional Cost Per Item (Including ongoing maintenance):

Total Cost: \$ 16,191.83

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2020-2021

Request # AF-1B

Date: 7/8/2021

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	Various
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	5000 - Salary

Item Description:

2% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Number of Items or Units: 1

Cost Per Item or Unit: \$ 34,572.16

Additional Cost Per Item (Including ongoing maintenance):

Total Cost: \$ 34,572.16

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2020-2021

Request # AF-1C

Date: 7/8/2021

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	Various
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	5000 - Salary

Item Description:

3% COLA

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Number of Items or Units: 1

Cost Per Item or Unit: \$ 48,575.48

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 48,575.48

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 20201-2022

Request # AF-2

Date: 7/8/2021

Requestor: Carrie Caylor

Allocating Additional Funds To:	
Fund Name & No.	100,200,800
Department Name & No.	30, 55, 60
Line Item No. & Description or NEW Line Item Description	

Item Description:

New vehicle for the Department of Public Works to replace the Ranger, which will cost more to repair than it is worth. The proposed truck would be a 2022 Chevrolet Silverado 1500 4WD with a directional light bar and wench added. The directional light bar addition would assist public works and the police department when closing roads. The wench would assist public works with pulling debris out of the culverts when necessary. At the June 16, 2021 City Council Meeting the Council approved the financing of this truck along with two patrol vehicles for a term of 5 annual payments. This Public Works vehicle will cost \$7,843 annually for five years beginning in Fiscal Year 2021-2022.

100-30 Streets (10%) - \$784.30
100-55 Parks (10%) - \$784.30
200-60 Water (40%) - \$3,137.20
800-60 Wastewater (40%) - \$3,137.20
Total - \$7,843

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

This will provide the department with a reliable vehicle and assist in public safety when water and sewer work is occurring. Additional benefits would include not spending money on a vehicle that is not worth the cost of repair. The initial additional costs for maintenance would be less than \$1000 because it would be under warranty to start.

Number of Items or Units:	<u>1</u>
Cost Per Item or Unit:	\$ <u>7,843.00</u>
Additional Cost Per Item (Including ongoing maintenance):	
Total Cost:	\$ <u>7,843.00</u>

When Balance Offset Is Needed	
Offset Savings From Fund/Dept./Line Item No.:	saved amount:
Offset Savings From Fund/Dept./Line Item No.:	saved amount:
Offset Savings From Fund/Dept./Line Item No.:	saved amount:
Offset Savings From Fund/Dept./Line Item No.:	saved amount:
Offset Savings From Fund/Dept./Line Item No.:	saved amount:
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2020-2021

Request # AF-3

Date: 7/8/2021

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	100,200,800
Department Name & No.	30, 55, 60
Line Item No. & Description or NEW Line Item Description	

Item Description:

This item would institute a certification pay for Public Works employees who obtain a higher level of training and bring those skills and training to the City of Rollingwood. It also allows the city to be competitive in the hiring process with local agencies all of which offer certification pay.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Number of Items or Units: 1
Cost Per Item or Unit: \$ 4,200.00
Additional Cost Per Item (Including ongoing maintenance): _____
Total Cost: \$ 4,200.00

<u>When Balance Offset Is Needed</u>	
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.: _____	saved amount: _____
Total Amount Saved: \$ <u>-</u>	

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2021-2022

Request # 100-10-1

Date: 6/28/2021

Requestor: City Staff

Allocating Additional Funds To:	
Fund Name & No.	100-General Fund
Department Name & No.	10-Administration
Line Item No. & Description or NEW Line Item Description	Architectural Fees

Item Description:

Architectural fees to pay for the design of city hall and public safety offices (including police and fire) to be prepared in the event that the City Council votes to go for a bond election to pay for the construction.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Rollingwood citizens would benefit from space that employees were able to adequately perform their duties. Citizens would have a place in the community to shelter. During the winter storm, city hall was established as a warming and charging center and was utilized by many residents. There are 3 employees who office in the Council chambers. It gets loud and difficult for them to work. They handle sensitive information and it is not properly secured in the current environment. The employees are always sneezing. Electrical conduit is on the outside of the building & is vulnerable to weather. Lightning took out 3 computers. Opportunity to office with FD

Number of Items or Units: 1

Cost Per Item or Unit: \$ 300,000.00

Additional Cost Per Item (Including ongoing maintenance): _____

Total Cost: \$ 300,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____
 saved amount: _____
 saved amount: _____
 saved amount: _____
 saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2021-2022

Request # 100-40-1

Date: 6/2/2021

Requestor: Chief Jason Brady

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5495- New Vehicle and Outfitting

Item Description:

Finance of 2 patrol vehicles with equipment

At the June 16, 2021 City Council Meeting the Council approved the financing of two patrol vehicles and one Public Works Truck for a term of 5 annual payments. Each Patrol Vehicle will cost \$17,001 annually for five years beginning in Fiscal Year 2021-2022.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Replace aging high maintenance fleet with reliable warrantied patrol rated vehicles, to provide efficient response to the community.

Number of Items or Units:	<u>2</u>
Cost Per Item or Unit:	<u>\$ 17,000.98</u>
Additional Cost Per Item (Including ongoing maintenance):	<u>\$ -</u>
Total Cost:	<u><u>\$ 34,001.96</u></u>

<u>When Balance Offset Is Needed</u>		
Offset Savings From Fund/Dept./Line Item No.:	<u>100/40/5196</u>	saved amount: \$ <u>5,000.00</u>
Offset Savings From Fund/Dept./Line Item No.:	<u>100/40/5411</u>	saved amount: \$ <u>27,000.00</u>
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount: _____
Offset Savings From Fund/Dept./Line Item No.:	_____	saved amount: _____
Total Amount Saved:		<u><u>\$ 32,000.00</u></u>

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 20201-2022

Request # 100-40-2

Date: 6/2/2021

Requestor: Chief Jason Brady

Allocating Additional Funds To:	
Fund Name & No.	100- General Fund
Department Name & No.	40- Police
Line Item No. & Description or NEW Line Item Description	5007- Stipends

Item Description:

TCOLE certification pay based on the current license held.

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Provides incentive for officers to obtain a higher level of training and bring those skills and training to the City of Rollingwood. It also allows RPD to be competitive in the hiring process with local agencies all of which offer certification

Number of Items or Units: 1

Cost Per Item or Unit: \$ 9,000.00

Additional Cost Per Item (Including ongoing maintenance): \$ -

Total Cost: \$ 9,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____
 saved amount: _____
 saved amount: _____
 saved amount: _____
 saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.

Exceptional Item Request Form - FY 2020-2021

Request # W/WW-1

Date: 7/8/2021

Requestor: Staff

Allocating Additional Funds To:	
Fund Name & No.	200-Water and 800-Wastewater
Department Name & No.	60-Non-Dept
Line Item No. & Description or NEW Line Item Description	5193-Meter Replacement

Item Description:

The proposal for digital water meters is estimated to cost \$108,000 per year for 3 years, for a total cost of \$324,000. This would be split between the water and wastewater funds as shown below:

200-60 (%50) - \$54,000

800-60 (%50) - \$54,000

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

Digital meters provide daily water consumption data for both the city and the customers. They have the capability for real time water consumption and customizable alerts so that leaks can be detected more quickly.

Customers have more control over their water consumption and the city will be able to bill more accurately.

Funding from the American Rescue Plan could be used to pay for these meters.

FY 2021-2022

Number of Items or Units: 1 1

Cost Per Item or Unit: \$ 324,000.00 108,000.00

Additional Cost Per Item (Including ongoing maintenance):

Total Cost: \$ 324,000.00 \$ 108,000.00

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____

Total Amount Saved: \$ -

Please attach any quotes or backup to support this Exceptional Item Request.